

Ontario-Montclair School District
Regular Meeting of the Board of Trustees

AGENDA

Thursday, June 13, 2019

Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street
Montclair, CA 91763

Closed Session: 6:30 PM
Open Session: 7:00 PM



“Our Community, Our Children, Our Commitment, Our Future”

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Elvia M. Rivas
Alfonso Sanchez



Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Board of Trustees

Elvia M. Rivas - President
Sarah S. Galvez - Vice President
Kristen Brake - Clerk
Sonia Alvarado - Member
Alfonso Sanchez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Cabinet

Phil Hillman, Chief Business Official, Business Services
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching
Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"¹ body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

1. Comments from Visitors

**Yellow
speaker slip
to be turned
in before
Recognitions/
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

¹At large meaning board members must reside within Ontario-Montclair School District boundaries.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas¹. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

¹Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES
A G E N D A
Thursday, June 13, 2019

Meeting Location

Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 6:30 PM

BOARD OF TRUSTEES

CALL TO ORDER

_____ **Ms. Alvarado**

COMMENTS FROM THE PUBLIC

_____ **Ms. Brake**

_____ **Ms. Galvez**

CLOSED SESSION

_____ **Ms. Rivas**

_____ **Mr. Sanchez**

Moved _____ **Seconded** _____ **Vote** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

b. Public Employee Appointment

- Principal
 - Serrano Middle School

2. Conference with Legal Counsel

a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*

- Two (2) Cases

3. Negotiations/Public Employee Evaluations

a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108

4. Superintendent's Evaluation

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 7:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ADOPTION OF AGENDA

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

E. RECOGNITIONS/PRESENTATIONS

1. Ontario-Montclair School District Promise Scholars Program as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Recognition** (Ref. E 1.1-3)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. COMMENTS FROM EMPLOYEE REPRESENTATIVES

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

1. Ontario-Montclair School Teachers Association (OMTA)
2. California School Employees Association (CSEA) Chapter # 108

H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

a. Superintendent's Office

- a1. Thursday, April 18, 2019, Regular Meeting Minutes of the Board of Trustees:
Approval (Ref. a 1.1-9)
- a2. Adoption of Resolution 2018-19-36, Board Remuneration for Trustee Sarah S. Galvez: **Approval** (Ref. a 2.1-2)

b. Business Services

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 3050, 3051, 3055, 3056, 3058-3066, 3079-3081, 3086-3091, 3093-3097, 3100, 3101, 3106-3108, 3110-3133, 3136, 3137, 3141-3146, 3148-3152, 3154, 3157, 3170, 3173-3175, 3179, 3182, 3184-3193, 3202-3233, 3235, 3247, 3248, 3253, 3255-3258, 3256-3258, 3267, 3268, 3270-3272, 3274-3283, 3286-3300, 3304-3308, 3314-3321, 3325-3330, 3332-3336, 3338-3349, 3351-3354; Fund 12 Batch # 3098, 3102, 3105, 3140, 3183, 3269, 3284, 3301, 3331, 3337, 3350; Fund 13 Batch # 3052, 3082, 3099, 3103, 3104, 3134, 3139, 3156, 3208, 3273, 3324; Fund 21 Batch # 3053, 3067-3078, 3083-3085, 3109, 3153, 3155, 3159-3169, 3171, 3172, 3177, 3180, 3194-3201, 3236, 3237, 3241-3245, 3250-3252, 3254, 3303, 3309, 3311-3313, 3323; Fund 25 Batch # 3054, 3178, 3302; Fund 35 Batch # 3057, 3238-3240, 3266, 3310; Fund 40 Batch # 3092, 3158, 3176, 3181, 3246, 3249, 3285, 3322; Fund 67 Batch # 3138, 3147, 3234, and 3259-3265: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b2. Purchase Orders 394864-395240: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-10)
- b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)
- b5. Budget Adjustments – March 2019 to April 2019: **Approval** (Ref. b 5.1-9)
- b6. Proposed Increase of Meal Prices for the 2019-2020 School Year: **Approval** (Ref. b 6.1)

c. Human Resources

- c1. Certificated Personnel Recommendations Report # CERT189-0613 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination and Report of Action Taken by the Board of Trustees in Closed Session on May 16, 2019: **Approval** (Ref. c 1.1-7)

Human Resources (Continued)

c2. Classified Personnel Recommendations Report #CLA189-0613 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination: **Approval**
(Ref. c. 2.1-4)

c3. New Job Description for Parent Education Center Technician: **Approval**
(Ref c. 3.1-6)

c4. Revised Description for Switchboard Operator/Receptionist-Mail Assistant: **Approval**
(Ref c 4.1-7)

c5. New Job Description for Lead Medical Billing Specialist: **Approval**
(Ref. c 5.1-6)

c6. Revised Job Description for Medical Billing Technician: **Approval** (Ref. c 6.1-6)

c. Learning & Teaching

d1. OMSD School Sponsored Overnight Field Trip List FT1920-01: **Approval**
(Ref. d 1.1-2)

I. DISCUSSION/ACTION/PUBLIC HEARING

Business Services

Public Hearing Opened _____ **Public Hearing Closed** _____

I1. Public Hearing regarding the Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development: **Public Hearing** (Ref. I 1.1)

I2. Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. I 2.1-5)

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Business Services

Public Hearing Opened _____ **Public Hearing Closed** _____

I3. Public Hearing regarding the Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to Monte Vista Water District: **Public Hearing** (Ref. I 3.1)

14. Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to Monte Vista Water District: **Approval**
(Ref. I 4.1-6)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Learning & Teaching

Public Hearing Opened _____ Public Hearing Closed _____

15. Second Public Hearing regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan: **Public Hearing**
(Ref. I 5.1)

16. Adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan: **Approval**
(Ref. I 6.1-23)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Business Services

Public Hearing Opened _____ Public Hearing Closed _____

17. Second Public Hearing regarding the Adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan: **Public Hearing**
(Ref. I 7.1)

18. 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan: **Approval**
(Ref. I 8.1-4)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

19. Tentative Agreement between Ontario-Montclair School District and the Ontario-Montclair Teachers Association Amending the Master Agreement of 2016-2019: **Approval**
(Ref. I 9.1-15)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

I10. Tentative Agreement between Ontario-Montclair School District and the California School Employees Association and its Chapter 108 Amending the Master Agreement of 2017-2020: **Approval** (Ref. I 10.1-20)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

I11. Management/Confidential Employees Compensation Increase: **Approval** (Ref. I 11.1-13)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Business Services

Public Hearing Opened _____ **Public Hearing Closed** _____

I12. Public Hearing regarding the DRAFT 2017/2018 – 2019/2020 Local Control Accountability Plan (LCAP): **Public Hearing** (Ref. I 12.1-2)

I13. First Reading of the DRAFT 2017/2018 – 2019/2020 Local Control Accountability Plan (LCAP): **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. I 13.1-3)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Business Services

Public Hearing Opened _____ **Public Hearing Closed** _____

I14. Public Hearing regarding the Proposed 2019-2020 Fund Balances Above the Minimum Recommended Reserve for Economic Uncertainties: **Public Hearing** (Ref. I 14.1-4)

Business Services

Public Hearing Opened _____ **Public Hearing Closed** _____

I15. Public Hearing regarding the Proposed 2019-2020 Ontario-Montclair School District Budget: **Public Hearing** (*Additional Supporting Information Available Under Separate Cover*) (Ref. I 15.1)

J. CALL OUT OF CLOSED SESSION ACTIONS

K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

L. COMMENTS BY THE SUPERINTENDENT

M. INFORMATION/ANNOUNCEMENTS

- M1. Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA): **Approval** (Ref. M 1.1-2)
- M2. Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District (OMSD): **Approval** (Ref. M 2.1-2)
- M3. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)
- M4. Next Regular Board Meeting:
June 27, 2019 at 7:00 PM (Open Session) *
Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763
*Time and location may change.
Please refer to posted agenda or visit our District website.

N. ADJOURNMENT

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Time: _____

NOTICE: Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

Recognitions/Presentations

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District Promise Scholars Program**

REQUESTED ACTION

Receive for information the presentation on the Ontario-Montclair School District Promise Scholars Program as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

BACKGROUND INFORMATION

While students continue to require the basics of a K-12 education, Promise Scholars ensures students will have increased awareness and access to college and post-secondary technical training. Research shows that having access to advanced education and technical skills opportunities translates to a more prepared workforce, and having a more prepared workforce means higher-wage job development in the region. The bottom line is that access to college benefits our students, their families and our communities.

The Ontario-Montclair School District (OMSD) is committed to providing a world-class education to all students in safe and respectful school environments that empower students, staff and families and cultivate partnerships with the community, businesses, and non-profit agencies. With this in mind, the Promise Scholars Program began in the Fall of 2011 as a joint commitment by OMSD, the Chaffey Joint Union High School District (CJUHSD), local colleges, universities and businesses. Since then, the number of collaborating colleges and universities has grown and now include:

- Azusa Pacific University
- Chaffey College
- Cypress College
- Fullerton College
- Glendale College
- Harvey Mudd College
- Moreno Valley College
- Mt. San Antonio College (Mt. SAC)
- Pitzer College
- Riverside City College
- Santiago Canyon College
- California State University, Bakersfield (CSUB)
- California State University, Fullerton (CSUF)
- California State University, San Bernardino (CSUSB)
- California State Polytechnic University, Pomona (Cal Poly Pomona)
- University of La Verne
- University of Redlands

Ontario-Montclair School District Promise Scholars Program

June 13, 2019

The keystone is the “Promise” which is a commitment to all OMSD students who complete preparatory requirements. These students receive the assurance they will have a place at a partner college or university that has signed the “*Promise to Scholars*”. Partner colleges and universities include:

- Chaffey College
- Azusa Pacific University
- California State University, Bakersfield (CSUB)
- California State University, San Bernardino (CSUSB)
- California State Polytechnic University, Pomona (Cal Poly Pomona)
- University of La Verne
- University of Redlands

Furthermore, partner organizations provide programmatic elements each year for student cohorts as they move through the educational pipeline. Community and business leaders provide presentations to students on a myriad of careers, serve as role models, and support the scholarship component. Outreach and support services, beginning in Kindergarten and continuing through the college transition, include:

- Learning about college opportunities and the value of a college education
- Visiting college and university campuses
- Setting educational goals
- Learning about, enrolling, and completing college preparatory courses
- Preparing for and applying for college admission
- Assistance with completing the financial aid application and understanding the award letters
- Support during the students’ time in college

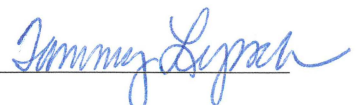
The Promise Scholars program receives support from several community organizations, businesses and non-profit organizations such as:

- Allstar Kia
- Bank of America
- Bill & Melinda Gates Foundation
- Cardenas Markets
- City of Ontario
- Inland Empire United Way
- John Elway Crown Toyota
- Kaiser Permanente
- Ontario Convention Center
- Southern California Edison
- Southern California Gas Company

Beginning with the 2017-2018 school year, a Promise Scholars curriculum component was delivered to all OMSD students, from Kindergarten through sixth grade. The curriculum is supported by the adopted English Language Arts curriculum. This means that all students receive added exposure to the “all OMSD students are college and career ready” message supported by other Promise Scholars program components.

OMSD is proud to announce that over 20,000 students and 1,000 parents were served in the 2018-2019 school year. Furthermore, the high school Class of 2019 is the third class to receive a Promise Scholars scholarship.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching

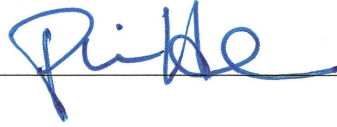


Ontario-Montclair School District Promise Scholars Program
June 13, 2019

FINANCIAL IMPLICATIONS

None for this presentation.

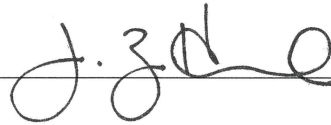
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the presentation on the Ontario-Montclair School District's Promise Scholars Program.

Approved by: James Q. Hammond, Superintendent



Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Minutes of the April 18, 2019 Regular Meeting of the Board of Trustees**

REQUESTED ACTION

Approve the Minutes of the April 18, 2019, Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for April 18, 2019.

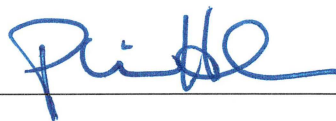
Prepared by: James Q. Hammond, Superintendent _____



FINANCIAL IMPLICATIONS

None.

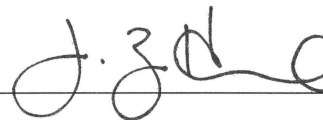
Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on April 18, 2019.

Approved by: James Q. Hammond, Superintendent _____



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING
Thursday, April 18, 2019

MINUTES

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:00 PM by President Elvia M. Rivas. The meeting was held at Oaks Middle School (Multipurpose Room), 1221 S. Oaks Avenue, Ontario, CA 91762.

ROLL CALL

Trustees Present: Elvia M. Rivas, President; Kristen Brake, Clerk; and Trustees Sonia Alvarado and Alfonso Sanchez. Trustee Galvez (Vice President) arrived at 6:05pm and participated in Closed Session.

Administrators Present: Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS

No Comments were made at this time.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Brake, seconded by Trustee Sanchez, the Board entered into Closed Session at 6:00 PM by a unanimous, 4-0-0 vote. Trustee Galvez joined Closed Session at 6:05 PM.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:05 PM.

EMPLOYEE REPRESENTATIVES IN ATTENDANCE

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas-Rojas and Ontario-Montclair Teachers Association President John Egan.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Flag salute was led by Isaac Magana (1st grade student) from Edison Elementary School. Student was introduced by Principal Jennifer Berry.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Galvez and seconded by Trustee Brake, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 5-0-0 vote by the Board of Trustees.

E. RECOGNITIONS/PRESENTATIONS

1. Performance by the Oaks Middle School Advanced Orchestra and Advanced Band as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.
2. Recognition of the 2019 Model of Excellence Award Recipients in Support of the Campaign of Excellence within the Ontario-Montclair School District as Presented by Dr. James Q. Hammond, Superintendent and Jana Dupree, Executive Assistant. Dr. Louie Rodriguez also spoke in regards to the importance of modeling excellence for our students and he commended OMSD for the Models of Excellence program to support student academic achievement.

The 2019 Models of Excellence who were recognized by the Board of Trustees were Frances Carreon, Kimberly Martindale, Lance McCullough, and Earl Phares.

3. Recognition of the 2019 Classified and Certificated Employees of the Year as Presented by Hector Macias, Assistant Superintendent, Human Resources, Robert Gallagher, Executive Director, and Steve Garcia, Director.
4. Ontario-Montclair School District's Local Control Accountability Plan (LCAP) Development and Stakeholder Engagement as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Lizette Diaz, Director.

PUBLIC COMMENTS

Richard Espinoza thanked the Board of Trustees for supporting various extra-curricular activities and the Sacramento field trip opportunities for OMSD students. Additionally, Mr. Espinoza shared his concerns for the competition between OMSD teams and the private school teams. Mr. Espinoza also shared concerns for the size of the fields and different level of competition. Finally, Mr. Espinoza thanked Dr. Hammond for his ongoing support.

COMMENTS FROM EMPLOYEE REPRESENTATIVES

1. Ontario-Montclair Teachers Association (OMTA)

John Egan commended Superintendent Dr. Hammond for improving the Ontario-Montclair School District and the offerings at our schools. Additional, Mr. Egan thanked Superintendent Dr. Hammond for his foresight to implement programs and services that have protected OMSD from Charter Schools coming to OMSD. Mr. Egan requested the Superintendent, Cabinet, and the Leadership Team work on fostering relationships that support teachers and acknowledge the hard work of teachers.

Mr. Egan shared concern with the number of student caseloads for IEPs and that teachers were not being compensated for the larger caseloads. Mr. Egan also shared concerns with the amount of work that Nurses and Counselors are given and not compensated. Finally, Mr. Egan shared concerns with teachers being attacked and what he described as an uptick in student behaviors. He stated that teachers are being threatened and attacked verbally. Mr. Egan referenced an article by the Oregon Education Association.

2. California School Employees Association (CSEA) Chapter #108

Chris Vargas congratulated the 2019 Models of Excellence on behalf of CSEA Chapter 108. Mr. Vargas thanked the custodial support and other staff members who helped set up for the Board Meeting.

Mr. Vargas shared that he recently presented to DELAC parents about the vital role CSEA plays in the education of our students and thanked Trustee Alvarado for her support and for encouraging parents to learn more about the important work and roll CSEA plays in our schools. Mr. Vargas shared about the CSEA Regional Presidents Meeting where he had an opportunity to share how impressed the group was with the partnership CSEA has with the District. Finally, Mr. Vargas shared various ways CSEA has worked with the District and how they demonstrate their support to the District and expressed his concerns with what he described as slowing down in negotiations.

H. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 5-0-0 vote by the Board of Trustees.

a. Superintendent's Office

APPROVED, Agenda Item a1, Thursday, February 21, 2019, Regular Meeting Minutes of the Board of Trustees;

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers: # 2409, 2410, 2412, 2417-2426, 2428, 2429, 2431, 2433-2437, 2440-2443, 2445-2454, 2458, 2460-2462, 2464, 2466-2468, 2470, 2472-2475, 2479, 2481-2492, 2494-2496, 2498-2507, 2509-2513, 2528, 2530-2551, 2553, 2555, 2556, 2558-2560, 2564-2566, 2568, 2569, 573-2575, 2582-2592, 2595-2598, 2602-2608, 2610-2612, 2617-2621, 2628-2633, 2636-2638, 2640, 2642-2644, 2650-2660, 2662-2668, 2670, 2672-2675, 2677-2679; Fund 12 Batch # 2413, 2427, 2430, 2438, 2459, 2471, 2478, 2493, 2508, 2529, 2557, 2567, 2593, 2634, 2661, 2671; Fund 13 Batch # 2414, 2416, 2439, 2463, 2476, 2477, 2480, 2552, 2563, 2594, 2639; Fund 21 Batch # 2415, 2465, 2469, 2497, 2514-2520, 2523-2527, 2562, 2570-2572, 2576, 2578-2601, 2609, 614-2616, 2623-2627, 2641, 2645, 2646, 2648, 2669; Fund 25 Batch # 2599; Fund 35 Batch # 2457, 2521, 2522, 2577, 2613, 2622, 2647, 2649; Fund 40 Batch # 2411, 2455, 2456, 2561, 2580, 2581; Fund 67 Batch # 2432, 2444, 2554, 2635, and 2676;

APPROVED, Agenda Item b2, Purchase Orders 394037-394465;

APPROVED Agenda Item b3, Purchasing and Contracts Report;

APPROVED, Agenda Item b4, Acceptance of Gifts/Donations;

APPROVED, Agenda Item b5, Budget Adjustments – February 2019;

APPROVED, Agenda Item b6, Request to Close Inactive Sub-Fund 35 Accounts;

APPROVED, Agenda Item b7, Transfer of Bad Debt from Cafeteria Fund to the Unrestricted General Fund;

Business Services (Continued)

APPROVED, Agenda Item b8, Adoption of Resolution 2018-19-25, Transfer of Appropriations for 2019-2020;

APPROVED, Agenda Item b9, 403(b) Plan Document Restatement;

c. Human Resources

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report # CERT189-0418 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination, and Report of Action Taken by the Board of Trustees in Closed Session on March 14, 2019;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report # CLA189-0418 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute, Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination;

Learning & Teaching:

APPROVED, Agenda Item d1, Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-02;

APPROVED, Agenda Item d2, Adoption of Resolution 2018-19-28, Recognizing the Month of May 2019 as National Mental Health Awareness Month; and

APPROVED, Agenda Item d3, Adoption of Resolution 2018-19-29, Recognizing Wiltsey Middle School for being Selected as a Schools to Watch-Taking Center Stage Model Middle School.

I. DISCUSSION/ACTION/PUBLIC HEARING

Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I1**, Adoption of Resolution 2018-19-31, Recognizing May 6-10, 2019 as National Teacher Appreciation Week, May 7, 2019 as National Teacher Day, and May 8, 2019 as California Day of the Teacher, by a unanimous vote of 5-0-0 by the Board of Trustees.

Learning & Teaching

Upon a motion by Trustee Galvez, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I2**, Adoption of Resolution 2018-19-30, Recognizing May 6-12, 2019 as National School Nurses Week and May 8, 2019 as National Nurses Day, by a unanimous vote of 5-0-0 by the Board of Trustees.

Learning & Teaching

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I3**, Adoption of Next Generation Science Standards (NGSS) Materials for Kindergarten through Eighth Grades, by a unanimous vote of 5-0-0 by the Board of Trustees.

Business Services

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I4**, Adoption of Resolution 2018-19-27, Application for Eligibility and Funding per the Leroy F. Greene School Facilities Act of 1998 School Facilities Program, by a unanimous vote of 5-0-0 by the Board of Trustees.

Business Services

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I5**, Adoption of Resolution 2018-19-24, Applications Received Beyond Bond Authority List, by a unanimous vote of 5-0-0 by the Board of Trustees.

Business Services

Upon a motion by Trustee Brake, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I6**, Adoption of Resolution 2018-19-26, Authorization of Temporary Borrowing between Funds of the Ontario-Montclair School District for the 2019-2020 Fiscal Year, by a unanimous vote of 5-0-0 by the Board of Trustees.

Human Resources

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I7**, Adoption of Resolution 2018-19-22, Notification of Classified Layoffs, by a unanimous vote of 5-0-0 by the Board of Trustees.

Superintendent's Office

Upon a motion by Trustee Brake, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I8**, First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information was made available Under Separate Cover*), by a unanimous vote of 5-0-0 by the Board of Trustees:

Superintendent's Office

BP & AR 0420: School Plans/Site Councils

BP & AR 0460: Local Control and Accountability Plan

AR 1220: Citizen's Advisory Committees

BB 9322: Agenda /Meeting Materials

BB 9324: Minutes and Recordings

Business Services

AR 3311.1: Uniform Public Construction Cost Accounting Procedures

AR 3543: Transportation Safety and Emergencies

Human Resources

AR 4231.1/4331.1: Staff Development

BP 5030: Students

Learning & Teaching

AR 6173.2: Education of Children of Military Families

AR 6183: Home and Hospital Instruction

J. CALL OUT OF CLOSED SESSION ACTIONS

Hector Macias, Assistant Superintendent, Human Resources reported the following actions taken in Closed Session:

On a motion by Trustee Sanchez and a Second by Trustee Brake, the Board of Trustees voted to appoint Employee #1994 as Principal, Kingsley Elementary School, by a unanimous 5-0-0 by the Board of Trustees.

On a motion by Trustee Sanchez and a Second by Trustee Brake, the Board of Trustees voted to appoint Employee #13867 as Principal, Wiltsey Middle School, by a unanimous 5-0-0 by the Board of Trustees.

K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Sanchez thanked Oaks Middle School for hosting the Board Meeting and for all who attended the Board Meeting. Trustee Sanchez shared he was impressed with the more than 700 chairs that were filled with attendees and the hard work from CSEA employees who helped set up and make the room look great.

Trustee Brake congratulated all the honorees and thanked everyone who had a hand in putting the Board Meeting together. She stated that it takes a lot of hard work and that she is appreciative of everyone's efforts.

Trustee Galvez thanked everyone in attendance.

Trustee Alvarado thanked everyone who attended the meeting. Trustee Alvarado shared that she is enjoying all of the training she is receiving and that she is learning a lot. Trustee Alvarado shared that when she attended the National School Boards Association Annual Conference, she found that many of the suggestions that are being offered, OMSD is already implementing and exploring. Trustee Alvarado shared about her meeting with Assemblymember Freddie Rodriguez and that she appreciated Trustee Rivas and Superintendent Dr. Hammond for attending and providing input in support of OMSD, teachers and classified staff, and our communities.

Trustee Rivas thanked everyone who everyone who had a hand in putting the Board Meeting together. She stated that she is appreciative of everyone's support. Trustee Rivas shared her appreciation and gratitude for all of the honorees who deserve to be recognized for the important work that takes place in education. Additionally, Trustee Rivas acknowledged the commitment from the Models of Excellence honorees, teachers and staff, and thanked them for their contributions to making the educational experience for kids, unique and filled with enrichment opportunities.

Trustee Rivas shared the important roll her high school teacher made in her life and announced that he would be attending a future meeting to see her in her role as a Trustee.

L. SUPERINTENDENT'S COMMENTS

Superintendent Dr. Hammond congratulated all of the honorees who were recognized by the Board and thanked them for their contributions to education. In particular, he acknowledged the leadership

of the Board of Trustees for recognizing the important role of teachers, classified, and our local community to ensure students have a unique educational experience that enriches their learning and provides a brighter outlook for their future.

Superintendent Dr. Hammond invited everyone to attend the Robot Rally on Saturday at Oaks Middle School at 8:30 AM and the OMSD Health Fair at De Anza Middle School.

Superintendent Dr. Hammond thanked John Egan for his comments regarding his gratitude of Dr. Hammond for his support and Dr. Hammond shared that it is the hard work of the leadership at the school sites, the teachers in the classroom and the classified support staff who work collaboratively to ensure kids have the support they need to be academically successful. Superintendent Dr. Hammond shared that OMSD has divergent programs and services as a result of the Board's support and the collaborative efforts of staff. He thanked everyone for their hard work and commitment and that this has helped OMSD.

Superintendent Dr. Hammond shared there are lots of challenges and misinformation that is circulating. He shared OMSD is in declining enrollment, STRS and PERS obligations are increasing, and schools are not funded appropriately at the state and federal level. In spite of these challenges, OMSD continues to offer programs and services that make OMSD a unique place for students to learn. However, Superintendent Dr. Hammond expressed concerns for maintaining the same level of staffing and services and maintaining a solvent district. Superintendent Dr. Hammond shared that we need to be cognizant of our increasing obligations during a climate of declining enrollment.

Superintendent Dr. Hammond shared that he is enjoying his meetings with John Egan, Tracy Taylor, and Daniel Salcido. He shared these discussions are important to him and that he continues to monitor what is taking place with LAUSD as it relates to the parcel tax that is being considered. He shared these issues are important because the need to prioritize funding for education at appropriate levels continues to rise given the challenges education is facing.

Superintendent Dr. Hammond gave an example of competing interest that school districts are faced with on an ongoing basis. The example of the OMSD Facilities Master Plan and the importance of ensuring schools are well kept and maintained is a concern when the appropriate funding is not there. School districts have to consider bond measures such as Measure K, which he expressed does not fiscally cover all of the needs identified in the Facilities Master Plan. Superintendent Dr. Hammond shared that there are discussions that take place to maximize funds to implement the needs identified by the Facilities Master Plan but it is simply not enough.

Superintendent Dr. Hammond shared his appreciation for what Chris Vargas shared regarding working collaboratively but that he is saddened to hear that negotiations have stalled. He expressed that it is important to work collaboratively during these fiscally challenging times because as Superintendent, he has seen academic gains, improved student experiences, and better support for our families, over the years. Superintendent Dr. Hammond shared that it is because of the collaborative efforts and making difficult decisions in the best interest of our students. Superintendent Dr. Hammond shared that he is hoping to see a genuine spirit of collaboration through these challenging times from both the associations and the District teams.

Superintendent Dr. Hammond shared that he looks forward to his site visits and invited teachers to express their interest to have Dr. Hammond visit their classroom, with their Principals.

M. INFORMATION/ANNOUNCEMENTS

- M1. Received for Information the Measure “K” Citizens’ Bond Oversight Committee (CBOC) Application Timeline.
- M2. Received for Information the San Bernardino County Superintendent of Schools Review of the Ontario-Montclair School District’s 2018-2019 Second Interim Financial Report.
- M3. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)
- M4. **Next Regular Board Meeting**
May 2, 2019 at 7:00 PM (Open Session) *
Linda Vista - MPR
1556 S. Sultana Ave., Ontario, CA 91761
*Time and location may change. Please refer to posted agenda.

N. ADJOURNMENT

On a motion from Trustee Galvez and a second by Trustee Brake, the Board Meeting adjourned at 9:37 PM, by a unanimous roll call vote of 5-0-0.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen Brake, Board Clerk

**James Q. Hammond, Ed.D, Superintendent/
Board Secretary**

BOARD APPROVED: _____

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution 2018-19-36, Board Remuneration for Trustee Sarah S. Galvez

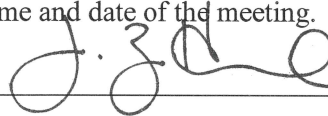
REQUESTED ACTION

Approve the Adoption of Resolution 2018-19-36, Board Remuneration for Trustee Sarah S. Galvez.

BACKGROUND INFORMATION

Education Code section 35120 and District Board Bylaw 9250(a) allow for Board members to receive pay for missed Board meeting(s) when the Board, by resolution, finds that the Board member was absent due to illness, hardship, jury duty, or performing designated duties of the district at the time and date of the meeting.

Prepared by: James Q. Hammond, Superintendent _____



FINANCIAL IMPLICATIONS

Release of regular stipend at no additional cost.

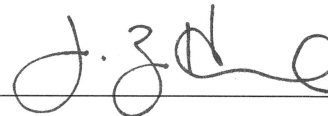
Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of Resolution 2018-19-36, Board Remuneration for Trustee Sarah S. Galvez and authorizing full compensation for excused absence from the Regular Board Meeting of May 16, 2019.

Approved by: James Q. Hammond, Superintendent _____



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

Resolution 2018-19-36

Board Remuneration for Trustee Sarah S. Galvez

WHEREAS, California Education Code §35120 states that a school board member may be paid for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board.

AND WHEREAS, the Governing Board of the Ontario-Montclair School District acknowledges that Trustee Sarah S. Galvez was absent from the Thursday, May 16, 2019, Regular Board of Trustees meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees excuses the absence of Trustee Sarah S. Galvez from the Thursday, May 16, 2019, Regular Board of Trustees meeting and authorizes full compensation to Trustee Sarah S. Galvez for her excused absence from the Regular Board Meeting.

Dr. James Q. Hammond, Superintendent and Board Secretary

Board Approved:

Consent Calendar

(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Purchasing and Contracts Report

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report.

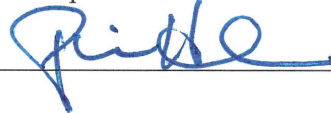
BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



Purchasing and Contracts Report

June 13, 2019

The following contracts are included in the June 13, 2019 agenda and are available under separate cover:

1. Notice of Completion for PO 384115 with **K.E. RODGERS INC.**, for kitchen water line upgrades at Monte Vista Elementary School. At a final cost of \$23,697. [Originator: Purchasing/Fund: General]
2. Notice of Completion for PO 384211 with **EMPIRE EAGLE CONSTRUCTION** for ramp repairs at Vista Grande Elementary School. At a final cost of \$16,930. [Originator: Purchasing/Fund: General]
3. Notice of Completion for PO 384335 with **JFP COMPANY** for concrete coating at Vista Grande Elementary School. At a final cost of \$33,765. [Originator: Purchasing/Fund: General]
4. Award of Bid and Contract C-189-429, Project AE61 with **REGREEN, INC.**, for the Prop 39 Exterior Lighting Phase II Rebid at various sites. Effective June 14, 2019 through October 31, 2019. Total cost not to exceed \$461,852.76. [Originator: Purchasing/Fund: Restricted General]
5. Award of Bid and Contract C-189-526, Project AF65 with **M.A. OGG HEATING & AIR CONDITIONING, INC.**, for the HVAC Replacement at Serrano Middle School. Effective June 14, 2019 through August 31, 2019. Total cost not to exceed \$192,395. [Originator: Purchasing/Fund: Restricted General/Capital Outlay]
6. Contract C-189-550 with **SO CAL TESTING & BALANCING** to provide commissioning services for De Anza Middle School's Wellness, Arts & Technology Center. Effective May 15, 2019 through June 15, 2019. Total cost not to exceed \$9,500. [Originator: Facilities Planning & Operations/Fund: Building]
7. Contract C-189-551 with **SO CAL TESTING & BALANCING** to provide commissioning services for Vernon Middle School's Wellness, Arts & Technology Center. Effective May 15, 2019 through June 15, 2019. Total cost not to exceed \$9,500. [Originator: Facilities Planning & Operations/Fund: Building]
8. Contract C-189-552 with **SUPERIOR SERVICE** for service and repair of commercial dishwashing machine at Nadine Griff Mack Nutrition Center. Effective May 10, 2019 through June 30, 2019. Total cost not to exceed \$5,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
9. Contract C-189-553 with **WHEELS OF FREESTYLE, INC.**, to provide one 40 minute Big AIR BMX show for a school assembly at St. George Parish School. Effective May 23, 2019 through June 30, 2019. Total cost not to exceed \$997. [Originator: Fiscal Services/Fund: General].
10. Contract C-189-554 with **CDW-G LLC** to provide software license and services associated with SHAREFILE SVC. Effective March 30, 2019 through March 30, 2022. Total cost not to exceed \$3,250. [Originator: Fiscal Services/Fund: General]
11. Contract C-189-555 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** to deliver Positive Behavioral Interventions and Supports Tier III trainings to OMSD schools. Effective February 7, 2019 through May 17, 2019. Total cost not to exceed \$5,000. [Originator: Learning & Teaching/Fund: General]
12. Contract C-189-556 with **CINNAMON HILLS YOUTH CRISIS CENTER** to provide specialized academic instruction and services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2018 through June 30, 2019. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

(Ref. b 3.2)

Purchasing and Contracts Report

June 13, 2019

13. Award of bid and Contract C-190-001A with **GOLD STAR FOODS** for frozen food, commercial and processed commodity. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,500,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
14. Award of bid and Contract C-190-001B with **SCHOOL LUNCH PRODUCTS, INC.**, for frozen food, commercial and processed commodity. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$750,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
15. Contract C-190-005 with **MEGAMATION LLC** for annual maintenance of Food & Nutrition Services work order system for all equipment related to food preparation and service. System will keep track of work orders submitted for each equipment. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,860. [Originator: Food & Nutrition Services/Fund: Cafeteria]
16. Award of Bid and Contract C-190-010, Project AF80 with **COMMERCIAL ROOFING SYSTEMS, INC.**, for the Central Language Academy Roofing Project, Category 09 Package – Roofing. Effective June 14, 2019 through August 31, 2019. Total cost not to exceed \$192,860. [Originator: Purchasing/Fund: Building/School Facility Program]
17. Contract C-190-019A-C with **STUDIO 1** to provide photography services for the 2019-2020 school year at Bon View, Hawthorne and Vista Grande elementary schools. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Business Services]
18. Contract C-190-020 with **CITY OF ONTARIO** to conduct at least four different traffic studies to assess traffic safety issues. Effective July 1, 2019 through June 30, 2021. Total cost not to exceed \$42,000 per year. [Originator: Business Services/Fund: General]
19. Contract C-190-021 with **VAVRINEK, TRINE, DAY & CO., LLP** to audit the financial statement of the Building (Measure K) Fund for years ending June 30, 2019, June 30, 2020 and June 30, 2021. Effective July 1, 2019 through June 30, 2022. Total cost not to exceed \$24,000. [Originator: Business Services/Fund: General]
20. Contract C-190-027 with **AEQUITAS SOLUTIONS** for annual maintenance and support fees for the Zangle/Q student system. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$74,173. [Originator: Information Services/Fund: General]
21. Contract C-190-028 with **CDW-G, LLC** for Adobe Photoshop licensing subscription for image editing and photo retouching. Effective September 26, 2019 through September 25, 2020. Total cost not to exceed \$561. [Originator: Information Services/Fund: General]
22. Contract C-190-029 with **CDW-G, LLC** for District mobile device management. Effective July 15, 2019 through July 14, 2020. Total cost not to exceed \$31,164. [Originator: Information Services/Fund: General]
23. Contract C-190-031 with **DIGITAL SCEPTER** for a District network firewall, hardware and software. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$56,215. [Originator: Information Services/Fund: General]
24. Contract C-190-032 with **LEIGHTRONIX, INC.**, for management of OMSD TV Broadcast. Effective October 17, 2019 through October 16, 2020. Total cost not to exceed \$995. [Originator: Information Services/Fund: General]

Purchasing and Contracts Report

June 13, 2019

25. Contract C-190-034 with **CORE SUPPORT SYSTEMS, INC.**, for preventive maintenance and repair of UPS batteries and additional battery backup in the Homer F. Briggs Data Center. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$4,150. [Originator: Information Services/Fund: General]
26. Contract C-190-035 with **ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.**, for software licensing and support for District boundary maps, boundary adjustments and address validation files for student system and “walk distance” scenarios. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$275. [Originator: Information Services/Fund: General]
27. Contract C-190-036 with **FOLLETT SCHOOL SOLUTIONS, INC.**, for annual licensing and maintenance costs for textbook, library and inventory management system. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$37,706. [Originator: Information Services/Fund: General]
28. Contract C-190-037 with **FOOTAGE FIRM, INC.**, for subscriptions for access to VideoBlocks.com and AudioBlocks.com for videographer. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$200. [Originator: Information Services/Fund: General]
29. Contract C-190-039 with **RENAISSANCE LEARNING, INC.**, for the maintenance fee for student assessment, reading and math practice software. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,800. [Originator: Information Services/Fund: General]
30. Contract C-190-040 with **SCOREKEEPERS MUSIC, INC.**, to provide music to record with District audiovisual productions. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,500. [Originator: Information Services/Fund: General]
31. Contract C-190-042 with **VOLOGY, INC.**, for maintenance agreement for hardware for District storage area network. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,302. [Originator: Information Services/Fund: General]
32. Contract C-190-044 with **CDW-G, LLC** for Adobe Creative Cloud software license for use in graphic and motion graphic design, audio recording, manipulation and illustration. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$980. [Originator: Information Services/Fund: General]
33. Contract C-190-045 with **DATA STORAGE GROUP, INC.**, for software support and maintenance for cloud storage/backup. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$28,565. [Originator: Information Services/Fund: General]
34. Contract C-190-046 with **VOLOGY, INC.**, to upgrade virtual infrastructure and directory servers. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$7,000. [Originator: Information Services/Fund: General]
35. Contract C-190-047 with **MINISOFT, INC.**, for software used by Fiscal Services to connect to the older programs of the County System. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,100. [Originator: Information Services/Fund: General]
36. Contract C-190-049 with **VIATRON SYSTEMS, INC.**, for document imaging system support and electronic transfer of Special Education records to Chaffey Joint Union High School. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$14,989. [Originator: Information Services/Fund: General]

Purchasing and Contracts Report

June 13, 2019

37. Contract C-190-051 with **ACTION DUCT** for service to include cleaning vents, filters and grease traps at all OMSD kitchen facilities. Effective July 1, 2019 through June 30, 2022. Total cost not to exceed \$39,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
38. Contract C-190-052 with **AVCOM COMPANY** to provide space rental for the District's radio communication repeater. Space rent includes use of premises, antenna and rack space. Effective July 1, 2019 through June 30, 2022. Total cost not to exceed \$2,632 per year. [Originator: Transportation/Fund: General]
39. Contract C-190-053 with **PAPA JOHN'S PIZZA** for the delivery of pizza lunch entrée at elementary and middle schools. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$50,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
40. Contract C-190-054 with **DOMINO'S PIZZA** for the delivery of pizza lunch entrée at elementary and middle schools. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$50,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
41. Contract C-190-056 with **FROG ENVIRONMENTAL** to provide storm water monitoring, and related administrative services to comply with the Industrial General Permit regulations imposed by the State Water Resources Control Board. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,096 for lab and sampling fees, \$175 for lab results and interpretation, and \$75 to \$125 per hour for site visits and unforeseeable events. [Originator: Transportation/Fund: General]
42. Contract C-190-057 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** to provide transportation services for an estimated 75 special education students in county and general education students in various programs for both summer school and regular school year. Effective June 17, 2019 through October 1, 2020. Total estimated cost for special education students is \$1,913,895 and general education students is \$84,175. [Originator: Transportation/Fund: General]
43. Contract C-190-058 with **AMPLIFIED IT** for Google Apps for Education support. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$3,600. [Originator: Information Services/Fund: General]
44. Contract C-190-070 with **STATE OF OREGON acting by and through the STATE BOARD OF HIGHER EDUCATION on behalf of the UNIVERSITY OF OREGON** for license agreement for the School Wide Information System (SWIS), the School Wide Information System with Check-in/Check-out (CICO-SWIS) and/or Individual Student Information System SWIS (ISIS-SWIS) in support of the implementation of the Positive Behavioral Interventions and Supports (PBIS) program. Effective August 1, 2019 through August 31, 2020. Total cost not to exceed \$13,300. [Originator: Learning & Teaching/Fund: General Restricted]
45. Contract C-190-071 with **STATE OF OREGON acting by and through the STATE BOARD OF HIGHER EDUCATION on behalf of the UNIVERSITY OF OREGON** to provide professional development and licenses for the PBIS Evaluation program in support of the implementation of the Positive Behavioral Interventions and Supports (PBIS). Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500. [Originator: Learning & Teaching/Fund: General Restricted]
46. Contract C-190-072 with **ORWICK SUB SHOPS, LLC** for the delivery of subway sandwiches lunch entrée at elementary and middle schools. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$75,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]

Purchasing and Contracts Report

June 13, 2019

47. Contract C-190-073 with **CHAFFEY COMMUNITY COLLEGE** to use Chaffey College Chino Community Center for the Administrative Leadership Team (ALT) Retreat. Effective July 15, 2019 through July 16, 2019. Total cost not to exceed \$500. [Originator: Superintendent's Office/Fund: General]
48. Contract C-190-074 with **ORKIN PEST CONTROL** for the monthly service of pest control at Nadine Griff Mack Nutrition Center. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$4,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
49. Contract C-190-075 with **VOLOGY, INC.**, for Districtwide network systems monitoring. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$9,267. [Originator: Information Services/Fund: General]
50. Contract C-190-076 with **VOLOGY, INC.**, for virtualized computing software for the Briggs Data Center. Effective June 11, 2019 through June 30, 2020. Total cost not to exceed \$17,405. [Originator: Information Services/Fund: General]
51. Contract C-190-077 with **PRUDENTIAL OVERALL SUPPLY** for the rental agreement to furnish, clean, pick up and deliver floor mats and mops at Nadine Griff Mack Nutrition Center. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,500. [Originator: Food & Nutrition Services/Fund: Cafeteria]
52. Contract C-190-078 with **HOUGHTON MIFFLIN HARCOURT** for District's maintenance plan, and support related to District curriculum. Effective September 1, 2019 through August 31, 2020. Total cost to exceed \$54,200. [Originator: Learning & Teaching/Fund: General]
53. Contract C-190-079 with **HOUGHTON MIFFLIN HARCOURT** to provide professional development in support of the implementation of the Collections instructional materials. Effective July 1, 2019 through June 30, 2020. Total cost to exceed \$8,400. [Originator: Learning & Teaching/Fund: General]
54. Contract C-190-080 with **THE ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) CENTER** to implement AVID Programs at various OMSD schools, including membership/license fee for specific sites, AVID curriculum library, professional development services and District visitation days. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$37,000. [Originator: Learning & Teaching/Fund: General Restricted]
55. Contract C-190-082 with **GIORGIO JOVANI DI SALVATORE** to conduct specialized psychological assessments and services to students in the special education program per students' Individualized Education Program (IEP) or per the recommendation of designated staff. Effective June 27, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
56. Contract C-190-083 with **SYNAPSE ADVANCED AUDIOLOGY** to conduct specialized audiological assessments and services to students in the special education program per students' Individualized Education Program (IEP) or per the recommendation of designated staff. Effective June 13, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
57. Contract C-190-084 with **WEST END SPECIAL EDUCATION LOCAL PLAN AREA** for Memorandum of Understanding to allow WESELPA students to enroll in OMSD's Special Education programs under conditions specified in the MOU. Effective July 1, 2019 through June 30, 2020. OMSD will be reimbursed by WESELPA for services provided to WESELPA students. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

(Ref. b 3.6)

Purchasing and Contracts Report

June 13, 2019

58. Contract C-190-085 with **USC CARE MEDICAL GROUP, INC.**, to provide Specialized Academic Instruction, services, and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
59. Contract C-190-086 with **SPECIALIZED THERAPY SERVICES, INC.**, to provide Specialized Academic Instruction, services, and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
60. Contract C-190-087 with **360 DEGREE CUSTOMER, INC.**, to provide specialized therapy services and related services to students in Special Education programs per their Individualized Education Program (IEP) plan or per the recommendation of designated special education staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$600,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
61. Contract C-190-088 with **CENTER FOR VISION DEVELOPMENT OPTOMETRY, INC.**, to provide vision therapy and related services to students in the Special Education programs in support of students' Individualized Education Program (IEP) plan. Effective June 27, 2019 through June 30, 2020. Total cost not to exceed \$20,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
62. Contract C-190-089 with **HOLLAR SPEECH AND LANGUAGE SERVICES** to provide specialized Independent Educational Evaluations (IEEs) and/or services in the area of speech and language per students' Individualized Education Program (IEP) plan or per designated special education staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$20,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
63. Contract C-190-090 with **RISE INTERPRETING, INC.**, to provide American Sign Language Interpretation services to students with disabilities per their Individualized Education Program (IEP) plan or parents per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
64. Contract C-190-091 with **3CHORDS INC. dba THERAPY TRAVELERS** to provide specialized therapy and related services for students in the Special Education program per students' Individualized Education Program (IEP). Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
65. Contract C-190-092 with **AUGMENTATIVE COMMUNICATION THERAPIES** to provide assistive technology and/or augmentative and alternative communication assessments, and/or related services to students in the Special Education program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on Rate Sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
66. Contract C-190-093 with **AUTISM LEARNING PARTNERS** to provide Applied Behavior Analysis and/or related services to students in the Special Education program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on Rate Sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

Purchasing and Contracts Report

June 13, 2019

67. Contract C-190-094 with **AUTISM SPECTRUM THERAPIES, LLC** to provide applied behavior analysis assessments and/or related services to students in the Special Education program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on Rate Sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
68. Contract C-190-095 with **PROFESSIONAL TUTORS OF AMERICA, INC.**, to provide specialized services to students in the special education programs in support of students' Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on Rate Sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
69. Contract C-190-096 with the **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** to act as the agency responsible for the coordination of Medi-Cal Administrative Activities (MAA) for the District. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$24,167 for services, proportionate share of operating cost, based on actual prior year P-2 ADA of \$19,844.24. [Originator: Learning & Teaching/Fund: Medi-Cal]
70. Contract C-190-097 with **UNIFIRST CORPORATION** to provide laundering services for uniforms. Effective July 1, 2019 through June 30, 2022. Total cost not to exceed \$13,045. [Originator: Transportation/Fund: General]
71. Contract C-190-098 with **CHAFFEY JOINT UNION HIGH SCHOOL DISTRICT** to provide transportation to District pupils for the purpose of high school orientation visits. Effective July 1, 2019 through June 30, 2020. Services provided at no cost to the District. [Originator: Transportation]
72. Contract C-190-099 with **ILLUMINATE EDUCATION** for the eduCLIMBER software licenses to web-based software system to assist in the tracking, storing, monitoring reporting and organizing student performance data and progress in support of the implementation of Multi-Tiered System of Support (MTSS). Effective July 1, 2019 through December 31, 2019. At no cost to the District. [Originator: Learning & Teaching/Fund: General]
73. Contract C-190-105 with **BRANDMAN UNIVERSITY** to provide a formal working relationship between the parties. OMSD will provide an internship program to interns enrolled in the School Psychology, Education Administration and School Counseling programs. Effective April 16, 2019 through April 15, 2022. At no cost to the District. [Originator: Human Resources]
74. Contract C-190-106 with **BRANDMAN UNIVERSITY** to provide a formal working relationship between the parties. OMSD will provide supervised field experience to students enrolled in the university's Teacher Education, School Psychology, School Counselor and Education Administration programs. Effective April 16, 2019 through April 15, 2022. At no cost to the District. [Originator: Human Resources]
75. Contract C-190-107 with **BRANDMAN UNIVERSITY** to provide a formal working relationship between the parties. OMSD will provide supervised field experience in such schools or classes of the fieldwork site and under the direct supervision and instruction of such employees of the fieldwork site. Effective April 16, 2019 through April 15, 2022. At no cost to the District. [Originator: Human Resources]
76. Contract C-190-108 with **COOPERATIVE ORGANIZATION FOR THE DEVELOPMENT OF EMPLOYEE SELECTION PROCEDURES** to provide testing materials for candidate placement within OMSD. OMSD will designate one or more signers to maintain responsibility for oversight of test administration and selection practices. Effective: July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Human Resources]

(Ref. b 3.8)

Purchasing and Contracts Report

June 13, 2019

77. Contract C-190-109 with **COOPERATIVE ORGANIZATION FOR THE DEVELOPMENT OF EMPLOYEE SELECTION PROCEDURES** to provide a formal working relationship between the parties for cooperatively developing a system of selection procedures, development of written tests, interview standards, knowledge and abilities related to employment. Effective: July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Human Resources]
78. Contract C-190-110 with **WALKER & MANN LLP** to provide the District with general legal services, including potential litigation matters. Effective July 1, 2019 through June 30, 2022. Total cost not to exceed \$30,000 per year. [Originator: Business Services/Fund: General]
79. Contract C-190-121 with **COOPERATIVE ORGANIZATION FOR THE DEVELOPMENT OF EMPLOYEE SELECTION PROCEDURES** to provide online employment selection materials and training presentations. Effective: July 1, 2019 through June 30, 2020. Total cost not to exceed \$2,200. [Originator: Human Resources/Fund: General]
80. Contract C-190-127 with **CRUZ AND ASSOCIATES** to provide professional development and presentations to staff, parents and students in support of the implementation of the District's Five Year Action Plan. Effective June 14, 2019 through June 30, 2022. Total cost not to exceed \$36,000. [Originator: Learning & Teaching/Fund: General and Restricted General]
81. Authorize use of Colton Unified School District Bid RFP #CJNS-2019-20-GROCERY for the Purchase of Canned & Shelf Stable Food Items on an as needed basis from **GOLD STAR FOODS, BERNARD FOODS** and **SYSCO FOODS** with the same advantages, terms, and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,200,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
82. Authorize use of Jurupa Unified School District Bid RFP#18-19-12NS PAPER PRODUCTS for the purchase of Paper Supply Products on an as needed basis from **P&R PAPER SUPPLY, INDIVIDUAL FOOD SERVICE, SYSCO FOODS, INTERBORO PACKAGING, REVERE PACKAGING** and **DAXWELL** with the same advantages, terms, and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
83. Amendment M1 to Contract C-189-041 with **KELLY ZHI TONG HUANG** to assist Central Language Academy staff in the design and implementation of the Mandarin Immersion program. Amendment is to cost. Total cost of amendment not to exceed \$1,500 for a revised total cost not to exceed of \$31,500 Effective August 8, 2018 through May 24, 2019. Total cost not to exceed \$30,000. [Originator: Learning & Teaching/Fund: General]
84. Amendment M1 to Contract C-189-125 with **ASIAN-AMERICAN RESOURCE CENTER** to provide translation and interpretation services, with an emphasis on Asian languages, for students and their families on an as needed basis. Amendment is to cost. Total cost of amendment not to exceed \$10,000 for a revised total cost not to exceed of \$35,000. [Originator: Learning & Teaching/Fund: Special Education]
85. Amendment M1 to Contract C-189-464 with **FITNESS RESULTS** to provide physical fitness clinics to students from Bon View, Euclid and Sultana elementary schools and De Anza Middle School in support of implementation of the Student Support and Academic Enrichment Grant. Amendment is to cost per session. Total cost not to exceed \$10,400. [Originator: Learning & Teaching/Fund: General Restricted]

Purchasing and Contracts Report

June 13, 2019

86. Amendment M3 to Contract C-167-038A with **SANTA BARBARA TRANSPORTATION CORP., dba STUDENT TRANSPORTATION OF AMERICA** to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. Total cost of amendment is \$459.64 per trip (5 hour minimum) plus \$77.25 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
87. Amendment M3 to Contract C-167-038B with **VISSER BUS SERVICES, INC.**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. Total cost of the amendment is \$450 per trip (5 hour minimum) plus \$75 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General].
88. Amendment M3 to Contract C-167-038C with **ALLIANCE BUS LINES, INC.**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to term. Effective July 1, 2019 to June 30, 2020. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
89. Amendment M3 to Contract C-167-038D with **AMERICAN LOGISTICS COMPANY, LLC**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to term. Effective July 1, 2019 to June 30, 2020. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
90. Amendment M3 to Contract C-167-038E with **EMPIRE TRANSPORTATION SERVICES, INC.**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. The cost of the amendment is \$500 per trip (5 hour minimum) plus \$75 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
91. Amendment M3 to Contract C-167-092B with **FIRST STUDENT, INC.**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. The cost of the amendment is \$446.75 per trip (5 hours minimum) plus \$78.50 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
92. Amendment M3 to Contract C-167-092C with **AEROCOACH TRANSPORTATION, LLC**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. The cost of the amendment is \$496.66 per trip (5 hour minimum) plus \$85.45 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]
93. Amendment M3 to Contract C-167-092D with **CERTIFIED TRANSPORTATION SERVICES, INC.**, to provide transportation services for field trips, athletic events, and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 to June 30, 2020. The cost of the amendment is \$576.76 per trip (5 hour minimum) plus \$91.86 for each additional hour. All other properties of agreement remain unchanged. [Originator: Transportation/Fund: General]

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Acceptance of Gifts/Donations**

REQUESTED ACTION

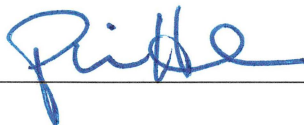
Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

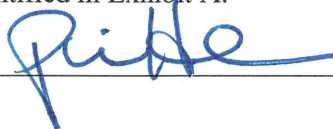
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent




Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on June 13, 2019

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
Edison Academy PTO	Edison Elementary School	Field Trips	\$2,000
City of Montclair	Family & Collaborative Services	Program Supplies	\$1,500
Moreno Avid Academy PTO	Moreno Elementary School	Field Trips/Student Incentives	\$4,000
Edison International	Vernon Middle School	Student Incentives	\$300
Edison International	Wiltsey Middle School	General Use	\$336

(Ref. b 4.2)

*For non-monetary items estimated values are provided by the donors.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Budget Adjustments – March 2019 to April 2019

REQUESTED ACTION


Approve budget adjustments to the District’s budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

BACKGROUND INFORMATION

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District’s budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District’s budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit ‘A’ for approval/ratification.

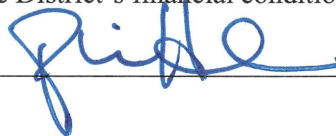
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District’s financial condition.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board approve budget adjustments to the District’s budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

Approved by: James Q. Hammond, Superintendent

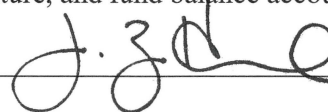


Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	113,774	18	113,756
Other Sources and Transfers In	6,144,000	151,815	5,992,185
Subtotals – Revenues	<u>6,257,774</u>	<u>151,833</u>	<u>6,105,941</u>
<u>Expenditures</u>			
Certificated Salaries	4,175	20,094	(15,919)
Classified Salaries	289,549	579,098	(289,549)
Employee Benefits	22,717	48,502	(25,785)
Books and Supplies	211,605	3,812,631	(3,601,026)
Other Operating Expenditures	33,547	68,631	(35,084)
Capital Outlay	160,000	-	160,000
Other Uses and Transfers Out	3,353,075	863	3,352,212
Subtotals – Expenditures	<u>4,074,668</u>	<u>4,529,819</u>	<u>(455,151)</u>
Net Increase/(Decrease) to Fund Balance			<u>6,561,092</u>

General description of above budget transfers, increases and decreases:

Other Sources and Transfers In represent the transfer from Fund 17 for the Next Generation Science Standards (NGSS) textbook adoption. The reduction to Books and Supplies and increase to Other Uses and Transfers Out represent the transfer of the One-Time Mandated funding to Fund 17. In addition, various expenditure adjustments were made based on reclassifications among major object expenditure categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	15,865	-	15,865
Other State Revenue	140,205	292,020	(151,815)
Other Local Revenue	4,608	3,698	910
Other Sources and Transfers In	151,815	-	151,815
Subtotals – Revenues	<u>312,493</u>	<u>295,718</u>	<u>16,775</u>
<u>Expenditures</u>			
Certificated Salaries	27,726	25,584	2,142
Classified Salaries	-	3,698	(3,698)
Employee Benefits	5,452	5,061	391
Books and Supplies	23,541	18,983	4,558
Other Operating Expenditures	27,852	89,569	(61,717)
Capital Outlay	131,236	57,000	74,236
Other Uses and Transfers Out	2,060,214	-	2,060,614
Subtotals – Expenditures	<u>2,276,421</u>	<u>199,895</u>	<u>2,076,526</u>
Net Increase/(Decrease) to Fund Balance			<u>(2,059,751)</u>

General description of above budget transfers, increases and decreases:

Other Uses and Transfers Out represent the transfer to Fund 40 for Redevelopment Funds for Ontario, Montclair, and Upland. Revenues and expenditures were adjusted based on updated restricted program allocations. In addition, various expenditure adjustments were made based on reclassifications among major object expenditure categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Child Development**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	15,000	-	15,000
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>15,000</u>	<u>-</u>	<u>15,000</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	15,000	-	15,000
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>15,000</u>	<u>-</u>	<u>15,000</u>
Net Increase/(Decrease) to Fund Balance			<u>-</u>

General description of above budget transfers, increases and decreases:

Revenues and expenditures estimates were both increased to reflect updated projections in income and expenditures.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Cafeteria**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	54,766	185,920	(131,154)
Employee Benefits	6,984	-	6,984
Books and Supplies	108,123	36,464	71,659
Other Operating Expenditures	20,920	2,595	18,325
Capital Outlay	31,278	-	31,278
Other Uses and Transfers Out	3,111	203	2,908
Subtotals – Expenditures	225,182	225,182	-
Net Increase/(Decrease) to Fund Balance			-

General description of above budget transfers, increases and decreases:

Various expenditure adjustments were made based on reclassifications among major object expenditure categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve Fund for Other Than Capital
Outlay Projects**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	3,353,075	-	3,353,075
Subtotals – Revenues	<u>3,353,075</u>	-	<u>3,353,075</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	6,144,000	-	6,144,000
Subtotals – Expenditures	<u>6,144,000</u>	-	<u>6,144,000</u>
Net Increase/(Decrease) to Fund Balance			<u>(2,790,925)</u>

General description of above budget transfers, increases and decreases:

Other Sources and Transfers In represent the transfer from Unrestricted Fund 01 for the One-Time Mandated funding. Other Uses and Transfers Out represent the transfer to Unrestricted Fund 01 for the Next Generation Science Standards (NGSS) textbook adoption.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	246,664	-	246,664
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>246,664</u>	<u>-</u>	<u>246,664</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase/(Decrease) to Fund Balance			<u>246,664</u>

General description of above budget transfers, increases and decreases:

Revenues increased to account for additional developer fee collections.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve Capital Outlay**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	2,059,751	-	2,059,751
Subtotals – Revenues	<u>2,059,751</u>	<u>-</u>	<u>2,059,751</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	140,000	-	140,000
Capital Outlay	100,000	140,000	(40,000)
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>240,000</u>	<u>140,000</u>	<u>100,000</u>
Net Increase/(Decrease) to Fund Balance			<u>1,959,751</u>

General description of above budget transfers, increases and decreases:

Other Sources and Transfer In reflect the transfer from Restricted Fund 01 for the Redevelopment Funds for Ontario, Montclair, and Upland. Various expenditure adjustments were made based on reclassifications among major object expenditure categories.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self-Insurance**

Period Covered: **March 1, 2019 – April 30, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<u>Revenues</u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	61,661	-	61,661
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>61,661</u>	<u>-</u>	<u>61,661</u>
<u>Expenditures</u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	110,000	-	110,000
Other Operating Expenditures	-	110,000	(110,000)
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>110,000</u>	<u>110,000</u>	<u>-</u>
Net Increase/(Decrease) to Fund Balance			<u>61,661</u>

General description of above budget transfers, increases and decreases:

Budgeted revenues increased to account for the collection of additional payments for the administration of our workers' compensation program.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Proposed Increase of Meal Prices for the 2019-2020 School Year**

REQUESTED ACTION

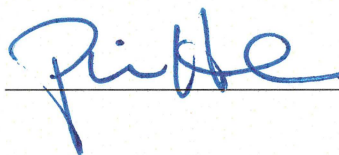
Approve the Proposed Increase of Meal Prices for the 2019-2020 School Year.

BACKGROUND INFORMATION

Effective July 1, 2011, Federal Law, Healthy Hunger Free Kids Act of 2010, Public Law 111-296, mandates that school districts participating in the National School Lunch Program gradually increase school meal prices until they are equal to the Federal meal reimbursement of a free meal.

MEAL	2018-2019 School Meal Prices (Current)	2019-2020 School Meal Prices (Proposed)
Breakfast	No cost to all students	No cost to all students
Lunch Middle School	\$2.35 paid, no cost to reduced	\$2.45 paid, no cost to reduced
Lunch Elementary School	\$2.10 paid, no cost to reduced	\$2.20 paid, no cost to reduced
Adult Breakfast	\$3.00	\$3.25
Adult Lunch	\$4.00	\$4.25

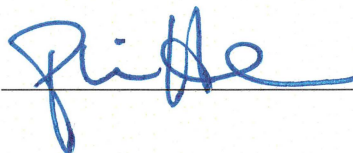
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The mandated 2019-2020 meal price increase will generate approximately \$10,000 in additional revenue to help offset rising food and labor costs. An operating deficit is currently projected in both 2018-2019 and 2019-2020 for the food services fund.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Proposed Increase of Meal Prices for the 2019-2020 School Year.

Approved by: James Q. Hammond, Superintendent



Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Certificated Personnel Recommendations Report #CERT189-0613**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Alicia Aguilar	Preschool Teacher/El Camino	08/02/2019
Vanessa Arellano	SDC Teacher/El Camino	08/02/2019
Josefina Avila	Elementary Administrator/Bon View	07/01/2019
Antonio Casillas	School Psychologist/Briggs-SPED	07/29/2019
Dana Flynn	SDC Teacher/De Anza	08/02/2019
Deeanna Garland	Speech Language Pathologist/Briggs-SPED	08/02/2019
Shelly Griffin	SDC Teacher/Howard	08/02/2019
Joy Harris	RSP Teacher/Vineyard	08/02/2019
Steven Mahoney	Dual Immersion Teacher/Central	08/02/2019
Roberto Ramirez	SDC Teacher/Lincoln	08/02/2019
Angela Rivera	SDC Teacher/Corona	08/02/2019
Margarita Russell	SDC Teacher/Corona	08/02/2019
Amber Sandoval	SDC Teacher/El Camino	08/02/2019
Guadalupe Solis	SDC Teacher/Berlyn	08/02/2019
Yesenia Valdez	Preschool Teacher/Ramona	08/02/2019
Elizabeth Vasquez	School Psychologist/Briggs-SPED	07/01/2019
Jennifer Wagerer	SDC Teacher/Lincoln	08/02/2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Rocio Carmona	Teacher/Mission to Elementary Administrator/ Mission	07/01/2019
Paula Catbagan	Teacher Intervention/Haynes to Teacher/Haynes	08/02/2019
Norma Crisostomo	Teacher Intervention/Briggs-L&T to Teacher/Hawthorne	08/02/2019

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Demecia De Vita	Teacher/Kingsley to Euclid	08/02/2019
Arielle Dieudonne	Teacher/De Anza to Hawthorne	08/02/2019
Denise Dodge	TOA-Curriculum Support/Haynes to Teacher/Haynes	08/02/2019
Denise Duarte	TOA-Instructional Coach/Sultana to Teacher/Mariposa	08/02/2019
Barbara Gruetzmacher	TOA-Curriculum Support/Arroyo to Elementary Administrator/Arroyo	07/01/2019
Daisy Hernandez	Teacher/Wiltsey to Central	08/02/2019
Rosie Jimenez	Teacher Intervention/Briggs-L&T to Teacher/Monte Vista	08/02/2019
Julie Knowles	Teacher/Hawthorne to Corona	08/02/2019
Aurora Mejico	RSP Teacher/Vista Grande to TOA-Special Education/Sultana	08/02/2019
Brandee Meyer	Teacher/Edison to Teacher Intervention/Edison	08/02/2019
Erika Miller	SDC Teacher/El Camino to Teacher/Elderberry	08/02/2019
Claudia Monroy	Teacher/Berlyn to Lincoln	08/02/2019
Rebekah Nall	PE Teacher/Briggs-L&T to Teacher/Wiltsey	08/02/2019
Dandelion Otero	Teacher/Euclid to Central	08/02/2019
Renee Peterson	Teacher/Sultana to TOA-Instructional Coach/Sultana	08/02/2019
Mallory Ruacho	SDC Teacher/Sultana to RSP Teacher/Sultana	08/02/2019
Marcella Schwager	Teacher/Berlyn to Sultana	08/02/2019
Stacia Neer	Data Coach/Lehigh to Teacher/Lehigh	08/02/2019
Timothy Dyar	RSP Teacher/Briggs-SPED to RSP Teacher/El Camino	08/02/2019
Tamara Trousdale	Teacher Preschool Inclusion/Del Norte to Teacher/Del Norte	08/02/2019

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Michelle Varela	SDC Teacher/Euclid to Howard	08/02/2019
Kellie Wilson	SDC Teacher/Lincoln to TOA-Special Education/Berlyn	08/02/2019
Stephanie Wren	SDC Teacher/Lincoln to TOA-Special Education/Lincoln	08/02/2019
Armando Zendejas	Teacher/Hawthorne to Vina Danks	08/02/2019

REHIRE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Sara Abrahams	Teacher/Lehigh	08/02/2019
Jennifer Aidoo	Teacher/Buena Vista	08/02/2019
Oscar Alvarez	Teacher/Wiltsey	08/02/2019
Lisa Bahna	Teacher/Wiltsey	08/02/2019
Jennifer Baik	Teacher/Lincoln	08/02/2019
Maricela Banuelos	Teacher/Wiltsey	08/02/2019
Edith Barbosa	Teacher/Euclid	08/02/2019
Ladan Bezanson	Teacher/Howard	08/02/2019
Darcie Breeden	Teacher/Montera	08/02/2019
Ashley Brees	Teacher/Hawthorne	08/02/2019
Hannah Brown	Teacher/Monte Vista	08/02/2019
Lizeth Cabrera	Teacher/Central	08/02/2019
Ines Capetillo	Teacher/Del Norte	08/02/2019
Lindsay Carlson	Teacher/Wiltsey	08/02/2019
Cyrill Grace Castro	Teacher Preschool Inclusion/Ramona	08/02/2019
Jennifer Cleveland	Teacher/Sultana	08/02/2019
Xaundra Contreras	Teacher/Elderberry	08/02/2019
Tina Dean-Corn	Teacher/Hawthorne	08/02/2019
Crystal Diaz	Teacher/Wiltsey	08/02/2019
Cody Doyle	Teacher/Vernon	08/02/2019
David Encinas	Teacher/Vina Danks	08/02/2019
Loren Escobar	Teacher Intervention/Haynes	08/02/2019
Alyssa Espinoza	Teacher/Moreno	08/02/2019
Socorro Ferrer	Teacher/Bon View	08/02/2019
Lizette Flores	Teacher/Haynes	08/02/2019
Yamina Flores-Aguilar	Teacher Intervention/Euclid	08/02/2019
Nicole Garcia	Teacher/Howard	08/02/2019
Patricia Garcia	Teacher/Mariposa	08/02/2019
Laura Gilden	Teacher Intervention 50%/Central	08/02/2019
Brigette Gonzales	Teacher/Serrano	08/02/2019

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

REHIRE (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Claudia Gonzalez	Teacher/Central	08/02/2019
Stephanie Grimley	Teacher/Vista Grande	08/02/2019
Katie Gross	Teacher/Bon View	08/02/2019
Brittany Heacock	Teacher/Kingsley	08/02/2019
Lizbeth Hernandez	Teacher/Ramona	08/02/2019
Wendy Hernandez	Teacher/Vista Grande	08/02/2019
Ashley Hicks	Teacher/Lincoln	08/02/2019
Diana Hoang	Teacher/Kingsley	08/02/2019
Lizette Huerta	Teacher/Wiltsey	08/02/2019
Josenee Imus	Teacher/De Anza	08/02/2019
Elizabeth Jaime	Teacher/Wiltsey	08/02/2019
Tanner Johnson	Teacher Intervention/Oaks	08/02/2019
Yu-Wen Lai	Teacher/Montera	08/02/2019
Kristy Lopez	Teacher Intervention 50%/Vernon	08/02/2019
Nancy Lopez Rosales	Teacher/Central	08/02/2019
Jessica Magana	Teacher/Howard	08/02/2019
Alexandria Martinez	Teacher/Vista Grande	08/02/2019
Christian Martinez	RSP Teacher/Vernon	08/02/2019
Ruby Melara	Teacher/Moreno	08/02/2019
Maricella Mesa	Teacher/Mariposa	08/02/2019
Victoria Mesen	Teacher/Wiltsey	08/02/2019
Ryan Miller	Teacher/Wiltsey	08/02/2019
Fernanda Montano	Teacher/Vernon	08/02/2019
Matthew Morisset	Teacher/Wiltsey	08/02/2019
Amanda Nichols	Teacher/Monte Vista	08/02/2019
Amanda Ochoa	Teacher/Lincoln	08/02/2019
Brent Ochoa	Teacher/Oaks	08/02/2019
Cristina Olmos-Riveroll	Teacher/Wiltsey	08/02/2019
Kristine Pachas	Teacher/Howard	08/02/2019
Sarah Pacheco	Teacher/Moreno	08/02/2019
Stacey Peck	Teacher/Lehigh	08/02/2019
Andrew Perry	Teacher/Vernon	08/02/2019
Tracy Platzner-Olsen	Teacher Intervention/Bon View	08/02/2019
Letisha Pocius	Teacher/Mariposa	08/02/2019
Dayana Ramirez	Teacher/Edison	08/02/2019
Kelsea Rasmussen	Teacher/Vernon	08/02/2019
Bobby Ratliff Jr.	Teacher/Lincoln	08/02/2019
Erica Rodriguez	Teacher/Wiltsey	08/02/2019
Megan Rodriguez	Teacher Intervention/Sultana	08/02/2019
Bonnie Ross	TOA-Instructional Coach/Del Norte	08/02/2019
Ralph Roxas	Teacher/El Camino	08/02/2019
Megan Sakai	Teacher/Vina Danks	08/02/2019
Juliana Sills	Teacher/Hawthorne	08/02/2019
Traci Taylor	TOA-Instructional Coach/Kingsley	08/02/2019
Ashley Tobin	Teacher/Serrano	08/02/2019

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

REHIRE (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Kandyce Valverde	Teacher/Wiltsey	08/02/2019
Nancy Vargas	Teacher/Wiltsey	08/02/2019
Juan Velazquez	Teacher/Wiltsey	08/02/2019
Yihlung Wunderlich	Teacher/Kingsley	08/02/2019
Alfredo Yanez	Teacher/Central	08/02/2019
Mengdian Zheng	Teacher/Montera	08/02/2019
Rose Ziemann	Teacher/De Anza	08/02/2019

CERTIFICATED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Kathleen Alexander	Teacher/Oaks Medical Leave	05/14/2019-05/24/2019
Cecilia Balderas	Teacher/Oaks Extended Medical Leave	04/28/2019-05/05/2019
Cecilia Balderas	Teacher/Oaks FMLA Leave	05/06/2019-05/24/2019
Elizabeth Blaikie	Teacher/Mariposa FMLA Leave	05/13/2019-05/21/2019
Regina Delfin	Teacher/Lincoln Extended Medical Leave	05/10/2019-05/24/2019
Judy Fisch	Teacher/Moreno Medical Leave	05/02/2019-06/14/2019
Brigette Gonzales	Teacher/Serrano Extended Medical Leave	05/14/2019-05/21/2019
Cynthia Green	Teacher/Haynes Medical Leave	05/16/2019-06/06/2019
Christina Ihde	Teacher/Oaks Extended Medical Leave	05/13/2019-05/24/2019

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

REQUESTS FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Adriana Loera	Teacher/Central Extended Medical Leave	05/06/2019-06/10/2019
Robin Neiuber	Teacher/Vista Grande Medical Leave	05/13/2019-05/30/2019
Heather Pfrunder	Special Ed. Teacher/El Camino Extended Medical Leave	05/15/2019-05/27/2019
Yesenia Rodriguez	Psychologist/Briggs-SPED Extended Medical Leave	05/02/2019-05/31/2019

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SUBJECT</u>	<u>EFFECTIVE</u>
None.			

VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

SUBSEQUENT VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

Certificated Personnel Recommendations Report #CERT189-0613

June 13, 2019

RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Seth Davis	Outreach Consultant/Oaks	06/30/2019
Arthur Lara	Teacher/Montera	06/30/2019
Ellen Maring	Preschool Teacher/Ramona	05/23/2019
Christine Meidl	TOA-Curriculum Support/Briggs-L&T	06/30/2019
Kimberly Monfort	Teacher/Howard	06/30/2019
Leslie Ramirez	Elementary Administrator/Bon View	06/30/2019
James Valadez	Elementary Administrator/Central	05/31/2019

REPORT ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON MAY 16, 2019:

Position Title: Assistant Principal

On a motion by Trustee Sanchez a second by Trustee Brake, and a vote of 4 to 0, the Board of Trustees voted to appoint Employee #67 as Assistant Principal, Serrano Middle School.

Position Title: Elementary Administrator

On a motion by Trustee Brake a second by Trustee Sanchez, and a vote of 4 to 0, the Board of Trustees voted to appoint Winfred Roberson as Principal, Mariposa Elementary School.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Classified Personnel Recommendations Report #CLA189-0613**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Anthony Giliberto	Lead Locksmith/Briggs-Operations	05/28/2019
Dave Martinez	Campus Safety Officer/Briggs-CWA	08/06/2019
Bryan Sanchez	Fiscal Services Technician/Briggs-Fiscal Services	06/10/2019
Elva Sanchez	School Office Asst. I/Lehigh	05/13/2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Wendy Acosta	Data Media Asst./Vina Danks to Central	07/01/2019
Rita Alanis	Bus Driver/Transportation 6 hours to 5.5 hours	07/01/2019
Serina Alex	IA-Learning Needs/Mariposa to Bon View	07/01/2019
Joseph Arensdorff	Custodian/Mariposa to Vista Grande	06/11/2019
Vanessa Baez	Instructional Asst./Ramona to 39-Month Rehire List	07/01/2019
Elhame Bayour	Instructional Asst./Elderberry to 39-Month Rehire List	07/01/2019
Veronica Becerra	Custodian/Briggs to Berlyn	06/11/2019
Alyssa Brande	Instructional Asst./Del Norte to Bon View	07/01/2019
Laura Bustos	Instructional Asst./Ramona to Berlyn	07/01/2019
Martha Camarena	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Dolores Campos	Bus Driver/Transportation 6 hours to 5.5 hours	07/01/2019
John Carreon	Instructional Asst./Berlyn to 39-Month Rehire List	07/01/2019
Cassandra Castellon	Instructional Asst.-Kindergarten/Kingsley to Bon View	07/01/2019
Cassandra Castellon	Instructional Asst./Kingsley to 39-Month Rehire List	07/01/2019
Julissa Clowes	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Carmen Cortez	IA-Bilingual-Spanish/Vineyard to 39-Month Rehire List	07/01/2019
Paola D'Aloia-Pascuzzo	Translator-Spanish/Howard to 39-Month Rehire List	07/01/2019
Renee De La Garza	Bus Driver/Transportation 7.5 hours to 5.5 hours	07/01/2019
Judelson Enriquez	Technology Training Asst./Lincoln to 39-Month Rehire List	07/01/2019
Michael Fischer	User Support Technician/Central Production Kitchen to 39-Month Rehire List	07/01/2019

(Ref. c 2.1)

Classified Personnel Recommendations Report #CLA189-0613

June 13, 2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Valorie Garcia	Instructional Asst./Vista Grande to 39-Month Rehire List	07/01/2019
Yachi Guerra	Instructional Asst./Sultana to 39-Month Rehire List	07/01/2019
Nadia Gutierrez-Martinez	Bus Driver/Transportation 7.75 hours to 5.5 hours	07/01/2019
Alejandra Heredia	Instructional Asst./Mission to Sultana	07/01/2019
Griselda Hernandez	Bus Driver/Transportation 6.75 hours to 5.5 hours	07/01/2019
Shinesha Hogan	Bus Driver/Transportation 7.75 hours to 5.5 hours	07/01/2019
Aida Jimenez	Instructional Asst./Euclid to 39-Month Rehire List	07/01/2019
Hope Kaufman	Instructional Asst./Hawthorne to 39-Month Rehire List	07/01/2019
Lori Klancnik	Library Media Asst./Edison 3 hours and Vineyard 2 hours to Central 6 hours	07/01/2019
Kaitlyn Koszyk	Instructional Asst./Haynes to Corona	07/01/2019
Sara Koszyk	Instructional Asst./Lincoln 3.25 hours to Berlyn 3 hours	07/01/2019
Kristina Leiva	Bus Driver/Transportation 6 hours to 5.5 hours	07/01/2019
Cristal Llamas	Instructional Asst./Monte Vista 3.25 hours to Berlyn 3.75 hours	07/01/2019
Stacey Lopez	Instructional Asst./Euclid to 39-Month Rehire List	07/01/2019
Diana Loreda	Instructional Asst./Corona to 39-Month Rehire List	07/01/2019
Monique Luera	Instructional Asst./Bon View to 39-Month Rehire List	07/01/2019
Yesenia Madera	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Allison Malone	Instructional Asst./Sultana to 39-Month Rehire List	07/01/2019
Theresa McCall	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Gloria Morales-Ajeatas	Instructional Asst./Berlyn to 39-Month Rehire List	07/01/2019
Victor Nava	Custodian/Oaks to Briggs	06/11/2019
Elizabeth Palomares	Instructional Asst./Berlyn to 39-Month Rehire List	07/01/2019
Kiara Papcun	Instructional Asst./Lehigh 3.25 hours to Berlyn 3 hours	07/01/2019
Kassandra Ramirez	Instructional Asst./Berlyn to 39-Month Rehire List	07/01/2019
Noemi Ramos	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Anna Rivera	Data Media Asst./Central to 39-Month Rehire List	07/01/2019
Leslie Rockwell	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Yessenia Rubio	Instructional Asst./Bon View to 39-Month Rehire List	07/01/2019
Sara Sakurai	Instructional Asst./Lincoln to Hawthorne	07/01/2019
Brandon Santiago	Custodian/Serrano to Mariposa	06/11/2019
Bettina Schaum-Post	Custodian/Euclid to Moreno	06/11/2019
William Shannon	Instructional Asst./Buena Vista 4.25 hours to 2 hours	07/01/2019
Dewani Tangilanu-Chen	Instructional Asst./Monte Vista to 39-Month Rehire List	07/01/2019
Cosette Tangsouvanh	Instructional Asst./Corona to 39-Month Rehire List	07/01/2019
Stacy Thomas	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Adan Torres	Instructional Asst./Elderberry to 39-Month Rehire List	07/01/2019
Patricia Torres-Angulo	Bus Driver/Transportation 6 hours to 5.5 hours	07/01/2019
Melissa Torrez	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019
Gris Trejo	Bus Driver/Transportation 7.25 hours to 5.5 hours	07/01/2019
Silvia Vargas	IA-Computer/Linda Vista to 39-Month Rehire List	07/01/2019
Gloria Vieyra	Bus Driver/Transportation 7.5 hours to 5.5 hours	07/01/2019
Amy Wellenkamp	Instructional Asst./Mariposa 3.25 hours to 3.75 hours	07/01/2019
Tara Wheatley	Instructional Asst./Vista Grande to Corona	07/01/2019
Oscar Wilbon	Bus Driver/Transportation 8 hours to 5.5 hours	07/01/2019

Classified Personnel Recommendations Report #CLA189-0613

June 13, 2019

CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Andrea Aguilar	Substitute PE Asst.	05/10/2019
Daniel Dowdy	Substitute Custodian	05/22/2019
Ariel Esparza	Substitute AVID Tutor	05/14/2019
Glenda Guerra	Substitute Proctor/Special Needs Program Asst.	
Barbara Gutierrez	Substitute Behavior Intervention Asst./Instructional Asst./ Special Orthopedic Needs Asst.	05/14/2019
Christopher Orozco	Substitute Custodian	05/31/2019
Samuel Shappard	Substitute Custodian/PE Asst.	05/23/2019
Irmany Torres	Substitute Behavior Intervention Asst./Early Childhood Education Asst./Instructional Asst./Learning Needs/ Special Needs Program/Special Orthopedic Asst.	05/09/2019
Gilbert Toscano	Substitute Custodian	05/20/2019

REQUEST FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Richard Espinoza	Senior Warehouse Worker/Central Production Kitchen Extended Medical Leave	05/30/2019-06/30/2019
Ismael Garcia	Student Mentor and Campus Asst./Briggs-L&T Extended Medical Leave	05/14/2019-05/31/2019
Mario Heredia	Head Custodian I/Mariposa Medical Leave	05/07/2019-06/06/2019
Brittney Jass	Special Education-Lifeguard/Lincoln Extended Medical Leave	05/15/2019-05/31/2019
Celia Medina	Health Service Asst./Berlyn Extended Medical Leave	05/24/2019-06/06/2019
Jonathan Orozco	Warehouse Worker/Warehouse Extended Medical Leave	04/30/2019-06/13/2019
Jacqueline Ortega	Special Needs Program Asst./Berlyn Extended Medical Leave	05/15/2019-05/31/2019
Jasmine Ramirez	School Office Asst. I/Del Norte Extended Medical Leave	05/22/2019-05/31/2019
Maria Ramos	Lead Food Service I/Euclid Medical Leave	05/07/2019-08/12/2019

Classified Personnel Recommendations Report #CLA189-0613
 June 13, 2019

REQUEST FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Carmen Rodriguez	Bus Driver/Transportation Medical Leave	05/07/2019-05/16/2019
Sara Sakurai	Instructional Asst./Lincoln Extended Medical Leave	05/10/2019-06/30/2019
Sara Sakurai	Instructional Asst./Hawthorne Extended Medical Leave	07/01/2019-07/15/2019
Marita Santos	Food Service Asst. III/Central Extended Medical Leave	05/24/2019-06/28/2019
Veronica Varela	School Office Asst. I/Monte Vista Medical Leave	04/30/2019-05/14/2019

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Ariana Bouck	Physical Education Asst./Briggs-L&T	05/21/2019
Sherlyn Colgrove	Proctor/Sultana	05/23/2019
Jaclyn Gama	Instructional Asst./Moreno	05/24/2019
Herlinda Guardado	Proctor/Buena Vista	05/23/2019
Jasmine Jackson	Bus Driver/Transportation	05/23/2019
Linda Melendez	IA-Learning Needs/Vineyard	05/23/2019
Corina Necesito	Occupational Therapist/Briggs-SPED	06/11/2019
Christi Pitman	Bus Driver/Transportation	05/23/2019
Ashley Rook	Proctor/Arroyo	05/23/2019
Josefina Torres	Head Custodian I/Montera	06/30/2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **New Job Description for Parent Education Center Technician**

REQUESTED ACTION

Approve the New Job Description for Parent Education Center Technician.

BACKGROUND INFORMATION

The OMSD Parent Education Center (PEC) had its grand opening in October of 2011 and has since served thousands of parents across the Inland Empire. Its vast range of service/classes in parenting, academic content areas and life skills, have inspired the County of San Bernardino to identify PEC as a model to be replicated across the southland. Its ever-changing dynamic of deliverables has led to variations of staffing. The new job description of Parent Education Center Technician, will ensure that the courses and relationships that are so essential to the PEC success continue for years to come.

Under general supervision of the Coordinator-Parent Involvement and Community Outreach, the PEC Technician plans and provides computer instruction to parents; observes, monitors and records parent learning and performance; provides parent/community workshops in Spanish and English on academic and social emotional wellbeing; connects community educational resources to parents; supports parents in their ability to further the academic progress of their child; performs general troubleshooting on devices and peripheral equipment; builds parent understanding and performs related duties as assigned.

Additionally, the PEC Technician class independently performs a wide variety of difficult and responsible duties related to providing workshops to parents and community members. The PEC Technician performs work of complexity and responsibility, including the planning of parent workshops, acquisition of digital and print materials and more extensive collection and dissemination of community resources to future parent capacity building to support their child's academic growth and emotional development.

The classification specification is shown in Exhibit A.

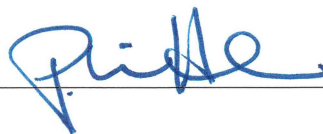
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The hourly range for the Parent Education Center Technician position is \$18.49-\$22.02 (range 32) for 181 days.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the New Job Description for Parent Education Center Technician.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

MEMORANDUM OF UNDERSTANDING
By And Between
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-
MONTCLAIR CHAPTER 108**
And
ONTARIO MONTCLAIR SCHOOL DISTRICT

April 8, 2019

This memorandum of understanding (MOU) is entered by and between the California School Employees Association and its Chapter #108 (CSEA) and the Ontario Montclair School District (District) collectively referred to as the Parties.


The parties have met to negotiate the creation of the Ontario Montclair School District's job description of the **Parent Education Center Technician**, and have agreed as followed:


1. In accordance with Article I—Recognition, of the collective bargaining agreement, the attached newly created job classification of **Parent Education Center Technician** will be included in the classified bargaining unit.
2. Exhibit A will be revised to include the newly created job classification of **Parent Education Center Technician**.
3. The newly created **Parent Education Center Technician** job description is attached.
4. The newly created job classification of **Parent Education Center Technician** will be paid at **range 32** on the classified bargaining unit salary schedule and will work a twelve (12)-month work year/one hundred and eighty one (181) days/eight (8) hours a day.


This MOU is a tentative agreement and is subject to all approval procedures outlined by CSEA and shall not be finalized until the completion of CSEA's Policy 610 review.

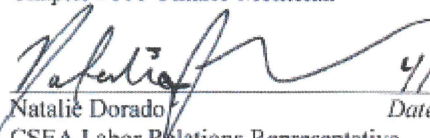
For the District

For the Association

 4/8/19
Date
Hector Macias
Assistant Superintendent, Human Resources
Ontario Montclair School District

 04-08-19
Date
Chris Vargas-Rojas
CSEA President
Chapter #108 Ontario Montclair

 4-8-19
Date
Robert Gallagher
Executive Director, Human Resources
Ontario Montclair School District

 4/8/19
Date
Natalie Dorado
CSEA Labor Relations Representative
Rancho Cucamonga Field Office

CLASS SPECIFICATION
Parent Educational Center Technician
Range 32

GENERAL PURPOSE

Under general supervision of the Coordinator, Parent Involvement and Community Outreach, plans and provides computer instruction to parents; observes, monitors and records parent learning and performance; provides parent/community workshops in Spanish and English on academic and social emotional wellbeing; connects community educational resources to parents; supports parents in their ability to further the academic progress of their child; performs general troubleshooting on devices and peripheral equipment; builds parent understanding and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

An incumbent of this class independently performs a wide variety of difficult and responsible duties related to providing workshops to parents and community members. The Parent Educational Center Technician performs work of complexity and responsibility, including the planning of parent workshops, acquisition of digital and print materials and more extensive collection and dissemination of community resources to future parent capacity building to support their child's academic growth and emotional development.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Orders parent center instructional materials according to approved procedures and in coordination with the purchasing department; receives and processes new electronic and print materials, verifies shipments with purchase orders; assures appropriate distribution as necessary.
2. Plans and delivers computer workshops to adults at the Parent Educational Center and other district sites as necessary.
3. Assists parents and staff in locating and selecting materials and in researching materials for Parent Center classroom use.
4. Prepares and maintains records on electronic devices, digital licenses; materials purchase orders and parent and staff use of instructional materials.
5. Supervises use of digital equipment, including video equipment, sound equipment and projection equipment.
6. Prepares and types a variety of material including certificates, flyers, notices, and attendance reports.

7. Operates a computer and related software packages related to adult learning programs, licenses, cataloging, bar coding, preparing bibliographies and maintaining records; assists others in the use of related computer software as necessary.

OTHER DUTIES

1. May provide training and coordination to other personnel and community volunteers; conducts in-service training to staff, and parent/community volunteers regarding digital techniques, workshops, conferences and resources.
2. Attends in-service meetings and other meetings and workshops as assigned. Reproduces a variety of Parent Educational Center materials as requested; assists in the planning and delivery of the Annual Parent Leadership Conference and other PEC events.
3. Assists in working with district, county and community partners to distribute information about the Parent Educational Center. Attends community partnership meetings as requested under the direction of the Coordinator for Parent Involvement and Community Outreach.
4. Assists in the registration of parents/community participants in workshops. Supports two way communication with parents/community members.

QUALIFICATIONS

Knowledge of:

1. Terminology and basic practices applicable to performing specialist work at the Parent Educational Center.
2. Basic practices and procedures for working with parents and community members.
3. Uses and operations of standalone and networked PCs and standard business software.
4. Methods and techniques for conducting Internet research.
5. Methods and techniques for troubleshooting and resolving computer hardware and software problems.
6. Correct English usage, grammar, spelling, punctuation and vocabulary.
7. Correct Spanish usage, grammar, spelling, punctuation and vocabulary.
8. Standard office practices, procedures and equipment.
9. On-line system for Plaza Comunitarias (SASA).

Ability to:

1. Successfully communicate and participate in trainings provided by Instituto Nacional para la Educación de Adultos (INEA).
2. Plan and teach technology classes for parents at the PEC that support the students of OMSD.
3. Set priorities, plan and organize work to meet PEC goals and deadlines.
4. Understand, interpret, explain and apply PEC rules, regulations and District policies.
5. Monitor and maintain acceptable adult behavior in the classroom setting.

6. Operate a variety of standard office, audio-visual equipment and computers and related software packages.
7. Work effectively and compassionately with the parents and community members.
8. Prepare and maintain class records and files.
9. Understand and follow oral and written instructions in English and Spanish.
10. Type accurately at a speed necessary to meet the requirements of the position.
11. Work independently with a minimum of direction and work effectively with constant interruptions.
12. Communicate effectively orally and in writing in English and Spanish.
14. Establish and maintain effective working relationships with District staff, parents, teachers, administrators and others encountered in the course of work.

Education, Training and Experience:

Must have an Associate's (or higher) degree from an accredited institution of higher learning; and at least two years of progressively responsible experience in working with parents, including working in lesson planning and delivering lessons using technology; or some combination of education, training and experience that produces the requisite knowledge and ability.

Licenses; Certificates; Special Requirements:

OMSD Oral and Written Bilingual Test certificate; a valid California Class C driver's license, a good driving record and the ability to maintain insurability under the District's vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depends, in part, on the specific requirements for the job, the limitations related to disability and the ability of the hiring department to accommodate the limitation.

Physical Demands

While performing the duties of this class, an employee is regularly required to stand, walk and sit; talk or hear, both in person and by telephone; use hands to finger, handle or feel objects or computers and standard office equipment; reach with hands and arms. An employee is also regularly required to stoop, kneel, bend, crouch or crawl, climb or balance and lift up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision, depth perception, color vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret information; analyze and solve problems; observe and interpret people and situations; use basic math; learn and apply new information or skills; work under intensive deadlines and interact with administrators, teachers, parents and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. The employee generally works in an office or parent center classroom setting, and the noise level is generally quiet to moderate. The employee may be required to deal with conflict situations and a wide range of personalities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Board Approval

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Revised Job Description for Switchboard Operator/Receptionist-Mail Assistant

REQUESTED ACTION

Approve the Revised Job Description for Switchboard Operator/Receptionist-Mail Assistant.

BACKGROUND INFORMATION

The Switchboard Operator/Receptionist-Mail Assistant job description was revised to include a bilingual component. The employee will be required to communicate orally, clearly, and effectively in English and Spanish. A new pre-employment requirement for the Oral and Written Bilingual Test certificate will ensure that the best and brightest candidates are interviewed and selected.

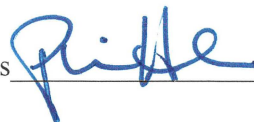
A Switchboard Operator/Receptionist continues to be responsible for receiving, greeting and directing callers and visitors to the correct department, while answering questions and providing information to the public, parents, and employees to the extent appropriate. The incumbent performs basic telephone systems administration duties, such as making personnel changes on existing extensions and diagnosing and resolving basic telephone system problems involving instrument and voice mail operations.

Switchboard Operator/Receptionist is distinguished from other administrative support classes in that an incumbent in the former class is responsible for handling and routing a large volume of phone calls and acting as the District office receptionist.

The Mail Services Assistant function is primarily responsible for sorting, metering, and distributing all incoming and outgoing U.S. mail and interdepartmental mail and materials. While carrying out these duties, incumbents operate sorting and stuffing equipment for bulk mailings, as well as postage metering equipment. Incumbents are expected to carry out assigned responsibilities rapidly and accurately, with a minimum of supervision.

The classification specification is shown in Exhibit A.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The hourly range for the Switchboard Operator/Receptionist-Mail Assistant position is \$17.29-\$20.65 (range 29) for 260 days.

Reviewed by: Phil Hillman, Chief Business Official



Revised Job Description for Switchboard Operator/Receptionist-Mail Assistant
June 13, 2019

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Job Description for Switchboard Operator/Receptionist-Mail Assistant.

Approved by: James Q. Hammond, Superintendent _____

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line. The signature is stylized and cursive.

EXHIBIT A

MEMORANDUM OF UNDERSTANDING
By And Between
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-
MONTCLAIR CHAPTER 108
And
ONTARIO MONTCLAIR SCHOOL DISTRICT

May 13, 2019

This memorandum of understanding (MOU) is entered by and between the California School Employees Association and its Chapter #108 (CSEA) and the Ontario Montclair School District (District) collectively referred to as the Parties.


The parties have met to negotiate the revision of the Ontario Montclair School District's job description of the **Switchboard Operator/Receptionist-Mail Assistant**, and have agreed as followed:

1. The job description of the **Switchboard Operator/Receptionist-Mail Assistant** has been revised to include bilingual requirements.
2. Incumbents in the **Switchboard Operator/Receptionist-Mail Assistant** position shall be provided copies of the revised job description and shall be provided an opportunity to discuss the revisions to the job description.
3. The revised **Switchboard Operator/Receptionist-Mail Assistant** job description is attached.
4. The revised job classification of **Switchboard Operator/Receptionist-Mail Assistant** will remain at **range 29** on the classified bargaining unit salary schedule and will work a twelve (12)-month work year/two hundred and sixty (260) days/five (5) hours a day.


This MOU is a tentative agreement and is subject to all approval procedures outlined by CSEA and shall not be finalized until the completion of CSEA's Policy 610 review.

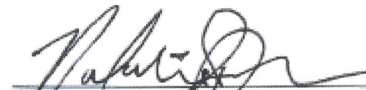
For the District

For the Association

 5-13-19
Date
Hector Macias
Assistant Superintendent, Human Resources
Ontario Montclair School District

 05-13-19
Date
Chris Vargas-Rojas
CSEA President
Chapter #108 Ontario Montclair

 5-13-19
Date
Robert Gallagher
Executive Director, Human Resources
Ontario Montclair School District

 5/15/19
Date
Natalie Dorado
CSEA Labor Relations Representative
Rancho Cucamonga Field Office

REVISED CLASS SPECIFICATION
Switchboard Operator/Receptionist – Mail Service Assistant
Range 29

GENERAL PURPOSE

Under general supervision, operates a private branch exchange switchboard to receive, screen, and direct calls; provides standard information to callers; greets and directs visitors to district offices; performs basic telephone system administration duties; and performs related duties as assigned. Under general supervision, collects, sorts, meters, and distributes all district interdepartmental and U.S. mail; using automated equipment, stuffs, sorts, meters, and mails bulk mailings; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

A Switchboard Operator/Receptionist is responsible for receiving, greeting and directing callers and visitors to the correct department, while answering questions and providing information to the public, parents, and employees to the extent appropriate. The incumbent performs basic telephone systems administration duties, such as making personnel changes on existing extensions and diagnosing and resolving basic telephone system problems involving instrument and voice mail operations.

Switchboard Operator/Receptionist is distinguished from other administrative support classes in that an incumbent in the former class is responsible for handling and routing a large volume of phone calls and acting as the District office receptionist.

Mail Services Assistants are primarily responsible for sorting, metering, and distributing all incoming and outgoing U.S. mail and interdepartmental mail and materials. While carrying out these duties, incumbents operate sorting and stuffing equipment for bulk mailings, as well as postage metering equipment. Incumbents are expected to carry out assigned responsibilities rapidly and accurately, with a minimum of supervision.

Mail Services Assistant is distinguished from other administrative support classes by the incumbent's responsibilities for operating specialized equipment in carrying out their mail services duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Operates a private branch exchange switchboard to receive, screen, and direct incoming calls; answers questions and provides information to staff, students, parents, and the public as requested; trains relief operators on switchboard operations; places, receives, and completes long distance calls.
2. Performs receptionist duties, including greeting and directing visitors to appropriate office, department, or staff member.
3. Performs basic telephone system administration duties; troubleshoots and resolves routine telephone instrument and voice mail operations problems; makes routine changes to system computers in the switch room, such as adding/removing voice mail boxes and changing names of personnel assigned to existing lines and locations; refers more complex trouble calls to

Operations staff; distributes periodic memoranda and provides training to district staff on telephone use policies and procedures.

4. Sorts, weighs, and meters all outgoing U.S. mail and parcels; operates mail and mail inserter equipment to fold, stuff, sort, meter, and prepare high-volume mailings for mail collection; places mail in correct tubs and delivers to Post Office; calls Operations staff to pick up and deliver mail to the Post Office when mail exceeds 50 pounds.
5. Sorts incoming U.S. mail by department and school site location; sorts and distributes interdepartmental and U.S. mail to mail boxes for departments and sites; provides information on mailing procedures and serves customers at the mail center.
6. Monitors and arranges for postage meter replenishment in accordance with established procedures; maintains records and provides reports to Accounting of postage used by cost center; reconciles billings for express mail.
7. Troubleshoots and performs minor maintenance and repair of mail center equipment; works with maintenance and supply vendors to ensure proper operation and uptime of equipment and levels and quality of required supplies.
8. Follows and ensures consistent adherence with security procedures in the mail center.

OTHER DUTIES

1. Provides a variety of office administrative support to other departments and sections; opens and time-stamps mail; types requisitions; orders office supplies and materials; provides backup support to mail center operations.
2. Performs newspaper clipping services for Superintendent's office.
3. Performs special projects as assigned.
4. Maintains various logs and records of mail received or shipped
5. Provides backup as required for telephone/receptionist staff.

QUALIFICATIONS

Knowledge of:

1. Office administration practices and procedures.
2. Correct English usage, including spelling and punctuation.
3. The roles and functions of district departments, operations, and school sites.
4. District procedures and forms applicable to assigned duties, including telephone usage policies and procedures.
5. Word processing, spreadsheet, and other standard business software.
6. Basic practices and procedures for telephone systems administration.

7. Standard office practices and procedures, including filing and record keeping systems.
8. U.S. Postal Service postage rates and requirements for sorting and mailing letters, parcels, and other materials.
9. Operations and maintenance of mail equipment.
10. Standard business computer software similar to that used by the district.
11. Safety practices and procedures, including proper lifting techniques.

Ability to:

1. Operate a private branch exchange switchboard in efficiently and courteously handling a large volume of calls.
2. Operate a computer using word processing, spreadsheet, and other business software.
3. Operate other standard office equipment.
4. Communicate orally, clearly, and effectively in English and Spanish.
5. Understand and follow written and oral instructions.
6. Learn and apply new information required for assigned projects and responsibilities.
7. Use tact, discretion, and diplomacy in dealing with sensitive situations and concerned people.
8. Establish and maintain effective working relationships with district staff and administrators, parents, students, the public, and others encountered in the course of work.
9. Operate and perform minor maintenance on mail equipment, including folders, inserters, stuffers, and postage meters.
10. Operate a computer and use basic business software applicable to assigned duties.
11. Sort mail quickly and accurately, based on names, departments, school site locations, other entities, and U.S. mail requirements.
12. Understand and carry out written and oral instructions.
13. Organize work, set priorities, and carry out assigned responsibilities independently.
14. Prepare clear, concise, and accurate logs, records, and reports.
15. Communicate clearly and effectively, orally and in writing.
16. Establish and maintain effective working relationships with district managers, employees, and others encountered in the course of work.

Education, Training and Experience:

Graduation from high school or G.E.D. equivalent; and at least one year of clerical experience including switchboard operation and public contact and or one year of mail room experience involving sorting and preparation of materials for mailing; or some combination of education, training and experience that produces the requisite knowledge and ability.

Licenses; Certificates; Special Requirements:

OMSD Oral and Written Bilingual Test certificate; a valid California Class C driver's license, a good driving record and the ability to maintain insurability under the District's vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, employees are regularly required to sit; talk or hear, in person or by telephone; use hands repetitively to finger, handle, feel, or operate computers and other standard office equipment; and reach with hands and arms; employees are frequently required to walk and stand; and lift up to 50 pounds.

Specific vision abilities required by this job include close vision, distance vision, use of both eyes, and the ability to adjust focus.

Mental Demands

While performing the duties of this class, incumbents are regularly required to use written and oral communication skills; read and understand documents; analyze and solve problems; observe and interpret situations; use math and mathematical reasoning; learn and apply new information and skills; perform detailed work with constant interruptions; and interact with district administrators, staff, parents, students, the public, and others encountered in the course of work, some of whom are upset and dissatisfied.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employees work under typical office conditions where the noise level is usually quiet as well as employees may work under typical mail room conditions, and are frequently exposed to fumes and airborne particles and toxic or caustic chemicals; loud or prolonged noise levels and vibrations.

Board Approval:

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: New Job Description for Lead Medical Billing Specialist

REQUESTED ACTION

Approve the New Job Description for Lead Medical Billing Specialist.

BACKGROUND INFORMATION

The Ontario-Montclair School District (OMSD) historically contracted with an outside agency (Practi-Cal) to monitor and assist in the Medi-Cal billing operations. Over the past few years, OMSD has begun to assume a greater role on the oversight and maintenance of the Medi-Cal billing. Due to this success, the District is now prepared to fully administrate this function and will require highly qualified personnel to serve in this Lead capacity.

The Lead Medical Billing Specialist analyzes District-provided student health services, District reimbursement, manages the cost recovery activities to develop, and recommend changes in programs, policies, procedures, school administrative activities, automation of in-house billing software function. Additionally, provides on-going guidance and assistance to District staff.

Lead Medical Billing Specialist is distinguished from Medical Billing Technician in that a significant degree of specialization in State and Federal reimbursement programs for school health related billing services and District reimbursement is required to perform the Lead job functions.

The classification specification is shown in Exhibit A.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The hourly range for the Lead Medical Billing Specialist position is \$24.60-\$29.37 (range 45) for 260 days.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the New Job Description for Lead Medical Billing Specialist.

Approved by: James Q. Hammond, Superintendent

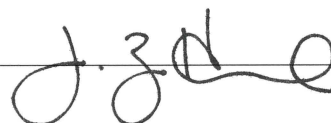


EXHIBIT A

MEMORANDUM OF UNDERSTANDING
By And Between
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-
MONTCLAIR CHAPTER 108
And
ONTARIO MONTCLAIR SCHOOL DISTRICT

April 8, 2019

This memorandum of understanding (MOU) is entered by and between the California School Employees Association and its Chapter #108 (CSEA) and the Ontario Montclair School District (District) collectively referred to as the Parties.

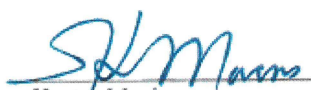
The parties have met to negotiate the creation of the Ontario Montclair School District's job description of the **Lead Medical Billing Technician**, and have agreed as followed:

1. In accordance with Article I—Recognition, of the collective bargaining agreement, the attached newly created job classification of **Lead Medical Billing Technician** will be included in the classified bargaining unit.
2. Exhibit A will be revised to include the newly created job classification of **Lead Medical Billing Technician**.
3. The newly created **Lead Medical Billing Technician** job description is attached.
4. The newly created job classification of **Lead Medical Billing Technician** will be paid at **range 45** on the classified bargaining unit salary schedule and will work a twelve (12)-month work year/two hundred and sixty (260) days/eight (8) hours a day.

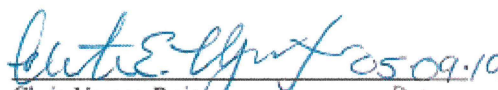
This MOU is a tentative agreement and is subject to all approval procedures outlined by CSEA and shall not be finalized until the completion of CSEA's Policy 610 review.

For the District


For the Association



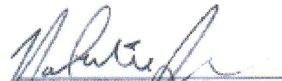
Hector Macias
Assistant Superintendent, Human Resources
Ontario Montclair School District



Chris Vargas-Rojas
CSEA President
Chapter #108 Ontario Montclair



Robert Gallagher
Executive Director, Human Resources
Ontario Montclair School District



Natalie Dorado
CSEA Labor Relations Representative
Rancho Cucamonga Field Office

Ontario-Montclair School District

Lead Medical Billing Technician Range 45

GENERAL PURPOSE

Under general supervision of the Director II-Health, Family and Collaborative Services develops and recommends programmatic and policy changes regarding the provision of student health services; Manages the cost recovery activities for services that are reimbursable under the Local Educational Agency Medi-Cal Billing Option Program (LEABOP), School Medi-Cal Administrative Activities (SMAA), or any other local, State and Federal programs.

DISTINGUISHING CHARACTERISTICS

Lead Medical Billing Technician analyzes District-provided student health services, District reimbursement, manages the cost recovery activities to develop, and recommend changes in programs, policies, procedures, school administrative activities, automation of in-house billing software function. Provides on-going guidance and assistance to District staff.

Lead Medical Billing Technician is distinguished from Medical Billing Technician in that a significant degree of specialization in State and Federal reimbursement programs for school health related billing services and District reimbursement is required to perform these job functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as examples of the various types of work assignments that may be performed. The omission of specific statements of duties does not exclude them from the position of the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Develops and recommends programmatic and policy changes regarding student health services which are eligible for reimbursement and cost recovery from Medi-Cal and other programs to optimize reimbursement to the District, consistent with applicable laws, rules and regulations. Recommends changes to affect efficiencies in the provision, coordination, and reimbursement of health services cost recovery activities by analyzing administrative costs.
2. Develops procedures in conjunction with District service providers for the Local Educational Agency Medi-Cal Billing Option Program (LEABOP). Invoices appropriate State and local agencies through in-house electronic billing and transmission of documentation and eligibility verification through the Medi-Cal system.
3. Plans, develops, conducts trainings and provides information related to Medi-Cal claims processing to District service providers.

4. Responsible for supporting the Random Moment Time Surveys (RMTS), for Time Study Participants (TSP), on daily activities for the School Medi-Cal Administrative Activities (SMAA) program.
5. Maintains files, databases, records, reports, agendas, spreadsheets, audit binders and other forms of correspondence for program.
6. Provides quality assurance and guidance on the Medi-Cal claim audit process. Coordinates with representatives of local, county and State agency auditors, reviews audit findings and implements corrective action plans.
7. Serves as a resource to Medical Billing Technicians for all Medi-Cal related programs, including EPSDT (Early and Periodic Screening, Diagnostic and Treatment) at the OMSD Counseling Center.
8. Analyzes reconciliation Explanation of Benefits (EOB) reports from Medi-Cal to determine the reasons for denials of District reimbursement. Works with the Fiscal Department to ensure compliance in the cost recovery units reimbursement.
9. Collaborates and assists District department staff in the preparation and compliance guidelines of the State Annual Report for submission to California Department of Health Care Services including implementation and maintenance of software.
10. Verifies compliance of Physicians, National Provider Identifier number (NPI), and Order, Refer and Prescribing (ORP), for participation in the Medi-Cal program for all students receiving a health related billable service.

QUALIFICATIONS

Knowledge of:

1. County, State, and Federal Medicaid program policies and regulations.
2. California State Plan for school claiming of Local Education Agency Medi-Cal Billing Option Program.
3. California State Plan for claiming of School Medi-Cal Administrative Activities.
4. San Bernardino County Department of Behavioral Health EPSDT SIMON Medi-Cal billing program.
5. Electronic Medi-Cal Billing process in CMS 14500 and UB04 claims forms, Medical Terminology.
6. Current Procedural Terminology (CPT), and International Classification of Diseases (ICD-10) coding.

(Ref. c 5.4)

7. Individualized Educational Program (IEP), Individualized Family Services Plan (IFSP), Individual Health Service Plan (IHSP), Health Insurance Portability and Accountability Act (HIPPA), Protected Health Information (PHI) Family Educational Rights and Privacy Act (FERPA), California Department of Education (CDE).
8. Claim submissions and reconciliation process, Cost Reimbursement Comparison Schedule (CRCS) report.
9. California Code of Regulations (CCR), Annual Report (AR), Child Health and Disability Prevention (CHDP).
10. Office practices and procedures related to workflow.

Ability to:

1. Communicate clearly both orally and in writing.
2. Analyze, interpret and apply laws, rules and regulations pertaining to Medicaid reform policies.
3. Computers with operating systems and uses a variety of software programs.
4. Maintain confidentiality of student health records.
5. Determine appropriate Medi-Cal coding and charges of health services.

Education, Training and Experience:

Must have an Associate's (or higher) degree from an accredited institution of higher learning; and 4 years of increasingly responsible experience in coordinating health cost recovery programs including the preparation and processing of Medi-Cal claims, and other billing functions.

Licenses; Certificates; Special Requirements:

Has possession of valid California driver's license a good driving record, willingness to travel locally as needed using own transportation, which mileage will be reimbursed, ability to maintain insurability under the District's vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, employees are regularly required to sit; talk or hear in person and by telephone; use hands repetitively to finger, handle, feel or operate standard; office equipment; and reach with hand and arms. Employees are frequently required to walk and stand; and lift up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform highly detailed work;

work on multiple, concurrent work with frequent interruptions; work under intensive deadlines; and interact with District executives, elected officials, County representatives and employees, community and union leaders, healthcare providers, staff, faculty, students, State and private auditors and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Employees work under typical office conditions, and the noise level is usually quiet.

Board approved:

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Revised Job Description for Medical Billing Technician**

REQUESTED ACTION

Approve the Revised Job Description for Medical Billing Technician.

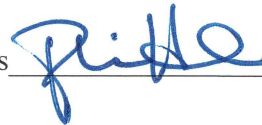
BACKGROUND INFORMATION

The Ontario-Montclair School District (OMSD) historically contracted with an outside agency (Practi-Cal) to monitor and assist in the Medi-Cal billing operations. Over the past few years, OMSD has begun to assume a greater role on the oversight and maintenance of the Medi-Cal billing. Due to this success, the District is now prepared to fully administrate this function and will require highly qualified personnel to serve in these Technician capacities.

The revised Medical Billing Technician job description is responsible for obtaining, verifying accuracy and completeness in compiling of data for Medi-Cal eligible health care and assessment services provided to District students. Incumbents prepare billable and other support services, ensuring conformance with Medi-Cal rules and regulations applicable to school programs and seek full reimbursement for all eligible District time and expenses to the California Department of Health Care Services.

The classification specification is shown in Exhibit A.

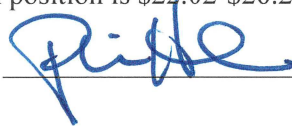
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The hourly range for the Medical Billing Technician position is \$22.02-\$26.27 (range 40) for 260 days.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Job Description for Medical Billing Technician.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

MEMORANDUM OF UNDERSTANDING
By And Between
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-
MONTCLAIR CHAPTER 108
And
ONTARIO MONTCLAIR SCHOOL DISTRICT

April 8, 2019

This memorandum of understanding (MOU) is entered by and between the California School Employees Association and its Chapter #108 (CSEA) and the Ontario Montclair School District (District) collectively referred to as the Parties.


The parties have met to negotiate the revision of the Ontario Montclair School District's job description of the **Medical Billing Technician**, and have agreed as followed:

1. The job description of the **Medical Billing Technician** has been revised to include current guidelines, policies used by the District and update the distinguishing characteristics to align with the California Department of Health Care Service's rules and regulations.
2. Incumbents in the **Medical Billing Technician** position shall be provided copies of the revised job description and shall be provided an opportunity to discuss the revisions to the job description.
3. The revised **Medical Billing Technician** job description is attached.
4. The revised job classification of **Medical Billing Technician** will remain at **range 40** on the classified bargaining unit salary schedule and will work a twelve (12)-month work year/two hundred and sixty (260) days/eight (8) hours a day.

This MOU is a tentative agreement and is subject to all approval procedures outlined by CSEA and shall not be finalized until the completion of CSEA's Policy 610 review.

For the District

For the Association




Hector Macias
Assistant Superintendent, Human Resources
Ontario Montclair School District

5/9/19
Date



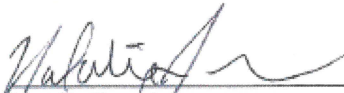
Chris Vargas-Rojas
CSEA President
Chapter #108 Ontario Montclair

05-09-19
Date



Robert Gallagher
Executive Director, Human Resources
Ontario Montclair School District

5-9-19
Date



Natalie Dorado
CSEA Labor Relations Representative
Rancho Cucamonga Field Office

5/13/19
Date

REVISED CLASS SPECIFICATION

Medical Billing Technician

GENERAL PURPOSE

Under general supervision, assists in the administration and preparation of Medi-Cal billings for the Local Education Medi-Cal Billing Option Program (LEABOP), School Medi-Cal Administrative Activities (SMAA), and Early Periodic Screening Diagnostic Treatment (EPSDT), programs for District students and District providers; verifies student Medi-Cal eligibility and health information; maintains Medi-Cal billing files, records, submits claims electronically; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Medical Billing Technician is responsible for obtaining, verifying accuracy and completeness in compiling of data for Medi-Cal eligible health care and assessment services provided to District students. Incumbents prepares billable and other support services, ensuring conformance with Medi-Cal rules and regulations applicable to school programs and seek full reimbursement for all eligible District time and expenses to the California Department of Health Care Services.

Medical Billing Technician is distinguished from Accounting Technician by the incumbents' specialization in health services billing, requiring technical knowledge and medical terminology, school-based health and related support services of the Medi-Cal rules and regulations of the program.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as examples of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule of these duties.

Prepares Medi-Cal billings for reimbursement of direct health services and administrative random moment time study (RMTS) moments, collects health logs, rosters, reports, medical records and other documentation from school sites and District providers; verifies student eligibility status for Medi-Cal reimbursements to the District; identifies student billable service claims, compiles and translates data into medical terminology for accurate billing; analyzes claims and applies appropriate provider service and diagnostic codes, modifiers; researches and reviews Individualized Education Plan (IEP), Individual Family Services Plan (IFSP), Individual Health Service Plan (IHSP), assessments, reports etc., for accurate diagnosis.

Performs quality control procedures on medical claims to ensure accurate billing. Prepares and submits medical claims on a timely basis according to contractual agreements for health services, assessments and Early Periodic Screening Diagnostic Treatment (EPSDT) SIMON program for

(Ref. c 6.3)

Medi-Cal eligible students through San Bernardino County Department of Behavioral Health. Reconciles Explanation of Benefits (EOB), on paid or denied claims from the State of California Department of Health Care Services; researches and analyzes claims for resubmission for payment.

Verifies student eligibility and information electronically or through the automated Medi-Cal system; maintains information on District providers credential and licenses for review by State or Federal auditors in conformance with State and Federal rules and regulations.

Assists in the administration and training of Random Moment Time Survey (RMTS), for the School Medi-Cal Administrative Activities (SMAA), program in claiming Medi-Cal reimbursement for eligible administrative activities. Attends California Department of Health Care Services; Medi-Cal conferences, workshops and trainings for updates on program changes and implementation of rules and regulations.

QUALIFICATIONS

Knowledge of:

Medical terminology, equipment and procedures applicable to school-based health, assessments, School Medi-Cal Administrative Activities and Early Periodic Screening Diagnostic Treatment program for behavioral health. Medical electronic billing and reconciliation practices. Medical billing software in-house and computer systems; Microsoft Word, Excel, Access, Penelope, Simon, Q student system. Medical insurance verification, Health Insurance Portability and Accountability Act (HIPPA), Family Educational Rights and Privacy Act (FERPA), California Department of Education, Health and safety regulations to operations of Medi-Cal programs, laws, regulations, rules and District policies and procedures applicable to areas of responsibility. Standard office practices and procedures. Customer service and telephone etiquette.

Ability to:

Operate a computer, calculating machine and other standard office equipment. Organize, set priorities, take initiative and exercise sound independent judgment within areas of responsibility. Perform duties that require high attention to detail and application of rules and specific procedural requirements. Maintain confidentiality of District documents and records. Read, interpret, explain, apply and reach sound decisions in accordance with rules, regulations and department procedures.

Make calculations and tabulations and review Medi-Cal and related documents accurately and rapidly. Prepare clear, accurate financial records and reports.

Communicate clearly and effectively, orally and in writing, using good business English and appropriate terminology. Understand and follow written and oral instructions. Exercise tact, patience and courtesy in dealing with difficult, sensitive and confidential situations.

Establish and maintain effective working relationships with District management, staff, healthcare providers, and County employees, State and local private auditors and others encountered in the course of work.

Education, Training and Experience:

Graduation from high school or G.E.D. equivalent; and three years of progressively responsible experience in preparing and processing medical claims and billings. Experience in a public agency is preferred.

Licenses; Certificates; Special Requirements:

Upon acceptance of the District's offer of employment, new hires may be required to complete a baseline physical examination prior to the first day of employment.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee and successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, employees are regularly required to sit; talk or hear, in person and by telephone; use hands repetitively to finger, handle, feel or operate computers and standard office equipment; and reach with hands and arms. Employees are frequently required to walk and stand; and lift up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform highly detailed work; work on multiple, concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with District management, staff, healthcare providers, County employees, private auditors and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employees work under typical office conditions, and the noise level is usually quiet.

Board Approved:

Consent Calendar

(d) Learning & Teaching

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: OMSD School Sponsored Overnight Field Trip List FT1920-01

REQUESTED ACTION

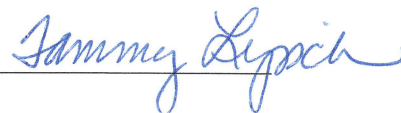
Approve the OMSD School Sponsored Overnight Field Trip List FT1920-01 (Exhibit A).

BACKGROUND INFORMATION

In accordance with Board Policy 6153 School-Sponsored Trips, "The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or co-curricular activities." It further states, "Requests for all school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board."

The OMSD School Sponsored Overnight Field Trip List FT1920-01 (Exhibit A) meets the instructional objectives.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None for the information presented.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the OMSD School Sponsored Overnight Field Trip List FT1920-01 (Exhibit A).

Approved by: James Q. Hammond, Superintendent



Exhibit A

OMSD School Sponsored Overnight Field Trip List FT1920-01

June 13, 2019

School/Department	Event and Location	Dates	Emphasis
Vista Grande Elementary School	Pali Mountain Institute Running Springs, CA	December 16, 2019 through December 18, 2019	California Science Standards
Ray Wiltsey Middle School	Pali Mountain Institute Running Springs, CA	September 11, 2019 through September 13, 2019	Outdoor education, California Science Standards

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Public Hearing Regarding the Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development

REQUESTED ACTION

Conduct a public hearing regarding the Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development.

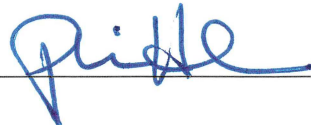
BACKGROUND INFORMATION

In order to adopt Resolution 2018-19-37, which is presented for the Board's consideration under agenda item I2, a public hearing relative to increasing the District's assessment of developer fees is scheduled during the June 13, 2019, Board meeting.

The School Facilities Needs Analysis (presented for the Board's consideration under agenda item I2) was prepared by Schoolhouse Services and establishes the level of developer fees to be changed. The Prerequisites and Statement of Fee Justification chapters from the School Facilities Needs Analysis (SFNA) concluded that the District's levy of developer fees on both residential and commercial/industrial development meets the need, reasonable relationship, and amount of fee criteria requirements set forth in Education Code section 17620 and Government Code sections 66000, *et seq.*

At the time of submission of this agenda item, no comments were received regarding the fee determination in the SFNA.

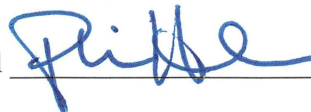
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

If approved, effective June 14, 2019, the District will collect Level 2 developer fees for residential development of \$3.64 per square foot. Current fee rates for commercial/industrial development of \$.42 will remain in effect, excluding Parking Structures and Self Storage Facilities, until such time as the fees for Level 1 residential and commercial/industrial fees are changed through State Allocation Board (SAB) action. Fee rates for Parking Structures and Self Storage Facilities will be charged at \$.03 and \$.08, respectively.

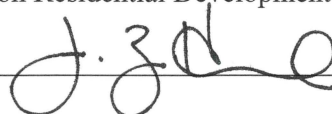
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a public hearing regarding the adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development** *(Additional Supporting Information Available Under Separate Cover)*

REQUESTED ACTION

Approve Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development *(Additional Supporting Information Available Under Separate Cover)*.

BACKGROUND INFORMATION

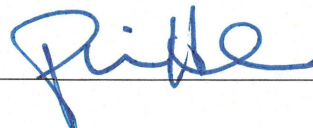
Since January 1, 1987, the District has collected school facilities fees on residential and commercial/industrial development. Education Code section 17620 authorizes school districts to levy fees, commonly referred to as developer fees, against any new construction within its boundaries for the purpose of funding construction and reconstruction of school facilities.

Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development (Exhibit A) allows the District to assess developer fees for residential projects at the Level 2 maximum, \$3.64 per square foot, and to adopt the District's maximum share of the Level 1 residential fee established by the State Allocation Board (SAB), currently \$2.62 per square foot for the District's portion, to be collected if for any reason a higher Level 2 fee is not being collected. Level 2 residential fees may be collected from June 14, 2019 for one year. At the end of that year, the Level 2 fees must be renewed by Board action or the fees will drop to the Level 1 allowable amount.

The School Facilities Needs Analysis (SFNA), submitted under separate cover as Exhibit B, was prepared by Schoolhouse Services and establishes the level of developer fees to be changed. The Prerequisites and Statement of Fee Justification chapters from the SFNA concluded that the District's levy of developer fees on both residential and commercial/industrial development meets the need, reasonable relationship, and amount of fee criteria requirements set forth in Education Code section 17620 and Government Code sections 66000, *et seq.*

A public hearing relative to the District's assessment of developer fees will be held at the June 13, 2019 Board meeting. At the time of submission of this agenda item, no comments were received regarding the fee determination in the SFNA.

Prepared by: Phil Hillman, Chief Business Official



Adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development
(Additional Supporting Information Available Under Separate Cover)

June 13, 2019

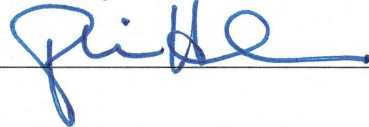
FINANCIAL IMPLICATIONS

Effective June 14, 2019, the District will collect Level 2 developer fees for residential development of \$3.64 per square foot.

Current fee rates for commercial/industrial development of \$.42 will remain in effect, excluding Parking Structures and Self Storage Facilities, until such time as the fees for Level 1 residential and commercial/industrial fees are changed through State Allocation Board (SAB) action. Fee rates for Parking Structures and Self Storage Facilities will be charged at \$.03 and \$.08, respectively.

In addition to being an essential source of funding for the District's building program, Level 2 fee assessments are a prerequisite for future State facilities funding consideration.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-37, Levy Level 2 School Facilities Fees on Residential Development *(Additional Supporting Information Available Under Separate Cover)*.

Approved by: James Q. Hammond, Superintendent

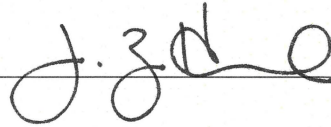


Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

RESOLUTION 2018-19-37

***LEVY LEVEL 2
SCHOOL FACILITY FEES ON RESIDENTIAL DEVELOPMENT
PURSUANT TO EDUCATION CODE SECTION 17620***

WHEREAS, sections 65995.5-65995.7 of the California Government Code allow school Districts to levy alternative (Level 2) fees on residential development, subject to the limitation set forth therein; and section 17620 of the California Education Code authorizes school Districts to levy a Level 1 fee, charge, dedication, or other form of requirement upon any residential or commercial/industrial development project subject to the limitations set forth in Government Code section 65995; and

WHEREAS, section 65995(b)(3) of the California Government Code provides that the State Allocation Board shall increase the maximum allowable Level 1 fee in 1990 and every two years thereafter; and

WHEREAS, the State Allocation Board, at its meeting in January 2018, established the current level of allowable Level 1 fees for residential development and for commercial/industrial development; and

WHEREAS, section 17620 of California Education Code requires that the proceeds collected pursuant to the above sections be used for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, the Ontario-Montclair School District (OMSD) is in need of funds to construct, reconstruct, or lease school facilities within the District boundaries as a result of new development; and

WHEREAS, the Board of Trustees of OMSD has conducted a duly noticed public hearing upon the subject of the District's needs, future growth, facility needs, sources available to construct such facilities, and levy school fees on residential development projects, at which time information was presented to the Board of Trustee along with oral and written comments.

NOW THEREFORE, BE IT RESOLVED:

1. The School Facilities Needs Analysis prepared in April 2019, establishes the level of developer fees to be changed as allowed by section 65995.5-65995.7 of the California Government Code and section 17620 of the California Education Code. The District has established a separate Capital Facilities Account (Fund 25) in which all school fees collected are deposited.
2. These fees shall continue to be maintained, except for temporary investments as provided in Government Code section 66006(a). Fees from this account shall be expended solely for the purpose of funding the construction, reconstruction, or leasing of school facilities. Any interest income earned by monies in said account shall also be deposited in that account and expended only for the purposes of the construction, reconstruction, or leasing of school facilities.

Pursuant to Government Code section 66006(b), the District shall, within 180 days of the close of each fiscal year, make available to the public the following information for the fiscal year: (a) description of the type of fee in the capital facilities account; (b) amount of the fee; (c) beginning and ending balance of the account; (d) amount of fees collected and interest earned; (e) identification and amount of each public improvement on which fees were expended; (f) identification of approximate construction commencement date of a public improvement if the District determines sufficient funds have been collected to complete financing of an incomplete public improvement, and the public improvement remains incomplete; (g) description of any interfund transfer or loan made from the account; and (h) amount of any refunds and allocations made pursuant to Government Code section 66001(e) and (f) respectively. The District shall review this information at the next regular public meeting not less than 15 days after the availability of the information.

3. The Board of Trustees shall make findings once each fiscal year with respect to any portion of the fees remaining unexpended or uncommitted in the capital facilities account five or more years after deposit of the fees to: 1) identify the purpose to which the fees are to be put; and 2) to demonstrate a reasonable relationship between the fees and the purpose for which they were charged. If necessary, the District will make refunds pursuant to Government Code sections 66001(e) and (f).
4. The Board of Trustees accepts the School Facilities Needs Analysis (SFNA) and based upon the SFNA has determined that there continues to be a reasonable relationship between the amount of the fees to be levied on residential and commercial/industrial development in the following amounts: Residential: Level I: \$2.62 (charged when Level II or III fees are not in effect); Level II: \$3.64; Level III: \$7.64. Commercial/industrial development: Level I: \$.42, excluding Business Categories for Parking Structures and Self Storage Facilities, charged at \$.03 and \$.08, respectively.
5. Pursuant to Education Code section 17621(e) (2), in the case of commercial/industrial development against which a fee is to be levied on the basis of a category of commercial or industrial development as described in Education Code section 17621(e) (1), the Board of Trustees has established an appeal process.
6. The Board of Trustees finds further that there is a reasonable relationship between the use of school facilities fees and the residential and commercial/industrial development upon which the fees are to be levied, in that the proceeds of the fees will be used for the funding of the construction and reconstruction of school facilities to accommodate students generated by each of the foregoing types of development.
7. The Board of Trustees finds further that there is a reasonable relationship between the need for school facilities and the residential development on which the fees will be levied, in that each of the foregoing types of development generates students who will attend school within the District. The relationship between the types of development projects and the need for the school facilities is identified in the adopted study.
8. The Board of Trustees finds further that these fees are for the purpose of funding the construction, reconstruction, or leasing of school facilities within the District's existing boundaries within the meaning of Education Code section 17620 and, therefore, not subject to the California Environmental Quality Act (CEQA), Division 13 (commencing with section 21000) of the Public Resources Code pursuant to Education Code section 17621(a). The Director, Facilities, Planning and Operations is directed to file the appropriate documents with the County Clerk and Office of Planning and Research.

RESOLUTION 2018-19-37

Page 3

9. Pursuant to Government Code section 66011, the Board of Trustees finds that no fee may be levied for the reconstruction of any residential development that is damaged or destroyed as a result of a natural disaster, as declared by the Governor of the State of California. Any reconstruction of real property, or portion thereof, which is not substantially equivalent to the damaged or destroyed property, shall be deemed to be new construction and only that portion, which exceeds substantially equivalent construction, may be assessed a fee. The term substantially equivalent shall have the same meaning as the term in the Revenue and Taxation Code section 70(c).
10. The Board of Trustees finds further that the fees will be collected for public improvements or facilities for which an account has been established, funds appropriated, and a proposed construction schedule or plan has been adopted within the meaning of Government Code section 66007(b), so that the fees levied on any residential development shall be collected prior to the issuance of a building permit on each such residential and commercial/industrial development.
11. Resolution **2018-19-37** shall become effective June 14, 2019

PASSED AND ADOPTED by the Board of Trustees of the Ontario-Montclair School District, San Bernardino County, State of California, on June 13, 2019.

Kristen Brake, Board Clerk

Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Public Hearing Regarding the Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to Monte Vista Water District**

REQUESTED ACTION

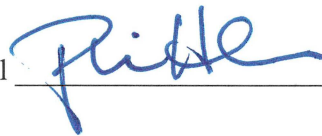
Conduct a public hearing regarding the Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to Monte Vista Water District.

BACKGROUND INFORMATION

On May 16, 2019 the Board approved Resolution 2018-19-35, Notice of Intention to Grant Pipeline Easement at Vernon Middle School to Monte Vista Water District. The fire line service provided by The Monte Vista Water District (MVWD) for the Vernon Middle School Wellness, Arts & Technology Center necessitates an easement with the MVWD to permit access for maintaining the lateral and riser pipeline leading up to the school's fire service backflow device. The easement will occupy an approximate 100 square foot section of the school's north property line along San Bernardino Street.

In accordance with Education Code section 17558, signed copies of Resolution 2018-19-35 were posted in three public places within the District's boundaries not less than (10) days before the public hearing and notice was published, not less than five (5) days before the public hearing in a newspaper of general circulation published in the District.

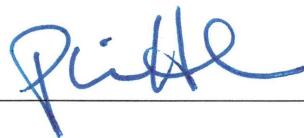
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a public hearing regarding the Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to Monte Vista Water District.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to the Monte Vista Water District**

REQUESTED ACTION

Approve the adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to the Monte Vista Water District

BACKGROUND INFORMATION

On May 16, 2019 the Board approved Resolution 2018-19-35, Notice of Intention to Grant Pipeline Easement at Vernon Middle School to Monte Vista Water District. The fire line service provided by The Monte Vista Water District (MVWD) for the Vernon Middle School Wellness, Arts & Technology Center necessitates an easement with the MVWD to permit access for maintaining the lateral and riser pipeline leading up to the school's fire service backflow device. The easement will occupy an approximate 100 square foot section of the school's north property line along San Bernardino Street.

Education Code section 17556 authorizes the District to convey an easement to other agencies for the requested purpose following a public hearing at which time public comment will be heard and action taken. In accordance with Education Code section 17558, signed copies of Resolution 2018-19-35 were posted in three public places within the District's boundaries not less than (10) days before the public hearing and notice was published, not less than five (5) days before the public hearing in a newspaper of general circulation published in the District.

Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to the Monte Vista Water District is presented as Exhibit A.

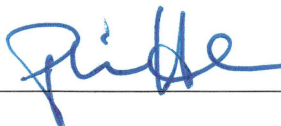
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official

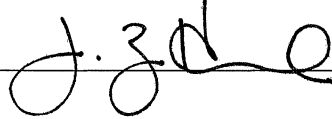


Adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to the Monte Vista Water District
June 13, 2019

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve adoption of Resolution 2018-19-38, Authorizing the Grant of Pipeline Easement at Vernon Middle School to the Monte Vista Water District

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

RESOLUTION NO. 2018-19-38

***Authorizing the Grant of Pipeline Easement at Vernon Middle School
to the Monte Vista Water District***

WHEREAS, the Monte Vista Water District (“MVWD”) has requested that the Ontario-Montclair School District (“District”) dedicate an easement to MVWD upon a portion of certain real property owned by the District (“Easement”) for the purpose of conveying water under the property herein described. A map depicting the location of the Easement is attached hereto as Exhibit A and incorporated herein;

WHEREAS, pursuant to Education Code section 17556, the governing board of a school district may convey to a public utility any real property belonging to such school district upon such terms and conditions as the parties thereto may agree;

WHEREAS, the District desires to provide an Easement to MVWD for the purpose to construct, maintain, repair, replace and operate underground pipelines and/or mains for the purpose of conveying water under the property, pursuant to the terms and conditions set forth in the Pipeline Easement attached hereto as Exhibit B and incorporated herein;

WHEREAS, the District and community will benefit from the dedication of the Easement to MVWD by allowing MVWD to plan, construct, maintain, repair, replace, and operate certain utilities to provide the services for the District and surrounding community;

WHEREAS, pursuant to Education Code section 17557, on May 16, 2019, the District’s governing board, in a regular open meeting, by at least two-thirds (2/3) vote of all of its members adopted Resolution 2018-19-35 (Resolution) declaring its intention to dedicate the Pipeline Easement;

WHEREAS, in accordance with Education Code Section 17557, the District’s governing board fixed June 13, 2019 for a public hearing (Public Hearing) upon the question of making the dedication of the Pipeline Easement to MVWD;

WHEREAS, pursuant to Education Code section 17558, the District posted copies of the Resolution, signed by the Board, in three (3) public places within the District’s boundaries not less than ten (10) days before the public hearing, and published notice once, not less than five (5) days before the public hearing in a newspaper of general circulation published in the District.

WHEREAS, pursuant to Education Code Section 17558, on June 13, 2019, at a regular meeting of the District’s governing board, the District held a Public Hearing upon the question about making the dedication of Pipeline Easement to MVWD;

WHEREAS, no petition pursuant to Education Code Section 17560 has been filed with the District’s governing board.

NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

- Section 1.** That the above recitals are all true and correct.
- Section 2.** That the District’s governing board (“Board”) authorizes and directs the President of the Board to execute the Pipeline Easement to MVWD upon the terms and conditions set forth in the recitals and the Pipeline Easement.
- Section 3.** That the District’s Board of Trustees hereby determines that the District is in compliance with all relevant sections of the Education Code and all other applicable laws.

ADOPTED, SIGNED AND APPROVED this 13th day of June, 2019.

Elvia M. Rivas, President, Board of Trustees
Ontario-Montclair School District

I, Kristen Brake, Clerk of the Board of Trustees of Ontario-Montclair School District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 13th day of June, 2019, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Kristen Brake, Clerk, Board of Trustees
Ontario-Montclair School District

Exhibit "A"

A STRIP OF LAND LYING, 10.00 FEET IN WIDTH WITHIN LOT 2, BLOCK 9, MONTE VISTA TRACT, AS PER PLAT RECORDED IN BOOK 11 OF MAPS, PAGES 34, IN THE OFFICE OF THE COUNTY RECORDER OF SAN BERNARDINO, DESCRIBED AS FOLLOWS;

COMMENCING AT THE INTERSECTION OF THE EAST LINE OF SAID LOT 2, WITH THE CENTERLINE OF SAN BERNARDINO AVENUE, 44 FOOT HALF-WIDTH;

THENCE LEAVING CENTERLINE SOUTH 00°15'14" EAST 44 FEET TO THE SOUTHERLY LINE OF SAID SAN BERNARDINO AVENUE;

THENCE CONTINUING ALONG SAID SOUTHERLY LINE NORTH 89°53'12" WEST 66.00 FEET TO THE **POINT OF BEGINNING**;

THENCE LEAVING SAID SOUTH LINE OF SAN BERNARDINO AVENUE, SOUTH 00 DEGREES 6 MINUTES 28 SECONDS EAST, 11.50 FEET.

THE SIDE LINES OF SAID STRIP SHALL BE SHORTENED OR PROLONGED SO AS TO TERMINATE NORTHERLY IN THE SOUTH LINE OF SAID SAN BERNARDINO AVENUE.

SEE "**EXHIBIT B**" ATTACHED HERETO AND MADE A PART HEREOF, BY THIS REFERENCE.

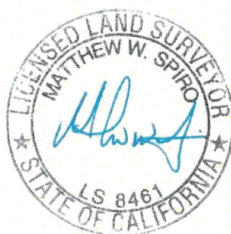
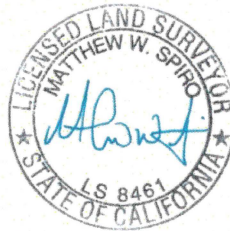


EXHIBIT B



SCALE: 1" = 20'

AREA AFFECTED BY PIPELINE EASEMENT 

THIS PLAT IS SOLELY AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. PLEASE REFER TO LEGAL DESCRIPTION FOR EXACT LOCATION.

PREPARED BY:
 BRANDOW & JOHNSTON
 700 S. FLOWER ST. SUITE 1800
 LOS ANGELES, CA 90017
 TEL: (213)596-4500

SHEET
1
 OF 1 SHEETS

EXHIBIT
B
 PLAT
 OF
 FIRE SERVICE PIPELINE EASEMENT

SCALE: AS SHOWN

DRAWN BY: CT

DATE: 08-15-18

CHECKED BY: EM

JN. C17-0463

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Second Public Hearing Regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan**

REQUESTED ACTION

Conduct a Second Public Hearing Regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan.

BACKGROUND INFORMATION

On January 11, 2017, at the regularly scheduled State Board of Education (SBE) meeting, the SBE unanimously approved OMSD's request to waive California Education Code Section 56195.1(a), regarding size and scope requirements of special education local plan areas and allowed OMSD to establish a single district SELPA. California Education Code (EC) Section 56205 requires the development and submission of an Annual Service Plan which has been adopted at the same Board meeting as the public hearing.

A public hearing was held on Thursday, May 16, 2019 during the regularly scheduled Board of Trustees meeting to grant the public the opportunity for discussion of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan. A second public hearing in reference to agenda item I 6.1-23 will be held on June 13, 2019. The Notice of Public Hearing for the June 13, 2019 public hearing was posted from Tuesday, May 28, 2019 through Friday, June 14, 2019.

OMSD is successfully transitioning to its third year as a single-district SELPA. The 2019-2020 Annual Service Plan was developed with input from members of the OMSD SELPA Program Committee on February 20, 2019 and reviewed by the OMSD SELPA Community Advisory Committee (CAC) on April 9, 2019. The plan describes the full continuum of services for OMSD students with disabilities and the location of such services.

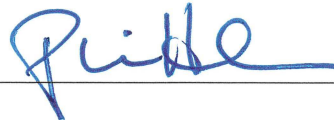
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None for this Public Hearing.

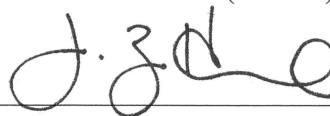
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a Second Public Hearing Regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan

REQUESTED ACTION

Approve the Adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan.

BACKGROUND INFORMATION

California Education Code (EC) Section 56205 requires the development and submission of an Annual Service Plan which has been adopted subsequent to a public hearing. The District held two public hearings on the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan. The first public hearing was held on May 16, 2019, and the second on June 13, 2019.

The 2019-2020 OMSD SELPA Annual Service Plan has been developed in compliance with requirements set forth by the California Department of Education (CDE) and contains the OMSD SELPA's full continuum of services for OMSD students with special needs and location of such services. Although it is not a requirement to hold two public hearings, the District desires for transparency in the implementation of services through the OMSD SELPA, and held the first public hearing on May 16, 2019.

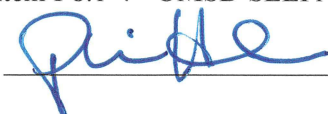
The OMSD SELPA Local Plan specifies that the SELPA shall adopt an Annual Service Plan at a public hearing for which written notice has been provided to members of the staff, parents and general public by posting said notice at each school located within the Local Plan area and at the SELPA Office at least 15 days prior to the hearing. The second public hearing held on June 13, 2019 during the regularly scheduled Board of Trustees meeting meets this requirement. Further, the Notice of Public Hearing for the June 13, 2019 public hearing was posted on Tuesday, May 28, 2019 and will remain posted through Friday, June 14, 2019.

The 2019-2020 OMSD SELPA Annual Service Plan is presented to the Board of Trustees for adoption per EC Section 56205 and the OMSD SELPA Local Plan under Exhibit A.

Prepared by: Tammy Lipschultz, Assistant Superintendent 

FINANCIAL IMPLICATIONS

The financial implications are noted under agenda item I 8.1-4 - OMSD SELPA Budget Plan.

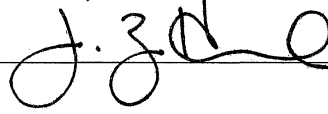
Prepared by: Phil Hillman, Chief Business Official 

Adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan
June 13, 2019

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan.

Approved by: James Q. Hammond, Superintendent _____

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

Customized Service Descriptions

California Department of Education Form ASP-01b (rev Feb 2017)		Special Education Division		
CASEMIS Code	Special Education Service Category Descriptions Birth-21 Years	Compliance Standard (Legal Requirement)	For CDE Use Only	
			Compliance	Meets Compliance Yes No
330	<p>Specialized Academic Instruction is provided to special education students who require Home/Hospital Instruction through a Physician's (Medical Doctor) request. Home/Hospital Instruction is only provided to students who would be missing 2 weeks or more of instruction due to a medical condition. Home/Hospital Instruction provides a maximum of five hours of instruction to the medically compromised student each week. If a doctor recommends Home/Hospital Instruction for a student in Special Education, the IEP team must meet to conduct an IEP and document the physician's instructions to place the student on Home/Hospital Instruction and determine as an IEP team if the placement is appropriate. If the IEP team determines Specialized Academic Instruction through the Home/Hospital Instruction is appropriate, the student is dropped by their home school, but is immediately picked up as a student receiving Homebound Hospital Instruction, still enrolled under their home school. Upon physician's submission of the Release back to school, the IEP team must again convene to reinstate the IEP, and indicate Specialized Academic Instruction services to be provided at their home public day school.</p>	<p>34 CFR Section 300.39(b)(3)</p>	<p>Has the Special Education Local Plan Area (SELPA) included:</p> <ul style="list-style-type: none"> - Name of service? - Description of service? - How service provided? 	<p>Findings/ Comments</p>

California Special Education Management

Special Education Division

Service Descriptions

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	Family training, counseling, and home visits (ages 0–2 only): This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the	X			34 Code of Federal Regulations (CFR) sections 300.34 (c)(3), 300.226
220	Medical services (for evaluation only) (ages 0–2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X			34 CFR sections 300.34 (c)(3), 300.226
230	Nutrition services (ages 0–2 only): These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.	X			34 CFR sections 300.34 (c)(3), 300.226
240	Service coordination (ages 0–2 only)	X			34 CFR sections 300.34 (c)(3), 300.226
250	Special instruction (ages 0–2 only): Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 CFR sections 300.34 (c)(3), 300.226
260	Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)	X			34 CFR sections 300.34 (c)(3), 300.226

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	Respite care services (ages 0-2 only): Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)	X			34 CFR sections 300.34 (c)(3), 300.226
330	Specialized academic instruction: Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X	X		34 CFR Section 300.39(b)(3)
340	Intensive individual instruction: IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 California Education Code (EC) Section 56364
350	Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 California Code of Regulations (CCR) Section 3051;30 EC Section 56441.2
415	Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 CCR Section 3051.1; 30 EC Section 56363; 34 CFR sections 300.34 (c)(15), 300.8 (c)(11)

(Ref. I 6.6)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	Adapted physical education: Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 CCR Section 3051.5; 30 EC Section 56363; 34 CFR sections 300.108, 300.39 (b)(2)
435	Health and nursing—specialized physical health care services: Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.	X			5 CCR Section 3051.12; 30 EC sections 56363, 49423.5(d) 34 CFR Section 300.107;
436	Health and nursing—other services: This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.	X			5 CCR Section 3051.12; 30 EC Section 56363; 34 CFR Section 300.107

(Ref. I 6.7)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	Assistive technology services: Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR sections 300.6, 300.105
450	Occupational therapy: Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.	X			5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(6)

(Ref. I 6.9)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<p>Physical therapy: These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.</p>	X			<p>5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&PC) Chapter 5.7 sections 2600–2696; <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)</p>
510	<p>Individual counseling: One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.</p>	X			<p>5 CCR Section 3051.9; 34 CFR Section 300.34(c)(2)</p>

(Ref. I 6.9)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
515	Counseling and guidance: Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.	X			34 CFR sections 300.24.(b)(2), 300.306; 5 CCR Section 3051.9
520	Parent counseling: Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.11; 34 CFR Section 300.34(c)(8)
525	Social work services: Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.13; 34 CFR Section 300.34(c)(14)

(Ref. I 6.10)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
530	<p>Psychological services: These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are <small>provided to ensure that the regular education and counseling</small></p>	X			5 CCR Section 3051.10; 34 CFR Section 300.34 (c)(10)
535	<p>Behavior intervention services: A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.</p>	X			5 CCR Section 3001(d); 34 CFR Section 300.34 (c)(10)
540	<p>Day treatment services: Structured education, training, and support services to address the student's mental health needs.</p>	X			Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)
545	<p>Residential treatment services: A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.</p>	X			Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	<p>Specialized services for low incidence disabilities: Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.</p>	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
710	Specialized deaf and hard of hearing services: These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	Interpreter services: Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	Audiological services: These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.	X			5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)
725	Specialized vision services: This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1

(Ref. I 6.12)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
730	Orientation and mobility: Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	Braille transcription: Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	Specialized orthopedic services: Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	Reading services	X		X	5 CCR Section 3051.16
750	Note taking services: Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR Section 3051.16
755	Transcription services: Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16

(Ref. I 6.13)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
760	Recreation services, includes therapeutic recreation: Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.	X			5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	College awareness: College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.			X	34 CFR sections 300.39 (b)(5), 300.43
830	Vocational assessment, counseling, guidance, and career assessment: Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	Career awareness: Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
850	Work experience education: Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.			X	5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

(Ref. I 6.14)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
855	Job Coaching: Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.			X	5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	Mentoring: Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	Agency linkages (referral and placement): Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	Travel training (includes mobility training)	X			5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	Other transition services: These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

(Ref. I 6.15)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
900**	Other special education/related services: Any other specialized service required for a student with a disability to receive educational benefit.			X	
	* <i>B&PC –Business and Professional Codes</i> <i>CCR –California Code of Regulations</i> <i>CFR –Code of Federal Regulations</i> <i>EC –Education Code</i> <i>GC –Government Code</i>				
	** Use of CASEMIS Code 900 necessitates further explanation. Please list the other special education/related services to be provided as Code 900				

(Ref. I 6.16)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Special Education Local Plan Area:

Local Educational Agency (LEA):

Annual Service Plan (001)

Location List the site name and type of facility providing services to students enrolled in the LEA.		Services Provided at this Location List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.										
Site Name	Type Of Facility	CASEMIS Service Codes (Use of Code 900 requires further explanation)										
		330	340	415	425	450	460	525				
6036123- Arroyo Elementary	10	330	340	415	425	450	460	525				
6036131- Berlyn Elementary	10	330	340	415	425	450	460	610	720	725		
6036149 - Bon View Elementary	10	330	415	436	450	515	525					
6036156 - Buena Vista Arts-Integrated	10	330	415	450	525							
6036164 - Central Language Academy	10	330	415	450	525	610	720					
6036172 - Corona Elementary	10	330	415	425	450	515						
6036206 - De Anza Middle	10	330	415	425	450	510	515	525	610	720		
6036214 - Del Norte Elementary	10	330	415	425	450	510	525	610	720			
6036222 - Edison Elementary	10	330	415	450	525							
6036230 - El Camino Elementary	10	330	340	415	425	450	515	525				
6036248 - Elderberry Elementary	10	330	415	425	435	450						
6036255 - Euclid Elementary	10	330	415	450	525							
6036263 - Hawthorne Elementary	10	330	415	450	525							
6036271 - Howard Elementary	10	330	340	415	425	450	510	515	525	610	720	725
6036297 - Kingsley Elementary	10	330	340	415	450	515	525	530				
6036305 - Lehigh	10	330	340	415	425	450	525	610	720	725		

Elementary												
6096283 - Lincoln Elementary	10	330	340	415	425	445	450	460	610	720	725	
6036347 - Mariposa Elementary	10	330	340	415	425	450	515	525	610	720		
6036354 - Mission Elementary	10	330	340	415	425	450	460	515	525	535	610	720
6036362 - Monte Vista Elementary	10	210	240	250	330	340	350	415	425	450	610	525
0100115 - Montera Elementary	10	330	415	450	515	525						
6036370 - Moreno Elementary	10	330	340	415	425	435	450	460	525	725		
6113476 - Oaks Middle	10	330	340	415	425	450	525	610	720	725		
6036388 - Ramona Elementary	10	330	415	435	450	525	610	720				
6036289 - Ray Wiltsey Middle	10	330	415	515	525	610	720					
6036198 - Richard Haynes Elementary	10	330	415	450	610	610	720					
6036404 - Serrano Middle	10	330	340	415	425	436	450	460	525	610	720	725
6036412 - Sultana Elementary	10	330	340	415	425	450	460	510	515	525	720	610
6036420 - Vernon Middle	10	330	340	415	425	450	460	515	525	610	720	
6036438 - Vina Danks Middle	10	330	340	415	425	435	450	460	510	515	610	525
6036446 - Vineyard Elementary	10	330	415	450	525	610	720					
0100107 - Vista Grande Elementary	10	330	415	450	510	525	610	720				

Use these codes to identify the type of facility providing services to students ages 6–22:

10–Public Day School	11–Public Residential School	15–Special Education Center/Facility
19–Other Public School/Facilities	20–Continuation School	22–Alternative Work Education Center/ Work Study Program
24–Independent Study	31–Community School	55–Charter School (operated by an LEA/ District/County Office of Education)
56–Charter School (operating as an LEA)		

Special Education Local Plan Area:

Local Educational Agency (LEA):

Infant Services (003)

Location List the site name and type of facility providing services to students enrolled in the LEA.		Services Provided at this Location List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.
Site Name	Type of Facility	CASEMIS Service Codes (Use of Code 900 requires further explanation)
<p>OMSD SELPA and Inland Regional Center have established an interagency agreement to provide services for infants and toddlers per their IFSP. OMSD SELPA will be responsible for the provision of services for children with solely low incidence services. Services for infants and toddlers in the Early Start program will be provided in the home by an Early Start teacher and other service providers as appropriate as documented in the student's IFSP.</p>		

Use these codes to identify the type of facility where Infant Services (ages 0-3) are provided:

00-No School (Ages 0-5 only)	10-Public Day School
11-Public Residential School	19-Other Public School/Facilities
40-Home	45-Hospital Facility
62-Child Development or Child Care Facility	65-Extended Day Care

Special Education Local Plan Area:

Local Educational Agency (LEA):

Pre-School Services (004)

Location List the site name and type of facility providing services to students enrolled in the LEA.		Services Provided at this Location List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.					
Site Name	Type Of Facility	CASEMIS Service Codes (Use of Code 900 requires further explanation)					
6036123- Arroyo Elementary	10	415					
6036131- Berlyn Elementary	10	415					
6036149 - Bon View Elementary	10	415					
6036156 - Buena Vista Arts-Integrated	10	415					
6036164 - Central Language Academy	10	415	610	720			
6036172 – Corona Elementary	10	330	415	450	720		
6036214 - Del Norte Elementary	10	330	415	425	450		
6036222 - Edison Elementary	10	415					
6036230 - El Camino Elementary	10	330	415	450			
6036248 - Elderberry Elementary	10	415					
6036255 - Euclid Elementary	10	330	415	450			
6036263 - Hawthorne Elementary	10	415					
6036271 - Howard Elementary	10	415					
6036297 – Kinglsey Elementary	10	330	415				
6036305 - Lehigh Elementary	10	250	330	415			

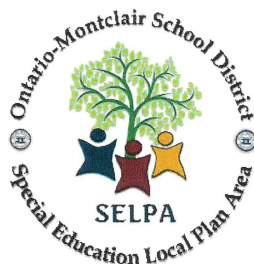
6096283 - Lincoln Elementary	10	330	340	415	425	436	450
		460	610	710	720	725	730
6036347 - Mariposa Elementary	10	330	415				
6036354 - Mission Elementary	10	330	415	450			
6036362 - Monte Vista Elementary	10	330	415	450			
0100115 - Montera Elementary	10	330	340	415	450	460	610 720
6036370 - Moreno Elementary	10	330	340	415	425	450	460 725
6036388 - Ramona Elementary	10	330	415	450			
6036198 - Richard Haynes Elementary	10	415					
6036412 - Sultana Elementary	10	330	340	415	425	450	460 510
6036446 - Vineyard Elementary	10	330	415	610	720		
0100107 - Vista Grande Elementary	10	415					
<i>OMSD SELPA will also establish a program for 3-5 year olds who require Speech services, with services provided 30 minutes-1 hour per week by Speech Language Pathologists and Speech Language Assistants.</i>							

Use these numbers to identify the type of facility where Pre-School Services (ages 3–5) are provided:

40–Home Instruction	45–Hospital Facility
61–Head Start Program	62–Child Development or Child Care Facility
63–State Preschool Program	64–Private Preschool
65–Extended Day Care Program	

Notice of Public Hearing

Ontario-Montclair School District's Special Education Local Plan Area (SELPA) Annual Service Plan



Thursday, June 13, 2019

(during the Board of Trustees regularly scheduled meeting)

7:00 p.m.

**Chino Basin Water Conservation District
Waterwise community Center
4594 San Bernardino Street
Montclair, CA 91763**

The purpose of the Public Hearing is to seek input from the Ontario-Montclair School District's stakeholders and to grant the opportunity for discussion of the District's Special Education Local Plan Area (SELPA) Annual Service Plan.

For more information, please contact the Ontario-Montclair School District at (909) 418-6508.

Aviso De Audiencia Pública

Plan De Servicio Anual Del Plan Local De Educación Especial (SELPA) Del Distrito Escolar Ontario-Montclair



jueves, 13 de junio, 2019
(durante la junta regular de la mesa directiva)

7:00 p.m.

**Chino Basin Water Conservation District
Waterwise community Center
4594 San Bernardino Street
Montclair, CA 91763**

El propósito de esta Audiencia Pública es para buscar la opinión de los participantes del Distrito Escolar Ontario-Montclair y brindarles la oportunidad para entablar una conversación sobre el Plan de Servicio Anual del Plan Local De Educación Especial Del Distrito (SELPA).

Para más información, por favor llame al Distrito Escolar de Ontario-Montclair al (909) 418-6508.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Second Public Hearing Regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan**

REQUESTED ACTION

Conduct a Second Public Hearing regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan.

BACKGROUND INFORMATION

California Education Code (EC) Section 56205 requires the submission of an Annual Budget that is adopted at public hearings held by the SELPA. Each SELPA will adopt the Annual Budget Plan according to the governance and policy making process established in their local plan. The completion of the process will be documented by evidence that a SELPA-level public hearing has been held to adopt the Annual Budget Plan. The Annual Budget Plan may be revised during any fiscal year and shall identify expected expenditures.

A Public Hearing was held on Thursday, May 16, 2019 during the regularly scheduled Board of Trustees meeting to grant the public the opportunity for discussion of the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan. A second Public Hearing in reference to agenda item I8 will be held on June 13, 2019. The Notice of Public Hearing for the June 13, 2019 Public Hearing was posted from Tuesday, May 28, 2019 through Friday, June 14, 2019.

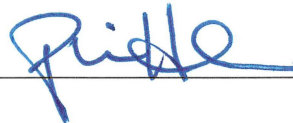
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a second public hearing regarding the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan**

REQUESTED ACTION

Approve the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan.

BACKGROUND INFORMATION

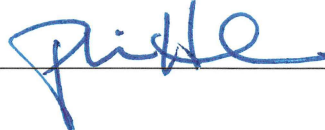
California Education Code (EC) Section 56205 requires each SELPA in California adopt an Annual Budget Plan, describing in financial terms the core special education services provided by the SELPA. The specific elements of the Annual Budget Plan are dictated by the California Department of Education and are prepared in accordance with the governance and policy making process established in the local plan. The completion of the process will be documented by evidence that a SELPA-level Public Hearing has been held to adopt the Annual Budget Plan.

The District held two Public Hearings on the 2019-2020 Ontario-Montclair School District (OMSD) SELPA Annual Budget Plan. The first public hearing was held on May 16, 2019, and the second on June 13, 2019.

The OMSD SELPA Local Plan specifies that the SELPA shall adopt an Annual Budget Plan at a public hearing for which written notice has been provided to members of the staff, parents and general public by posting said notice at each school located within the Local Plan area and at the SELPA Office at least 15 days prior to the hearing. The second Public Hearing held on June 13, 2019 during the regularly scheduled Board of Trustees meeting meets this requirement. Further, the Notice of Public Hearing for the June 13, 2019 Public Hearing was posted on Tuesday, May 28, 2019 and will remain posted through Friday, June 14, 2019.

The 2019-2020 OMSD SELPA Annual Budget Plan is presented to the Board of Trustees for adoption per EC Section 56205 and the OMSD SELPA Local Plan under Exhibit A.

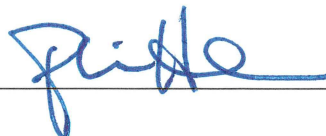
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



**2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA)
Annual Budget Plan
June 13, 2019**

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan.

Approved by: James Q. Hammond, Superintendent

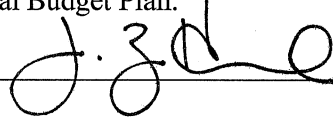
A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line. The signature is cursive and stylized.

Exhibit A

California Department of Education
ABP-01 (rev Feb 2017)

Special Education Division

**Certification of Annual Budget Plan
Fiscal Year 2019-20**

1. Check one, as applicable:		
[X] Single District	[] Multiple District	[] District/County
Special Education Local Plan Area (SELPA) Code 3614	SELPA Name Ontario-Montclair School District Special Education Local Plan Area	Application Date June 30, 2019
SELPA Address 950 West D Street	SELPA City Ontario	SELPA Zip code 91762
Name SELPA Director (Print) Dr. Alana Hughes-Hunter		SELPA Director's Telephone Number (909) 418-6508
2. Certification by Designated Administrative And Fiscal Agency for This Program (Responsible Local Agency/Administrative Unit [RLA/AU])		
RLA/AU Name Ontario-Montclair School District Special Education Local Plan Area	Name/Title of RLA/AU Superintendent James Q. Hammond, Superintendent	RLA/AU Telephone Number (909) 418-6445
RLA/AU Street Address 950 West D Street	RLA/AU City Ontario	RLA/AU Zip code 91762
Date of Governing Board Approval		

**Certification of Approval of Annual Budget Plan Pursuant to California *Education*
Code Section 56205(b)**

I certify that the Annual Budget Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school within the SELPA at least 15 days prior to the hearing.

The **Annual Budget Plan** was presented for public hearing on: May 16, 2019.

Adopted this 13th day of June, 2019.

Signed: _____
RLA/AU Superintendent – Dr. James Q. Hammond

**Annual Budget Plan
 Fiscal Year 2019-20**

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	17,101,420
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	3,576,596
C	Special Education services to pupils with: (1) severe disabilities , and (2) low-incidence disabilities	SACS Goal Code 5710	285,917
		SACS Goal Code 5730	3,151,025
		SACS Goal Code 5750	12,545,585
D	Special education services to pupils with non-severe disabilities	SACS Goal Code 5770	27,555,222
E	Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments	Any SACS Goal Code with SACS Function Code 1130 ¹	924,780
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal Code 5050	
		SACS Goal Code 5060	
G	The use of property taxes allocated to the special education local plan area pursuant to <i>EC</i> Section 2572	Statement is included in Local Plan	

¹ Function Activity Classification can be found <http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

For California Department of Education Use Only

Received by the State Superintendent of Public Instruction: Date: _____ By: _____

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Tentative Agreement between Ontario-Montclair School District and the Ontario-Montclair Teachers Association Amending the Master Agreement of 2016-2019**

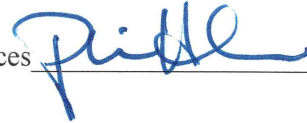
REQUESTED ACTION

Approve the Tentative Agreement between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) Amending the Master Agreement of 2016-2019.

BACKGROUND INFORMATION

The collaborative bargaining sessions between OMSD and OMTA have concluded. The District and OMTA reached a Tentative Agreement as shown in Exhibit A. The accompanying forms and exhibits, along with a copy of the summary, were submitted to the County Office and made available for public review per Assembly Bill (AB) 1200.

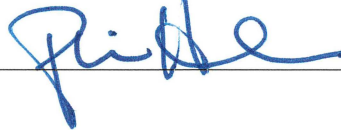
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The District has analyzed the financial impact of this agreement on the current and two subsequent fiscal years, in compliance with AB 1200, and is confident in the District's ability to maintain fiscal solvency. Evidence of this analysis can be viewed on the accompanying multi-year projection. Funding: General Fund, Child Development Fund, Food Services Fund, and Self-Insurance Fund.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Tentative Agreement between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) Amending the Master Agreement of 2016-2019.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

**Ontario-Montclair School District
and
Ontario-Montclair Teachers Association**



Ontario, California

May 8, 2019

**Tentative Agreement at the Conclusion of Negotiations
for the 2016-2019 Contract: 2nd Reopener 2018-2019**

Article III-Association Rights

- Omitted language considered obsolete due to Janus ruling (Supreme Court of the United States, Janus v. AFSCME, 2018)
- Developed language for selection of District advisory committee members, to include OMTA appointing members to said committees
- Developed language regarding Associations participation at New Employee Orientation (Senate Bill 119)
- Developed California Public Records Act (CPRA) request language for third party inquiries

Article VIII-Hours of Work

- Kindergarten MOU will sunset. Kindergarten programs will return to contract language. No Districtwide Extended Kindergarten program or GAP time.
- Kindergarten program MOU's may be developed by site consensus for the 2019-2020 school year and reviewed by the District and OMTA for approval
- MOU: Monthly Staff Mtgs. (2) 1st and 3rd Tuesdays not beyond contract time and (2) 2nd and 4th Wednesdays to begin within 20 minutes of dismissal and not to exceed 60 minutes. School sites may write an MOU for a different options to be reviewed by the District and OMTA for approval
- MOU: Renew Nurse stipend for additional work for the 2019-2020 school year
- MOU: Maintain the 2nd 35 PE sessions for teacher directed preparation and planning
- MOU: Develop Special Education teacher additional release days for formal assessments and IEP development
- Deleted and clarified language as it relates to Nurse and District TOA work hours

Article XIV-Safety Conditions

- Developed language for a safe work place
- Developed language referencing site safety plans and school discipline procedures

Article XII-Evaluation Procedures


- MOU: Agreed to develop and pilot new evaluation forms for credentialed positions outside the classroom (e.g., Nurses, TOA, SLP)

Article XVIII-Salary Schedule and Rules

- Agreed to a 3.5% on-schedule salary raise to be retroactive to July 1, 2018

Article XX-Annual Salary Supplement – Fringe Benefits

- Benefits will be negotiated during next year's bargaining process
- Discussed and agreed that the District's benefit allotment should cover single party medical, dental, and vision. The single party benefit's allotment will continue to fully cover: Blue Shield California TRIO + Delta + Vision; Kaiser Option 2 + Dental HMO + Vision; Blue Shield HMO + Dental HMO + Vision (\$4.09 per month out of pocket)



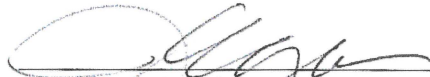
Hector Macias
Assistant Superintendent, Human Resources

5/8/2019
Date



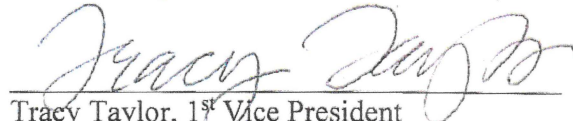
Robert Gallagher
Exec. Director, Human Resources

5-8-2019
Date



John Egan, President
Ontario-Montclair Teachers Association

May 8, 2019
Date



Tracy Taylor, 1st Vice President
Ontario-Montclair Teachers Association

May 8, 2019
Date

FOR SUBMISSION TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS in compliance with the Public Disclosure requirements of AB 1200 (Statutes 1991, Chapter 1213) as revised by AB 2756 (Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE SCHOOL DISTRICT

WITH THE BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :	(enter Date)	6/13/2019
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days)		7/28/2019
Estimated Agreement Payment Date	(enter Date)	7/1/2019

GENERAL

Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

	# FTE Represented
Certificated: <input type="text" value="OMTA - Completed"/>	1114.8
Classified: <input type="text"/>	0

Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:	(enter Begin Date)	7/1/2018
and ending on:	(enter End Date)	6/30/2019

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:	<input type="text"/>	<input type="text"/>	<input type="text"/>
---------------	----------------------	----------------------	----------------------

Reopeners: Yes or NO ?
if Yes, what Areas?

COMPENSATION PROVISIONS

Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement (Based on Year to Date (YTD) Actuals Projected through 6/30):	\$	105,055,889.00
Current Year Salary Cost After Settlement (Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):	\$	108,732,845.12
Total Cost Increase or (Decrease):		\$3,676,956.11
Percentage Increase or (Decrease):		3.50%

SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

<u>Salary Increase or (Decrease)</u>		
% increase or (decrease) to existing schedule	<input type="text" value="3.50%"/>	per employee
% increase or (decrease) for one-time bonus/stipend or (salary reduction)	<input type="text" value="0.00%"/>	per employee
<u>Step & column</u>		
average % annual change over the prior year schedule	<input type="text" value="2.00%"/>	per employee
TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE	<input type="text" value="5.50%"/>	per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	0.00
Indicate Total # of Work Days to be provided for fiscal year:	184.00
Indicate Total # of Instructional Days to be provided for fiscal year:	180.00

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:	\$ 19,621,038.00
Proposed Costs:	\$ 20,307,774.00
Total Cost Increase or (decrease):	\$686,736.00
Percentage Change:	3.50%

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:	\$ 14,120,083.00
Proposed Costs:	\$ 14,120,083.00
Total Cost Increase or (decrease):	\$0.00
Percentage Change:	0.00%

Indicate if Health/Welfare Benefits are Capped: (include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

Health Benefit Cap Based on Medical Plan Selected:

- Single - \$8,280
- Two Party - \$13,895
- Family - \$17,466

Current Cap:	\$ 17,466.00	
Proposed Cap:	\$ 17,466.00	Maximum Cap
Average Capped Amount increase or (decrease) per employee	\$0.00	0.00%

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries	\$ 105,055,889.00
Benefits	\$ 33,741,121.00
Total:	\$ 138,797,010.00

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

Salaries	\$ 108,732,845.12
Benefits	\$ 34,427,857.00
Total:	\$ 143,160,702.12

TOTAL COST INCREASE OR (DECREASE)	\$4,363,692.12
<i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i>	
PERCENTAGE CHANGE	3.14%
1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):	\$ 1,246,769.27

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

Section 6: The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).

N/A - Percent increase is on-schedule.

B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..

N/A

C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.

N/A

Section 7: State Minimum Reserve Standard Calculation:

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*
 Minimum State Reserve Percentage (input %)
 Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	281,182,925.00
	3%
\$	8,435,487.75

FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

Section 8: Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

7/28/2019

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT Batch #'s:

Batch #'s:	mm/dd/yy
------------	----------

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 9: IMPACT OF PROPOSED AGREEMENT ON THE GENERAL FUND BUDGET IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS. (Reflect both Unrestricted and Restricted General Fund Budget Amounts)

In-Lieu of this form, an updated Form MYP can be supplied which includes the results of the settlement over the most recent Form MYP filed with this office.

		Current Fiscal Year		2018 -2019	
		(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Please NOTE: The title reflected in Col. 1 can be modified if the agreement is being approved along with the Adopted Budget Process. In this case, Col. 4 should reflect the Adopted Budget including the salary agreement and Col. 1 would reflect the Adopted Budget less Col. 2, the actual cost of the agreement.		Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA		ADA= 20,368.72			ADA= 20,368.72
LCFF Sources (8010-8099)		217,080,513.00	0.00	(2,517.00)	217,077,996.00
Remaining Revenues (8100-8799)		48,720,873.00	0.00	0.00	48,720,873.00
TOTAL		265,801,386.00	0.00	(2,517.00)	265,798,869.00
OPERATING EXPENDITURES					
1000 Certificated Salaries		117,123,755.00	3,676,956.11	422,375.31	121,223,086.43
2000 Classified Salaries		40,758,520.00	0.00	1,426,548.21	42,185,068.21
3000 Benefits		58,061,266.00	686,736.00	448,897.00	59,196,899.00
4000 Instructional Supplies		21,443,812.00	0.00	0.00	21,443,812.00
5000 Contracted Services		30,280,761.00	0.00	0.00	30,280,761.00
6000 Capital Outlay		4,282,848.00	0.00	0.00	4,282,848.00
7000 Other		422,204.00	0.00	0.00	422,204.00
TOTAL		272,373,166.00	4,363,692.00	2,297,821.00	279,034,679.00
OPERATING SURPLUS (DEFICIT)					
		(6,571,780.00)	(4,363,692.00)	(2,300,338.00)	(13,235,810.00)
Other Sources and Transfers In		2,361,417.00	0.00	7,000,000.00	9,361,417.00
Other Uses and Transfers Out		2,148,246.00	0.00	0.00	2,148,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE		(6,358,609.00)	(4,363,692.00)	4,699,662.00	(6,022,639.00)
BEGINNING FUND BALANCE 9791-92					
		54,204,944.00			54,204,944.00
Prior-Year Adjustments 9793-95		(1,085.00)		0.00	(1,085.00)
NET BEGINNING BALANCE		54,203,859.00		0.00	54,203,859.00
ENDING FUND BALANCE (EFB)					
		47,845,250.00	(4,363,692.00)	4,699,662.00	48,181,220.00
COMPONENTS OF ABOVE EFB:					
Nonspendable (9711-9719)		319,198.00	0.00	0.00	319,198.00
Restricted (9740)		2,851,149.00	0.00	0.00	2,851,149.00
Committed (9750/9760)		0.00	0.00	0.00	0.00
Assigned (9780)		36,439,260.64	(4,494,602.76)	4,630,727.37	36,575,385.25
Reserve Economic Uncertainties (9789)		8,235,642.36	130,910.76	68,934.63	8,435,487.75
Unassigned/Unappropriated (9790)		0.00	0.00	0.00	0.00
State Minimum Reserves %		3.00%		Meets	3.00%
Are budgets in balance?		In Balance			In Agreement
Did you adjust reserves? s/b \$0		\$0.00		OK	\$0.00
FUND 17 RESERVES (9789) or N/A		\$ -			\$ -

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in Section 5, Total Costs, please explain below. Also, list any other assumptions used or included in Column 3:

Other adjustments include: 1. Adjustment to LCFF funding based on updated assumptions. 2. One time transfer from PARS Trust for \$7M. Other adjustments also include other bargaining unit AB1200.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

First Subsequent Year 2019 - 2020			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,868.17		ADA= 19,868.17
LCFF Sources (8010-8099)	219,524,760.00	0.00	(309,164.00)
Remaining Revenues (8100-8799)	42,726,843.00	0.00	0.00
TOTAL	262,251,603.00	0.00	(309,164.00)
			261,942,439.00

OPERATING EXPENDITURES

1000 Certificated Salaries	117,800,023.00	3,676,956.11	422,375.31	121,899,354.43
2000 Classified Salaries	41,278,890.00	0.00	912,996.21	42,191,886.21
3000 Benefits	61,200,139.00	686,736.00	285,074.00	62,171,949.00
4000 Instructional Supplies	8,494,788.00	0.00	0.00	8,494,788.00
5000 Contracted Services	28,835,886.00	0.00	(131,323.00)	28,704,563.00
6000 Capital Outlay	2,182,848.00	0.00	0.00	2,182,848.00
7000 Other	379,442.00	0.00	0.00	379,442.00
TOTAL	260,172,016.00	4,363,692.00	1,489,123.00	266,024,831.00

OPERATING SURPLUS/(DEFICIT)

	2,079,587.00	(4,363,692.00)	(1,798,287.00)	(4,082,392.00)
Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	4,131,694.00
Other Uses and Transfers Out	1,848,246.00	0.00	(200,000.00)	1,648,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	363,035.00	(4,363,692.00)	2,401,713.00	(1,598,944.00)

BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)
Prior-Year Adjustments (9792-9795)
NET BEGINNING BALANCE

	48,181,220.00			48,181,220.00
				0.00
NET BEGINNING BALANCE	48,181,220.00			48,181,220.00

ENDING FUND BALANCE (EFB)

	48,544,255.00	(4,363,692.00)	2,401,713.00	46,582,276.00
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COMPONENTS OF EFB (above):

Nonspendable (9711-9719)	319,198.00	0.00	0.00	319,198.00
Restricted (9740)	2,851,149.00	0.00	0.00	2,851,149.00
Committed (9750/9760)	0.00	0.00	0.00	0.00
Assigned (9780)	37,513,300.14	(4,494,602.76)	2,363,039.31	35,381,736.69
Reserve Economic Uncertainties	7,860,607.86	130,910.76	38,673.69	8,030,192.31
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%	Meets		3.00%
<i>Are budgets in balance?</i>	<i>In Balance</i>	<i>Undesignated Amount</i>		<i>In Balance</i>
<i>Did you adjust reserves? s/b \$0</i>	\$ -			\$ (0.00)
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

2019-20: 3.46% COLA; 19,868 Funded ADA; UPP 87.33%. Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Second Subsequent Year 2020 - 2021			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,411.61		ADA= 19,411.61
LCFF Sources (8010-8099)	221,715,568.00	0.00	(317,580.00)
Remaining Revenues (8100-8799)	42,658,927.00	0.00	0.00
TOTAL	264,374,495.00	0.00	(317,580.00)
			264,056,915.00

OPERATING EXPENDITURES

1000 Certificated Salaries	119,240,465.00	3,676,956.11	422,375.31	123,339,796.43
2000 Classified Salaries	41,809,667.00	0.00	912,996.21	42,722,663.21
3000 Benefits	64,203,800.00	686,736.00	285,074.00	65,175,610.00
4000 Instructional Supplies	8,571,634.00	0.00	0.00	8,571,634.00
5000 Contracted Services	28,835,886.00	0.00	0.00	28,835,886.00
6000 Capital Outlay	2,182,848.00	0.00	0.00	2,182,848.00
7000 Other	379,442.00	0.00	0.00	379,442.00
TOTAL	265,223,742.00	4,363,692.00	1,620,446.00	271,207,880.00

OPERATING SURPLUS/(DEFICIT)

	(849,247.00)	(4,363,692.00)	(1,938,026.00)	(7,150,965.00)
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Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	4,131,694.00
Other Uses and Transfers Out	2,248,246.00	0.00	(300,000.00)	1,948,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(2,965,799.00)	(4,363,692.00)	2,361,974.00	(4,967,517.00)

BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)	46,582,276.00			46,582,276.00
Prior-Year Adjustments (9792-9795)				0.00
NET BEGINNING BALANCE	46,582,276.00			46,582,276.00

ENDING FUND BALANCE (EFB)	43,616,477.00	(4,363,692.00)	2,361,974.00	41,614,759.00
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COMPONENTS OF EFB (above):

(use whole rounded numbers only)

Nonspendable (9711-9719)	319,198.00			319,198.00
Restricted (9740)	2,851,148.00			2,851,148.00
Committed (9750/9760)	0.00			0.00
Assigned (9780)	32,421,971.36	(4,494,602.76)	2,322,360.62	30,249,729.22
Reserve Economic Uncertainties	8,024,159.64	130,910.76	39,613.38	8,194,683.78
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%	Meets		3.00%
<i>Are budgets in balance?</i>	<i>In Balance</i>	<i>Undesignated Amount</i>		<i>In Balance</i>
<i>Did you adjust reserves? s/b \$0</i>	\$0.00			(\$0.00)
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced Staffing, etc., explain below:

2020-21: 2.86% COLA; 19,412 Funded ADA; UPP 88.30%. Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS: The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

Section 11: FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS: The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) *(text pulls into disclosure)*:

A 3.50% ongoing increase in the OMTA Salary Schedule (including statutory benefits) will cost approximately \$4.36 million to the General Fund in the current year. LCFF funding and the District Reserve will be used to support the compensatory increases in the current and subsequent years.

Section 12: NARRATIVE OF AGREEMENT: Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

Tentative agreements have been met on Articles III - Association Rights, VIII - Hours of Work, XII - Evaluation Procedures, XIV - Safety Conditions, XVIII - Salary Schedule, XX - Annual Salary Supplement-Fringe Benefits. Compensation changes included a 3.50% on schedule increase applied to 2018-19.

Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT: Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated	\$10,658.00
(B)	Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)		\$9,957.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)		701.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)		7.04%
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year)	20,368.72	(2.75%)
	Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	20,944.83	
(F)	Total LCFF % increase or (decrease) plus ADA % change		4.29%
(G)	Indicate Total Settlement Percentage Change from Section 5		3.14%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A



CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official upon submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

Districts with a Qualified or Negative Certification : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.

 District Superintendent - signature	<u>5/20/19</u> Date
 Chief Business Official - signature	<u>5/17/19</u> Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 13, 2019 took action to approve the proposed Agreement with the Certified (OMTA) Bargaining Unit.

President, Governing Board - signature	Date
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(Ref. I 9.11)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

**MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE
Certificated (OMTA) BARGAINING UNIT**

To be acted upon by the Governing Board at its meeting on **06/13/19**

A. PERIOD OF AGREEMENT:
The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

07/01/18
06/30/19

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)
The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement	\$138,797,010.00
2. Current Year Costs After Agreement	\$143,160,702.12
3. Total Cost Change	\$4,363,692.12
4. Percentage Change	3.14%
5. Value of a 1% Change	1,246,769

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE
The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change (% Change To Existing Salary Schedule) (% change for one time bonus/stipend or salary reduction)	3.5%
2. Step & Column (Average % Change Over Prior Year Salary Schedule)	2.0%
3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE, REPRESENTED EMPLOYEE	6%
4. Change in # of Work Days (+/-) Related to % Change	
5. Total # of Work Days to be provided in Fiscal Year	184
6. Total # of Instructional Days to be provided in Fiscal Year (applicable to Certificated BU agreements only)	180

(Ref. I 9.12)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	33,741,121.00
2.	Cost of Benefits After Agreement	34,427,857.00
3.	Percentage Change in Total Costs	2.04%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$ 281,182,925.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$ 8,435,487.75

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$8,435,487.75
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$8,435,487.75

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
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TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$8,435,487.75
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	

(Ref. I 9.13)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

[Redacted area]

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

A 3.50% ongoing increase in the OMTA Salary Schedule (including statutory benefits) will cost approximately \$4.36 million to the General Fund in the current year. LCFF funding and the District Reserve will be used to support the compensatory increases in the current and subsequent years.

H. NARRATIVE OF AGREEMENT

Tentative agreements have been met on Articles III - Association Rights, VIII - Hours of Work, XII - Evaluation Procedures, XIV - Safety Conditions, XVIII - Salary Schedule, XX - Annual Salary Supplement-Fringe Benefits. Compensation changes included a 3.50% on schedule increase applied to 2018-19.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)

Ontario-Montclair SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent - signature



Chief Business Official- signature

5/20/19

Date

5/17/19

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 13, 2019 took action to approve the proposed Agreement with the _____ Bargaining Unit.

President, Governing Board
(signature)

Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Tentative Agreement between Ontario-Montclair School District and the California School Employees Association and its Chapter 108 Amending the Master Agreement of 2017-2020

REQUESTED ACTION

Approve the Tentative Agreement between the Ontario-Montclair School District (OMSD) and the California School Employees Association and its Chapter 108 (CSEA) Amending the Master Agreement of 2017-2020.

BACKGROUND INFORMATION

The collaborative bargaining sessions between OMSD and CSEA have concluded. The District and CSEA reached a Tentative Agreement as shown in Exhibit A. The accompanying forms and exhibits, along with a copy of the summary, were submitted to the County Office and made available for public review per Assembly Bill (AB) 1200.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The District has analyzed the financial impact of this agreement on the current and two subsequent fiscal years, in compliance with AB 1200, and is confident in the District's ability to maintain fiscal solvency. Evidence of this analysis can be viewed on the accompanying multi-year projection. Funding: General Fund, Child Development Fund, Food Services Fund, and Self-Insurance Fund.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Tentative Agreement between the Ontario-Montclair School District (OMSD) and the California School Employees Association and its Chapter 108 (CSEA Amending the Master Agreement of 2017-2020).

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019

This agreement is entered by between California School Employees Association and its Ontario-Montclair School District Chapter 108 (hereinafter referred to as "CSEA") and Ontario-Montclair School District (hereinafter referred to as "District"), collectively ("the parties").

ARTICLE X- RECLASSIFICATION, CLASSIFICATION, COMPENSATION

B. Requests for Reclassification

Requests to have a position analyzed for possible reclassification into an existing bargaining unit position may be made by a unit member.

C. Process:

6. The following procedures shall govern the Reclassification Committee:

- a. The committee must determine by a minimum 4-2 vote the recommendation or denial of each request for reclassification.
- b. The committee may collect additional information to inform the decision, which may include oral and/or written information from employee(s) and/or supervisor(s).
- c. The decision of the Reclassification Committee is final.
- d. The effected member shall be notified in writing of the decision of the Reclassification Committee and the Board of Trustees no later than ten (10) workdays after the Board's decisions.

F. Compensation and/or Classification Compensation:

1. The District and the Association will initiate a compensation review when compensation for a specific job classification falls below fifty-five percent (55%) of comparable districts for that specific job, or upon mutual agreement.
2. Classification: The District and the Association, upon mutual agreement, will initiate a classification review of comparable districts for any job classification.
3. Process:
 - a. A District committee shall be formed and be comprised of six (6) members. The Association shall appoint three (3) bargaining unit employees to the committee and the District shall appoint three (3) management employees.

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019

- b. The District committee shall use comparable surrounding districts to determine compensation/classification considerations.
- c. The committee must determine by a minimum 4-2 vote the recommendation or denial of each request for compensation and/or classification modification.
- d. The committee shall make a recommendation to the Superintendent.

The remainder of the article shall remain status quo.

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019

This agreement is entered by between California School Employees Association and its Ontario-Montclair School District Chapter 108 (hereinafter referred to as "CSEA") and Ontario-Montclair School District (hereinafter referred to as "District"), collectively ("the parties").

ARTICLE XII- HOURS & OVERTIME

J. Minimum Call-In and Call-Back Time

A unit member called in to work on an unscheduled day, or called back to work after completing his/her regular assignment, shall receive a minimum of two (2) hours pay for such call-in, or call-back work, at the appropriate rate of pay under this Agreement.

K. Stand-by Time for Transportation Mechanics

A unit member who is scheduled to be on stand-by during non-work days, shall receive a minimum of two (2) hours pay for such stand-by. This may be applied on holidays and weekends.

L. Phone Contact by Manager/Designee During Non-Contract Hours

Employees contacted by phone from a manager/designee and asked to engage in a professional consultation specifically regarding the employees work site/assignment/duties, and does not require the employee to be called into work, will be compensated in fifteen (15) minute increments. This does not apply to general or work assignment notifications.

M. Federal, State and Local Elections

When necessary and consistent with the best interest of the District, the District shall attempt in good faith to adjust work schedules in order to allow unit members an opportunity to vote in federal, state, and local elections.

N. Split Shifts

Any unit member whose normal daily assigned work shift is split by a total of one-half (1½) or more hours, exclusive of lunch period, shall receive a split-shift differential of five percent (5%) per hour. Exempt from this differential are those employees whose split hours are caused by a multiple assignment or whose schedule was arranged for the employee's convenience rather than the District's needs.

Any unit member, whose normal daily assigned work hours are less than six (6) hours and include a split shift, shall not be entitled to an assigned duty-free meal period.

The remainder of the article shall remain status quo.

(Ref. I 10.4)

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019

This agreement is entered by between California School Employees Association and its Ontario-Montclair School District Chapter 108 (hereinafter referred to as "CSEA") and Ontario-Montclair School District (hereinafter referred to as "District"), collectively ("the parties").

ARTICLE XV- SAFETY & SECURITY

A. General

The District shall make every reasonable effort to provide a place of employment which is as safe as the nature of the assigned duties reasonably permit.

Unit members are required to use District-provided equipment and work site facilities in a prudent manner including, but not limited to, utilization of all safety guards and protective devices.

Any assault, -threat of force, violence, or inappropriate behavior (e.g., discrimination, harassment, workplace bullying, and abusive conduct, as defined by law and policy) towards unit members at any time or place, which is related to work activities, shall be reported by members to their immediate supervisor or the appropriate department.

Unit members have the responsibility to submit written recommendations on the appropriate District form to the immediate supervisor regarding the maintenance of safe working conditions, facilities and equipment, repairs and modifications, and other practices designed to ensure compliance with applicable safety standards.

The remainder of the article shall remain status quo.

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019

This agreement is entered by between California School Employees Association and its Ontario-Montclair School District Chapter 108 (hereinafter referred to as "CSEA") and Ontario-Montclair School District (hereinafter referred to as "District"), collectively ("the parties").

ARTICLE XVII- SALARIES AND HEALTH AND WELFARE BENEFITS

A. Salaries

See Salary Schedule at Exhibit C.

Effective July 1, 2018, the classified salary schedule will receive a three and a half percent (3.5%) on schedule salary increase.

B. Health and Welfare Benefits (Medical, Dental, and Vision)

Intent Notice: It is the intent of the parties to coordinate and schedule a benefits focus group to discuss allocations for the future year.

I. Bilingual Stipend.

The District will pay a bilingual stipend of \$50.00 per month for each foreign language a unit member is required to verbally interpret, including American Sign Language (ASL).

- i. The District shall have a minimum of two (2) members to receive the bilingual stipend at each school site. Should the District determine additional need for interpreters at a specific site, the minimum can be adjusted by mutual agreement between the Association and the District. The District reserves the right to determine the competency examination and method that qualifies a member's ability to verbally interpret.
- ii. The District shall have a minimum of one (1) member to receive the bilingual stipend at each support site/department that requires a primary function of interpreting as determined by the District. Should the District determine additional need for interpreters at a specific support site/department, the minimum can be adjusted by mutual agreement between the Association and the District. The District reserves the right to determine the competency examination and method that qualifies a member's ability to verbally interpret.
- iii. In the event that more than two individuals are qualified within a designated school site/department, the criteria for assignment will be one of the following:
 - a. Needs of the department;

TENTATIVE AGREEMENT
By And Between
ONTARIO-MONTCLAIR SCHOOL DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its ONTARIO-MONTCLAIR
SCHOOL DISTRICT CHAPTER 108

May 15, 2019


- b. Proximity of the area(s) of service within the Department or school site;
 - c. Shift availability;
 - d. Performance; or
 - e. Seniority within site and/or department.
- iv. Once identified, such unit member(s) shall receive the stipend unless he/she is notified by the District in writing.


The remainder of the article shall remain status quo.

ONTARIO-MONTCLAIR SCHOOL DISTRICT,
CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) and its CHAPTER #108

Re-Opener Tentative Agreement 2017-2020
May 15, 2019

Ontario-Montclair School District
Team Members
Name/Title


HECTOR MACIAS, Asst. Supt.
Human Resources


ROBERT GALLAGHER, Exec. Director
Human Resources


MILISSA CHECCHI, Coordinator
Human Resources


VANESSA EASTLAND, Exec. Fiscal
Director/CFO/Fiscal Services


RICKY RAMIREZ, Principal
Ramona Elementary School

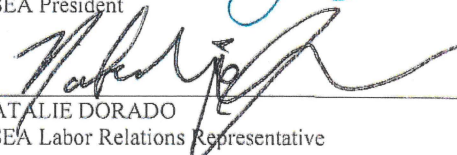

SARA MARAGNI, Director
Food & Nutrition


ANTHONY ORTIZ, Director
Special Education


MARCO VILLEGAS, Director
Learning & Teaching/East Region

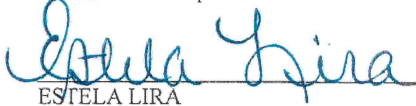
California School Employee Association, Chapter #108
Team Members
Name/Title


CHRISTIAN VARGAS-ROJAS
CSEA President

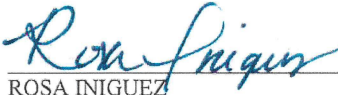

NATALIE DORADO
CSEA Labor Relations Representative



BRIAN BREDEN
IS System Support Technician/IS


JUAN VILLALOBOS
Bus Driver/Transportation

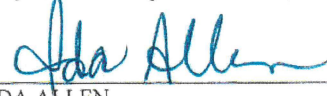

ESTELA LIRA
Executive Asst./CWA

LEEDEAN KOSZYK
Health Svc Asst. Spec Needs/Lincoln


ROSA INIGUEZ
Lead Food Service Asst. I/F&N


MANUEL VASQUEZ,
Utly Maintenance Worker/Operations


SUE BALOG
Buyer, Purchasing


IDA ALLEN
CSEA Past President

FOR SUBMISSION TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS in compliance with the Public Disclosure requirements of AB 1200 (Statutes 1991, Chapter 1213) as revised by AB 2756 (Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE SCHOOL DISTRICT

WITH THE BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :	(enter Date)	6/13/2019
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days)		7/28/2019
Estimated Agreement Payment Date	(enter Date)	6/30/2019

GENERAL

Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

	# FTE Represented
Certificated: <input type="text"/>	0
Classified: <input type="text" value="Classified (CSEA)"/>	833.83

Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:	(enter Begin Date)	7/1/2018
and ending on:	(enter End Date)	6/30/2019

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reopeners: Yes or NO ?	<input type="text"/>	<input type="text"/>	<input type="text"/>

if Yes, what Areas?

COMPENSATION PROVISIONS

Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement (Based on Year to Date (YTD) Actuals Projected through 6/30):	\$ 35,433,001.00
Current Year Salary Cost After Settlement (Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):	\$ 36,673,156.04
Total Cost Increase or (Decrease):	\$1,240,155.04
Percentage Increase or (Decrease):	3.50%

SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

<u>Salary Increase or (Decrease)</u>	
% increase or (decrease) to existing schedule	<input type="text" value="3.50%"/> per employee
% increase or (decrease) for one-time bonus/stipend or (salary reduction)	<input type="text" value="0.00%"/> per employee
<u>Step & column</u>	
average % annual change over the prior year schedule	<input type="text" value="2.00%"/> per employee
TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE	5.50% per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	0.00
Indicate Total # of Work Days to be provided for fiscal year:	260.00
Indicate Total # of Instructional Days to be provided for fiscal year:	180.00

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:	\$ 8,445,637.00
Proposed Costs:	\$ 8,741,234.00
Total Cost Increase or (decrease):	\$295,597.00
Percentage Change:	3.50%

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:	\$ 9,252,401.00
Proposed Costs:	\$ 9,252,401.00
Total Cost Increase or (decrease):	\$0.00
Percentage Change:	0.00%

Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

Health Benefit Cap Based on Medical Plan Selected:

Single - \$8,280
Two Party - \$13,895
Family - \$17,466

Current Cap:	\$ 17,466.00	
Proposed Cap:	\$ 17,466.00	Maximum Cap
Average Capped Amount increase or (decrease) per employee	\$0.00	0.00%

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries	\$ 35,433,001.00
Benefits	\$ 17,698,038.00
Total:	\$ 53,131,039.00

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

Salaries	\$ 36,673,156.04
Benefits	\$ 17,993,635.00
Total:	\$ 54,666,791.04

TOTAL COST INCREASE OR (DECREASE)	\$1,535,752.04
<i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i>	
PERCENTAGE CHANGE	2.89%
1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):	\$ 438,786.38

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

Section 6: The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).

N/A - Percent increase is on-schedule.

B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..

N/A

C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.

N/A

Section 7: State Minimum Reserve Standard Calculation:

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*
 Minimum State Reserve Percentage (input %)
 Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	281,182,925.00
	3%
\$	8,435,487.75

FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

Section 8: Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

7/28/2019

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT Batch #'s:

Batch #'s:	mm/dd/yy
------------	----------

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 9: IMPACT OF PROPOSED AGREEMENT ON THE GENERAL FUND BUDGET IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS. (Reflect both Unrestricted and Restricted General Fund Budget Amounts)

In-Lieu of this form, an updated Form MYP can be supplied which includes the results of the settlement over the most recent Form MYP filed with this office.

		Current Fiscal Year 2018 -2019			
		(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
		Latest Board- Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
Please NOTE: The title reflected in Col. 1 can be modified if the agreement is being approved along with the Adopted Budget Process. In this case, Col. 4 should reflect the Adopted Budget including the salary agreement and Col. 1 would reflect the Adopted Budget less Col. 2, the actual cost of the agreement.					
OPERATING REVENUES: LCFF ADA		ADA= 20,368.72			ADA= 20,368.72
LCFF Sources (8010-8099)		217,080,513.00	0.00	(2,517.00)	217,077,996.00
Remaining Revenues (8100-8799)		48,720,873.00	0.00	0.00	48,720,873.00
	TOTAL	265,801,386.00	0.00	(2,517.00)	265,798,869.00
OPERATING EXPENDITURES					
1000 Certificated Salaries		117,123,755.00	0.00	4,099,331.42	121,223,086.42
2000 Classified Salaries		40,758,520.00	1,240,155.04	186,393.17	42,185,068.21
3000 Benefits		58,061,266.00	295,597.00	840,036.00	59,196,899.00
4000 Instructional Supplies		21,443,812.00	0.00	0.00	21,443,812.00
5000 Contracted Services		30,280,761.00	0.00	0.00	30,280,761.00
6000 Capital Outlay		4,282,848.00	0.00	0.00	4,282,848.00
7000 Other		422,204.00	0.00	0.00	422,204.00
	TOTAL	272,373,166.00	1,535,752.00	5,125,761.00	279,034,679.00
OPERATING SURPLUS (DEFICIT)					
		(6,571,780.00)	(1,535,752.00)	(5,128,278.00)	(13,235,810.00)
Other Sources and Transfers In		2,361,417.00	0.00	7,000,000.00	9,361,417.00
Other Uses and Transfers Out		2,148,246.00	0.00	0.00	2,148,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE					
		(6,358,609.00)	(1,535,752.00)	1,871,722.00	(6,022,639.00)
BEGINNING FUND BALANCE 9791-92					
		54,204,944.00			54,204,944.00
Prior-Year Adjustments 9793-95					
		(1,085.00)		0.00	(1,085.00)
NET BEGINNING BALANCE					
		54,203,859.00		0.00	54,203,859.00
ENDING FUND BALANCE (EFB)					
		47,845,250.00	(1,535,752.00)	1,871,722.00	48,181,220.00
COMPONENTS OF ABOVE EFB:					
Nonspendable (9711-9719)		319,198.00	0.00	0.00	319,198.00
Restricted (9740)		2,851,149.00	0.00	0.00	2,851,149.00
Committed (9750/9760)		0.00	0.00	0.00	0.00
Assigned (9780)		36,439,260.64	(1,581,824.56)	1,717,949.17	36,575,385.25
Reserve Economic Uncertainties (9789)		8,235,642.36	46,072.56	153,772.83	8,435,487.75
Unassigned/Unappropriated (9790)		0.00	0.00	0.00	0.00
State Minimum Reserves %		3.00%	Meets		3.00%
Are budgets in balance?		In Balance	OK		In Agreement
Did you adjust reserves? s/b \$0		\$0.00			\$0.00
FUND 17 RESERVES (9789) or N/A		\$ -			\$ -

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in Section 5, Total Costs, please explain below. Also, list any other assumptions used or included in Column 3:

Other adjustments include: 1. Adjustment to LCFF funding based on updated assumptions. 2. One time transfer from PARS Trust for \$7M. Other adjustments also include other bargaining unit AB1200.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

First Subsequent Year 2019 - 2020				
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)	
Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)	
OPERATING REVENUES: LCFF ADA	ADA= 19,868.17		ADA= 19,868.17	
LCFF Sources (8010-8099)	219,524,760.00	0.00	(309,164.00)	
Remaining Revenues (8100-8799)	42,726,843.00	0.00	0.00	
TOTAL	262,251,603.00	0.00	(309,164.00)	
OPERATING EXPENDITURES				
1000 Certificated Salaries	117,800,023.00	0.00	4,099,331.42	
2000 Classified Salaries	41,278,890.00	1,240,155.04	(327,158.83)	
3000 Benefits	61,200,139.00	295,597.00	676,213.00	
4000 Instructional Supplies	8,494,788.00	0.00	0.00	
5000 Contracted Services	28,835,886.00	0.00	(131,323.00)	
6000 Capital Outlay	2,182,848.00	0.00	0.00	
7000 Other	379,442.00	0.00	0.00	
TOTAL	260,172,016.00	1,535,752.00	4,317,063.00	
OPERATING SURPLUS/(DEFICIT)	2,079,587.00	(1,535,752.00)	(4,626,227.00)	
Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	
Other Uses and Transfers Out	1,848,246.00	0.00	(200,000.00)	
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	363,035.00	(1,535,752.00)	(426,227.00)	
BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)	48,181,220.00		48,181,220.00	
Prior-Year Adjustments (9792-9795)			0.00	
NET BEGINNING BALANCE	48,181,220.00		48,181,220.00	
ENDING FUND BALANCE (EFB)	48,544,255.00	(1,535,752.00)	(426,227.00)	
COMPONENTS OF EFB (above):				
Nonspendable (9711-9719)	319,198.00	0.00	0.00	
Restricted (9740)	2,851,149.00	0.00	0.00	
Committed (9750/9760)	0.00	0.00	0.00	
Assigned (9780)	37,513,300.14	(1,581,824.56)	(549,738.89)	
Reserve Economic Uncertainties	7,860,607.86	46,072.56	123,511.89	
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	
State Minimum Reserves %	3.00%	Meets		
Are budgets in balance?	In Balance		In Balance	
Did you adjust reserves? s/b \$0	\$ -		\$ 0.00	
FUND 17 RESERVES (9789) or N/A	\$ -		\$ -	

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

2019-20: 3.46% COLA; 19,868 Funded ADA; UPP 87.33% Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Second Subsequent Year 2020 - 2021			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,411.61		ADA= 19,411.61
LCFF Sources (8010-8099)	221,715,568.00	0.00	(317,580.00)
Remaining Revenues (8100-8799)	42,658,927.00	0.00	0.00
TOTAL	264,374,495.00	0.00	(317,580.00)
			264,056,915.00

OPERATING EXPENDITURES

1000 Certificated Salaries	119,240,465.00	0.00	4,099,331.42	123,339,796.42
2000 Classified Salaries	41,809,667.00	1,240,155.04	(327,158.83)	42,722,663.21
3000 Benefits	64,203,800.00	295,597.00	676,213.00	65,175,610.00
4000 Instructional Supplies	8,571,634.00	0.00	0.00	8,571,634.00
5000 Contracted Services	28,835,886.00	0.00	0.00	28,835,886.00
6000 Capital Outlay	2,182,848.00	0.00	0.00	2,182,848.00
7000 Other	379,442.00	0.00	0.00	379,442.00
TOTAL	265,223,742.00	1,535,752.00	4,448,386.00	271,207,880.00

OPERATING SURPLUS/(DEFICIT)

	(849,247.00)	(1,535,752.00)	(4,765,966.00)	(7,150,965.00)
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Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	4,131,694.00
Other Uses and Transfers Out	2,248,246.00	0.00	(300,000.00)	1,948,246.00

CURRENT YEAR INCREASE/(DECREASE) TO FUND BALANCE

	(2,965,799.00)	(1,535,752.00)	(465,966.00)	(4,967,517.00)
--	-----------------------	-----------------------	---------------------	-----------------------

BEGINNING FUND BALANCE (9791)

(Pulls from prior year EFB)	46,582,276.00			46,582,276.00
Prior-Year Adjustments (9792-9795)				0.00
NET BEGINNING BALANCE	46,582,276.00			46,582,276.00

ENDING FUND BALANCE (EFB)

	43,616,477.00	(1,535,752.00)	(465,966.00)	41,614,759.00
--	----------------------	-----------------------	---------------------	----------------------

COMPONENTS OF EFB (above):

(use whole rounded numbers only)

Nonspendable (9711-9719)	319,198.00			319,198.00
Restricted (9740)	2,851,148.00			2,851,148.00
Committed (9750/9760)	0.00			0.00
Assigned (9780)	32,421,971.36	(1,581,824.56)	(590,417.58)	30,249,729.22
Reserve Economic Uncertainties	8,024,159.64	46,072.56	124,451.58	8,194,683.78
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%	<i>Meets</i>		3.00%
Are budgets in balance?	In Balance			In Balance
Did you adjust reserves? s/b \$0	\$0.00	<i>Undesignated Amount</i>		(\$0.00)
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced Staffing, etc., explain below:

2020-21: 2.86% COLA; 19,412 Funded ADA; UPP 88.30% Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS: The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows (*text pulls into disclosure*): Send copy of final Agreement to BAS upon Board Approval

Section 11: FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS: The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) (*text pulls into disclosure*):

A 3.50% ongoing increase in the CSEA Salary Schedule (including statutory benefits) will cost approximately \$1.5 million to the General Fund in the current year. LCFF funding and the District Reserve will be used to support the compensatory increases in the current and subsequent years.

Section 12: NARRATIVE OF AGREEMENT: Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. (*text pulls into disclosure*):

Tentative agreements have been met on Articles VI - Association Rights, XV - Safety and Security, X - Reclassification, XII - Hours and Overtime, XVII - Salaries and Health and Welfare Benefits. Compensation changes included a 3.50% on schedule increase applied to 2018-19.

Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT: Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. (*text pulls into disclosure*):

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated \$10,658.00
(B)	Less Prior-Year (PY) LCFF BASIC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	\$9,957.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)	701.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)	7.04%
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year) Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	(2.75%)
	20,368.72	
	20,944.83	
(F)	Total LCFF % increase or (decrease) plus ADA % change	4.29%
(G)	Indicate Total Settlement Percentage Change from Section 5	2.89%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A

CERTIFICATION

To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

Districts with a Qualified or Negative Certification : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement**.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.



District Superintendent - signature



Chief Business Official - signature

5/20/19

Date

5-17-19

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 13, 2019 took action to approve the proposed Agreement with the Classified (CSEA) Bargaining Unit.

President, Governing Board - signature

Date

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Classified (CSEA)

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

06/13/19

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

07/01/18

06/30/19

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$53,131,039.00

2. Current Year Costs After Agreement

\$54,666,791.04

3. Total Cost Change

\$1,535,752.04

4. Percentage Change

2.89%

5. Value of a 1% Change

438,786

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction)

3.5%

2. Step & Column
(Average % Change Over Prior Year Salary Schedule)

2.0%

3. TOTAL PERCENTAGE CHANGE FOR THE
AVERAGE, REPRESENTED EMPLOYEE

6%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

260

6. Total # of Instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)

180

(Ref. I 10.17)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	17,698,038.00
2.	Cost of Benefits After Agreement	17,993,635.00
3.	Percentage Change in Total Costs	1.67%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$ 281,182,925.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$ 8,435,487.75

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$8,435,487.75
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$8,435,487.75

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
----	--	--

TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$8,435,487.75
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

[Redacted area for Multiyear Contract Agreement Provisions]

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

A 3.50% ongoing increase in the CSEA Salary Schedule (including statutory benefits) will cost approximately \$1.5 million to the General Fund in the current year. LCFF funding and the District Reserve will be used to support the compensatory increases in the current and subsequent years.

H. NARRATIVE OF AGREEMENT

Tentative agreements have been met on Articles VI - Association Rights, XV - Safety and Security, X - Reclassification, XII - Hours and Overtime, XVII - Salaries and Health and Welfare Benefits. Compensation changes included a 3.50% on schedule increase applied to 2018-19.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

(Ref. I 10.19)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)

Ontario-Montclair

SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent - signature

5/20/19

Date



Chief Business Official - signature

5-17-19

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 13, 2019 took action to approve the proposed Agreement with the _____ Bargaining Unit.

President, Governing Board
(signature)

Date

(Ref. I 10.20)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Management/Confidential Employees Compensation Increase**

REQUESTED ACTION

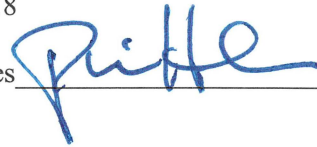
Approve the Management/Confidential Employees Compensation Increase.

BACKGROUND INFORMATION

Consistent with the terms of the Classified bargaining unit settlement agreement recommended for approval by the Board on June 13, 2019, (Agenda Item Ref. I10) and the Certificated bargaining unit settlement agreement recommended for approval by the Board on June 13, 2019 (Agenda Item Ref. I9), the recommended Management/Confidential employees compensation increase is as follows:

- 3.5% on-schedule salary increase to be retroactive to July 1, 2018

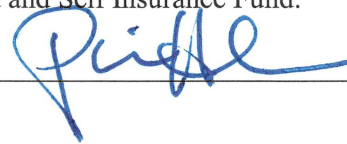
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The District has analyzed the financial impact of this salary allocation on the current and two subsequent fiscal years and is confident in the District's ability to maintain fiscal solvency. Funded from: General Fund, Child Development Fund, Food Services Fund and Self Insurance Fund.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Management/Confidential Employees Compensation Increase.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

FOR SUBMISSION TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS in compliance with the Public Disclosure requirements of AB 1200 (Statutes 1991, Chapter 1213) as revised by AB 2756 (Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE SCHOOL DISTRICT

WITH THE BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :	(enter Date)	<input type="text" value="6/13/2019"/>
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days)		<input type="text" value="7/28/2019"/>
Estimated Agreement Payment Date	(enter Date)	<input type="text" value="7/1/2019"/>

GENERAL

Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

		# FTE Represented
Certificated:	<input type="text" value="Management & Confidential"/>	<input type="text" value="114"/>
Classified:	<input type="text" value="Management & Confidential"/>	<input type="text" value="54.59"/>

Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:	(enter Begin Date)	<input type="text" value="7/1/2018"/>
and ending on:	(enter End Date)	<input type="text" value="6/30/2019"/>

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reopeners: Yes or NO ?	<input type="text"/>	<input type="text"/>	<input type="text"/>

if Yes, what Areas?

COMPENSATION PROVISIONS

Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement
(Based on Year to Date (YTD) Actuals Projected through 6/30):

Current Year Salary Cost After Settlement
(Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):

Total Cost Increase or (Decrease):
Percentage Increase or (Decrease):

SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

Salary Increase or (Decrease)		
% increase or (decrease) to existing schedule	<input type="text" value="3.50%"/>	per employee
% increase or (decrease) for one-time bonus/stipend or (salary reduction)	<input type="text" value="0.00%"/>	per employee
Step & column		
average % annual change over the prior year schedule	<input type="text" value="2.00%"/>	per employee
TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE	<input type="text" value="5.50%"/>	per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	<input type="text" value="0.00"/>
Indicate Total # of Work Days to be provided for fiscal year:	<input type="text" value="0.00"/>
Indicate Total # of Instructional Days to be provided for fiscal year:	<input type="text" value="0.00"/>

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:	\$ 4,379,996.00
Proposed Costs:	\$ 4,533,296.00
Total Cost Increase or (decrease):	\$153,300.00
Percentage Change:	3.50%

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:	\$ 2,242,110.00
Proposed Costs:	\$ 2,242,110.00
Total Cost Increase or (decrease):	\$0.00
Percentage Change:	0.00%

Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

Health Benefit Cap Based on Medical Plan Selected:

Single - \$8,280
Two Party - \$13,895
Family - \$17,466

Current Cap:	\$ 17,466.00	Maximum Cap
Proposed Cap:	\$ 17,466.00	
Average Capped Amount increase or (decrease) per employee	\$0.00	0.00%

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries	\$ 17,393,385.00
Benefits	\$ 6,622,106.00
Total:	\$ 24,015,491.00

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

Salaries	\$ 18,002,153.48
Benefits	\$ 6,775,406.00
Total:	\$ 24,777,559.48

TOTAL COST INCREASE OR (DECREASE)	\$762,068.48
<i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i>	
PERCENTAGE CHANGE	3.17%
1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):	\$ 217,733.81

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

Section 6: The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).

N/A - Percent increase is on-schedule.

B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..

N/A

C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.

N/A

Section 7: State Minimum Reserve Standard Calculation:

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*
 Minimum State Reserve Percentage (input %)
 Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	281,182,924.00
	3%
\$	8,435,487.72

FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

Section 8: Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

7/28/2019

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT Batch #'s:

Batch #'s:	mm/dd/yy
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If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 9: IMPACT OF PROPOSED AGREEMENT ON THE GENERAL FUND BUDGET IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS. (Reflect both Unrestricted and Restricted General Fund Budget Amounts)
In-Lieu of this form, an updated Form MYP can be supplied which includes the results of the settlement over the most recent Form MYP filed with this office.

		Current Fiscal Year 2018 -2019			
		(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Please NOTE: The title reflected in Col. 1 can be modified if the agreement is being approved along with the Adopted Budget Process. In this case, Col. 4 should reflect the Adopted Budget including the salary agreement and Col. 1 would reflect the Adopted Budget less Col. 2, the actual cost of the agreement.		Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA		ADA= 20,368.72			ADA= 20,368.72
LCFF Sources (8010-8099)		217,080,513.00	0.00	(2,517.00)	217,077,996.00
Remaining Revenues (8100-8799)		48,720,873.00	0.00	0.00	48,720,873.00
TOTAL		265,801,386.00	0.00	(2,517.00)	265,798,869.00
OPERATING EXPENDITURES					
1000 Certificated Salaries		117,123,755.00	422,375.31	3,676,956.12	121,223,086.43
2000 Classified Salaries		40,758,520.00	186,393.17	1,240,155.04	42,185,068.21
3000 Benefits		58,061,266.00	153,300.00	982,333.00	59,196,899.00
4000 Instructional Supplies		21,443,812.00	0.00	0.00	21,443,812.00
5000 Contracted Services		30,280,761.00	0.00	0.00	30,280,761.00
6000 Capital Outlay		4,282,848.00	0.00	0.00	4,282,848.00
7000 Other		422,204.00	0.00	0.00	422,204.00
TOTAL		272,373,166.00	762,068.00	5,899,444.00	279,034,678.00
OPERATING SURPLUS (DEFICIT)		(6,571,780.00)	(762,068.00)	(5,901,961.00)	(13,235,809.00)
Other Sources and Transfers In		2,361,417.00	0.00	7,000,000.00	9,361,417.00
Other Uses and Transfers Out		2,148,246.00	0.00	0.00	2,148,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE		(6,358,609.00)	(762,068.00)	1,098,039.00	(6,022,638.00)
BEGINNING FUND BALANCE 9791-92		54,204,944.00			54,204,944.00
Prior-Year Adjustments 9793-95		(1,085.00)		0.00	(1,085.00)
NET BEGINNING BALANCE		54,203,859.00		0.00	54,203,859.00
ENDING FUND BALANCE (EFB)		47,845,250.00	(762,068.00)	1,098,039.00	48,181,221.00
COMPONENTS OF ABOVE EFB:					
Nonspendable (9711-9719)		319,198.00	0.00	0.00	319,198.00
Restricted (9740)		2,851,149.00	0.00	0.00	2,851,149.00
Committed (9750/9760)		0.00	0.00	0.00	0.00
Assigned (9780)		36,439,260.64	(784,930.04)	921,055.68	36,575,386.28
Reserve Economic Uncertainties (9789)		8,235,642.36	22,862.04	176,983.32	8,435,487.72
Unassigned/Unappropriated (9790)		0.00	0.00	0.00	0.00
State Minimum Reserves %		3.00%	Meets		3.00%
Are budgets in balance?		In Balance	OK		In Agreement
Did you adjust reserves? s/b \$0		\$0.00			\$0.00
FUND 17 RESERVES (9789) or N/A		\$ -			\$ -

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in Section 5, Total Costs, please explain below. Also, list any other assumptions used or included in Column 3:

Other adjustments include: 1. Adjustment to LCFF funding based on updated assumptions. 2. One time transfer from PARS Trust for \$7M. Other adjustments also include other bargaining unit AB1200.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

First Subsequent Year 2019 - 2020				
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)	
Latest Board-Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)	
OPERATING REVENUES: LCFF ADA	ADA= 19,868.17		ADA= 19,868.17	
LCFF Sources (8010-8099)	219,524,760.00	0.00	(309,164.00)	219,215,596.00
Remaining Revenues (8100-8799)	42,726,843.00	0.00	0.00	42,726,843.00
TOTAL	262,251,603.00	0.00	(309,164.00)	261,942,439.00

OPERATING EXPENDITURES

1000 Certificated Salaries	117,800,023.00	422,375.31	3,676,957.12	121,899,355.43
2000 Classified Salaries	41,278,890.00	186,393.17	726,603.04	42,191,886.21
3000 Benefits	61,200,139.00	153,300.00	818,510.00	62,171,949.00
4000 Instructional Supplies	8,494,788.00	0.00	0.00	8,494,788.00
5000 Contracted Services	28,835,886.00	0.00	(131,323.00)	28,704,563.00
6000 Capital Outlay	2,182,848.00	0.00	0.00	2,182,848.00
7000 Other	379,442.00	0.00	0.00	379,442.00
TOTAL	260,172,016.00	762,068.00	5,090,747.00	266,024,832.00

OPERATING SURPLUS/(DEFICIT)

	2,079,587.00	(762,068.00)	(5,399,911.00)	(4,082,393.00)
Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	4,131,694.00
Other Uses and Transfers Out	1,848,246.00	0.00	(200,000.00)	1,648,246.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	363,035.00	(762,068.00)	(1,199,911.00)	(1,598,945.00)

BEGINNING FUND BALANCE (9791)

(Pulls from prior year EFB)	48,181,221.00			48,181,221.00
Prior-Year Adjustments (9792-9795)				0.00
NET BEGINNING BALANCE	48,181,221.00			48,181,221.00

ENDING FUND BALANCE (EFB)

	48,544,256.00	(762,068.00)	(1,199,911.00)	46,582,276.00
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COMPONENTS OF EFB (above):

Nonspendable (9711-9719)	319,198.00	0.00	0.00	319,198.00
Restricted (9740)	2,851,149.00	0.00	0.00	2,851,149.00
Committed (9750/9760)	0.00	0.00	0.00	0.00
Assigned (9780)	37,513,301.14	(784,930.04)	(1,346,633.41)	35,381,737.69
Reserve Economic Uncertainties	7,860,607.86	22,862.04	146,722.41	8,030,192.34
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%	<i>Meets</i>		3.00%
Are budgets in balance?	<i>In Balance</i>	<i>Rounding Difference</i>		<i>In Balance</i>
Did you adjust reserves? s/b \$0	\$ -	<i>Undesignated Amount</i>		\$ (1.03)
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

2019-20: 3.46% COLA; 19,868 Funded ADA; UPP 87.33% Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Second Subsequent Year 2020 - 2021			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement - As of 03/14/2019_ (Second Interim)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,411.61		ADA= 19,411.61
LCFF Sources (8010-8099)	221,715,568.00	0.00	221,397,988.00
Remaining Revenues (8100-8799)	42,658,927.00	0.00	42,658,927.00
TOTAL	264,374,495.00	0.00	264,056,915.00

OPERATING EXPENDITURES

1000 Certificated Salaries	119,240,465.00	422,375.31	3,676,957.12	123,339,797.43
2000 Classified Salaries	41,809,667.00	186,393.17	726,603.04	42,722,663.21
3000 Benefits	64,203,800.00	153,300.00	818,510.00	65,175,610.00
4000 Instructional Supplies	8,571,634.00	0.00	0.00	8,571,634.00
5000 Contracted Services	28,835,886.00	0.00	0.00	28,835,886.00
6000 Capital Outlay	2,182,848.00	0.00	0.00	2,182,848.00
7000 Other	379,442.00	0.00	0.00	379,442.00
TOTAL	265,223,742.00	762,068.00	5,222,070.00	271,207,881.00

OPERATING SURPLUS/(DEFICIT)

	(849,247.00)	(762,068.00)	(5,539,650.00)	(7,150,966.00)
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Other Sources and Transfers In	131,694.00	0.00	4,000,000.00	4,131,694.00
Other Uses and Transfers Out	2,248,246.00	0.00	(300,000.00)	1,948,246.00

CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(2,965,799.00)	(762,068.00)	(1,239,650.00)	(4,967,518.00)
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BEGINNING FUND BALANCE (9791)

(Pulls from prior year EFB)	46,582,276.00			46,582,276.00
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Prior-Year Adjustments (9792-9795)				0.00
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NET BEGINNING BALANCE	46,582,276.00			46,582,276.00
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ENDING FUND BALANCE (EFB)

	43,616,477.00	(762,068.00)	(1,239,650.00)	41,614,758.00
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COMPONENTS OF EFB (above):

(use whole rounded numbers only)

Nonspendable (9711-9719)	319,198.00			319,198.00
Restricted (9740)	2,851,148.00			2,851,148.00
Committed (9750/9760)	0.00			0.00
Assigned (9780)	32,421,971.36	(784,930.04)	(1,387,312.10)	30,249,729.22
Reserve Economic Uncertainties	8,024,159.64	22,862.04	147,662.10	8,194,683.81
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%		Meets	3.00%
Are budgets in balance?	In Balance		Rounding Difference	In Balance
Did you adjust reserves? s/b \$0	\$0.00		Undesignated Amount	(\$1.03)
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced Staffing, etc., explain below:

2020-21: 2.86% COLA; 19,412 Funded ADA; UPP 88.30% Other Adjustments also include: 1. 19/20 COLA Adjustment to 3.26%. Reduction in All Day Kinder, 1 Time PARS Transfer of \$4M. Reduction in Transfers out for Facilities and Technology.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 10: **MULTI-YEAR CONTRACT AGREEMENT PROVISIONS:** The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows (*text pulls into disclosure*): Send copy of final Agreement to BAS upon Board Approval

Section 11: **FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS:** The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) (*text pulls into disclosure*):

A 3.50% ongoing increase in the Management and Confidential Salary Schedule (including statutory benefits) will cost approximately \$762K compensatory increases in the current and subsequent years.

Section 12: **NARRATIVE OF AGREEMENT:** Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. (*text pulls into disclosure*):

N/A

Section 13: **SOURCE OF FUNDING FOR PROPOSED AGREEMENT:** Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. (*text pulls into disclosure*):

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated \$10,658.00
(B)	Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	\$9,957.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)	701.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)	7.04%
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year) Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	(2.75%)
	20,368.72	
	20,944.83	
(F)	Total LCFF % increase or (decrease) plus ADA % change	4.29%
(G)	Indicate Total Settlement Percentage Change from Section 5	3.17%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A

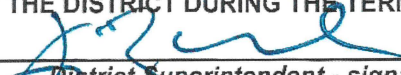
CERTIFICATION

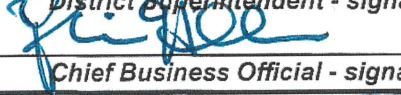
To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

Districts with a Qualified or Negative Certification : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement**.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.


District Superintendent - signature


Chief Business Official - signature

5/20/19
Date

5-17-19
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 13, 2019 took action to approve the proposed Agreement with the Management & Confidential Bargaining Unit.

President, Governing Board - signature

Date

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Management & Confidential

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

06/13/19

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

07/01/18

06/30/19

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$24,015,491.00

2. Current Year Costs After Agreement

\$24,777,559.48

3. Total Cost Change

\$762,068.48

4. Percentage Change

3.17%

5. Value of a 1% Change

217,734

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction)

3.5%

2. Step & Column
(Average % Change Over Prior Year Salary Schedule)

2.0%

3. TOTAL PERCENTAGE CHANGE FOR THE
AVERAGE, REPRESENTED EMPLOYEE

6%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

6. Total # of Instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)

(Ref. I 11.10)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	6,622,106.00
2.	Cost of Benefits After Agreement	6,775,406.00
3.	Percentage Change in Total Costs	2.31%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$ 281,182,924.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$ 8,435,487.72

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$8,435,487.72
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$8,435,487.72

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
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TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$8,435,487.72
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	

(Ref. I 11.11)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

[Redacted area]

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

A 3.50% ongoing increase in the Management and Confidential Salary Schedule (including statutory benefits) will cost approximately \$762K compensatory increases in the current and subsequent years.

H. NARRATIVE OF AGREEMENT

N/A

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

3.50% on-going applied to the 2018-19 fiscal year will be paid from the district's fund balance reserves.

(Ref. I 11.12)

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Public Hearing Regarding the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP)**

REQUESTED ACTION

Conduct a Public Hearing Regarding the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP).

BACKGROUND INFORMATION

As part of California's Local Control Funding Formula (LCFF) school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP). The District's DRAFT 2017/2018–2019/2020 LCAP was prepared in accordance with LCFF regulations and by using the State adopted LCAP template. Input was gathered from various stakeholder groups, including, but not limited to, the District's parent advisory groups, school site parent advisory groups, parents, staff, collective bargaining units, students and community members.

The LCAP stakeholder input and development information was presented to the Board of Trustees at the regularly scheduled meeting on April 18, 2019. This Public Hearing for the District's DRAFT 2017/2018–2019/2020 LCAP provides the public an opportunity to inspect the DRAFT 2017/2018–2019/2020 LCAP, and submit recommendations or written comments on its content and expenditures. No action is required from the Board of Trustees at this time. A final 2017/2018–2019/2020 LCAP will be presented to the Board of Trustees on June 27, 2019 for adoption. The District's adopted 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) will be subsequently submitted to the San Bernardino County Superintendent of Schools by July 1, 2019 for review and approval.

Pursuant to Education Code section 52060, the LCAP must address the State's eight priorities and any local priorities, describe annual goals, specific actions and metrics to achieve those goals for all students including for each of the following subgroups: low income, foster youth, and English learner students.

The State's eight priorities are grouped into three categories:

Conditions of Learning:

- **State Priority 1-Basic:** degree to which teachers are appropriately assigned and fully credentialed; students have access to standards-aligned instructional materials; and school facilities are maintained in good repair.
- **State Priority 2-Implementation of State Standards:** including the California State Content Standards, for all students, and implementation of the California English Language Development Standards for English Learners.

Public Hearing Regarding the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP)

June 13, 2019

- **State Priority 7-Course Access:** student enrollment in a broad course of study that includes all subject areas.

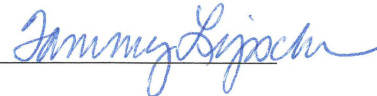
Pupil Outcomes:

- **State Priority 4-Student Achievement:** performance on standardized tests, as measured by state and district performance assessments; state accountability targets; share of English Learners who become English proficient; and English Learner reclassification rate, as fluent in English.
- **State Priority 8-Other Student Outcomes:** as measured by performance in other areas.

Engagement:

- **State Priority 3-Parental Involvement:** efforts to seek parent input in decision making at the District level and at each school site; and promotion of parent participation in programs for unduplicated students and special needs subgroups.
- **State Priority 5-Student Engagement:** school attendance, chronic absenteeism, and middle school dropout rates.
- **State Priority 6-School Climate:** student suspension and expulsion rates; and other local measures as defined by local school districts to determine sense of safety and school connectedness.

The District’s DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP), presented as Exhibit A Ref. I 13.1-3 under separate cover, is also available for viewing in English and Spanish at the Briggs Education Center and on the District’s LCAP Season website at www.omsd.net.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 


FINANCIAL IMPLICATIONS

None for this Public Hearing.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board Conduct a Public Hearing Regarding the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP).

Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **First Reading of the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP)** *(Additional Supporting Information Available Under Separate Cover)*

REQUESTED ACTION

Approve the First Reading of the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) *(Additional Supporting Information Available Under Separate Cover)*.

BACKGROUND INFORMATION

As part of California’s Local Control Funding Formula (LCFF), school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP). The District’s DRAFT 2017/2018–2019/2020 LCAP was prepared in accordance with the LCFF regulations and by using the State adopted LCAP template. Input was gathered from various stakeholder groups, including, but not limited to, the District’s parent advisory groups, school site parent advisory groups, parents, staff, collective bargaining units, students and community members. This input was used in the development and annual update of the plan’s third year of the Districts three year LCAP. The review and development of the annual LCAP is continuous throughout the school year.

The LCAP must include the State’s eight priorities, which are grouped into three categories:

Conditions of Learning:

- **State Priority 1-Basic:** degree to which teachers are appropriately assigned and fully credentialed; students have access to standards-aligned instructional materials; and school facilities are maintained in good repair.
- **State Priority 2-Implementation of State Standards:** including the California State Content Standards, for all students, and implementation of the California English Language Development Standards for English Learners.
- **State Priority 7-Course Access:** student enrollment in a broad course of study that includes all subject areas.

Pupil Outcomes:

- **State Priority 4-Student Achievement:** performance on standardized tests, as measured by state and district performance assessments; state accountability targets; share of English Learners who become English proficient; and English Learner reclassification rate, as fluent in English.
- **State Priority 8-Other Student Outcomes:** as measured by performance in other areas.

Engagement:

- **State Priority 3-Parental Involvement:** efforts to seek parent input in decision making at the District level and at each school site; and promotion of parent participation in programs for unduplicated students and special needs subgroups.
- **State Priority 5-Student Engagement:** school attendance, chronic absenteeism, and middle school dropout rates.

(Ref. I 13.1)

First Reading of the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) (Additional Supporting Information Available Under Separate Cover)

June 13, 2019

- **State Priority 6-School Climate:** student suspension and expulsion rates; and other local measures as defined by local school districts to determine sense of safety and school connectedness.

Themes and Actions: Staff presented at the April 18, 2019 Board of Trustees meeting on the robust stakeholder engagement, which resulted in the gathering of input to generate the DRAFT 2017/2018–2019/2020 LCAP. The input was gathered through various avenues including, but not limited to, the District’s parent advisory groups, school site parent advisory groups, parents, staff, collective bargaining units, students and community members. One of the platforms utilized for stakeholder engagement was the online ThoughtExchange platform. After all of the stakeholder input was gathered and analyzed, the following five themes emerged:

- Theme one: Technology, Resources, and Funding
- Theme two: Course Access and Academic Standards
- Theme three: Student Engagement and Outcomes
- Theme four: Learning Environment and School Climate
- Theme five: Staff and Leadership

Input from each theme identified is reflected in the actions in our DRAFT 2017/2018–2019/2020 LCAP.

Goals and Metrics: This year’s LCAP is centered around four goals. The goals are:

- Goal 1: All students will receive instruction conducive to learning by appropriately credentialed teachers and highly qualified support staff, with ongoing professional development support, with materials and resources aligned to California State Standards in clean and safe facilities that are maintained and in good repair.
(State Priorities: Basic Services and Implementation of State Standards)
- Goal 2: All students will demonstrate progress in academic achievement through an instructional program aligned to the California State standards and frameworks with materials, resources, and staff professional development that integrate technology, over a broad course of study (English Language Arts, English Language Development, History-Social Science, Math, Science and other content areas) within a Multi-Tiered System of Supports.
(State Priorities: Implementation of State Standards, Pupil Achievement and Course Access)
- Goal 3: Individual student needs will be met through a Multi-Tiered System of Supports designed to foster student academic and social behavioral engagement with peers, staff, and the community, which includes providing support to staff.
(State Priorities: Implementation of State Standards, Parental Involvement, Pupil Engagement, School Climate, and Course Access)
- Goal 4: Support student learning and well-being through family engagement efforts to seek consultation and input into the decision-making process, promote meaningful family participation in their child’s learning and enhance our community partnerships.
(State Priorities: Parental Involvement and School Climate)

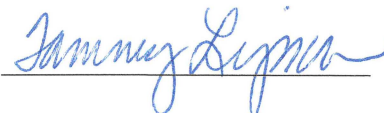
Each goal includes metrics, which will be utilized for evaluating the implementation and effectiveness of the LCAP throughout the school year.

First Reading of the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) (Additional Supporting Information Available Under Separate Cover)

June 13, 2019

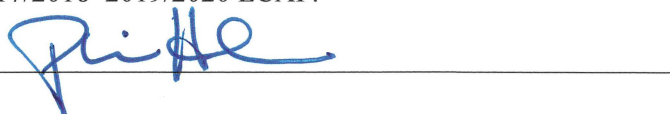
The District’s DRAFT 2017/2018–2019/2020 LCAP is available for public review and comment on the District’s website at omsd.net, by selecting the “LCAP Season” tab.

The final DRAFT 2017/2018–2019/2020 LCAP will be brought forth to the Board of Trustees for approval consideration at the June 27, 2019 Board of Trustees regularly scheduled meeting. If approved, the District’s 2017/2018–2019/2020 LCAP will then be submitted to the San Bernardino County Superintendent of Schools (SBCSS) for final review and approval. Once the SBCSS approves the District’s 2017/2018–2019/2020 LCAP, school sites will continue developing their School Plan for Student Achievement (SPSA), which is aligned to the District’s LCAP goals.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 


FINANCIAL IMPLICATIONS

The financial implications are noted in the DRAFT 2017/2018–2019/2020 LCAP.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board Approve the First Reading of the DRAFT 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) (Additional Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Public Hearing Regarding the Proposed 2019-2020 Fund Balances Above the Minimum Recommended Reserve for Economic Uncertainties

REQUESTED ACTION

Conduct a public hearing regarding the proposed 2019-2020 Fund Balances Above the Minimum Recommended Reserve for Economic Uncertainties.

BACKGROUND INFORMATION

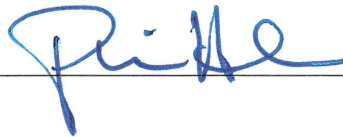
Education Code (EC) 42127(a)(2)(B) requires the District provide the following for public review and discussion:

1. The minimum recommended reserve for economic uncertainties (REU) for the budget and two subsequent fiscal years.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended REU for each fiscal year identified in the budget.
3. A statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended REU for each fiscal year that condition exists.

A summary of the District's projected fund balances for the next 3 fiscal years is presented as "Exhibit A."

The District will need to certify that it has complied with this requirement on the Budget Certification (Form CB) as part of its 2019-2020 Adopted Budget.

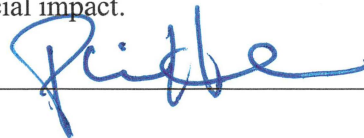
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting the proposed 2019-2020 fund balances above the minimum recommended reserve for economic uncertainties has no direct financial impact.

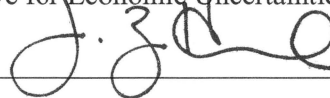
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a public hearing regarding the proposed 2019-2020 Fund Balances Above the Minimum Recommended Reserve for Economic Uncertainties.

Approved by: James Q. Hammond, Superintendent



Adopted Budget
2019-2020 Budget Attachment
Proposed Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances		2020-21 Fiscal Year		Objects 9780/9789/9790
Form	Fund			
01	General Fund/County School Service Fund	\$	47,682,378	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$	16,655,347	Form 17
Total Assigned and Unassigned Ending Fund Balances		\$	64,337,725	
District Standard Reserve Level			3%	Form 01CS Line 10B-4
Less District Minimum Reserve for Economic Uncertainties		\$	8,366,517	Form 01CS Line 10B-7
Remaining Balance to Substantiate Need		\$	55,971,208	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties			
Form	Fund	2020-21 Fiscal Year	Description of Need
01	General Fund - Restricted	\$ 3,973,362	Restricted Categorical Programs
01	General Fund - Unrestricted	\$ 319,199	Revolving Cash, Stores, Prepaid Expenditures
01	General Fund - Unrestricted	\$ 32,676,474	Board Policy Reserve
01	General Fund - Unrestricted	\$ 19,715	Targeted School Site Program Carryover Balance
01	General Fund - Unrestricted	\$ 44,379	CSEA Professional Growth Carryover Balance
01	General Fund - Unrestricted	\$ 2,107,344	School Site Discretionary Carryover Balance
01	General Fund - Unrestricted	\$ 149,373	School Site Donation Carryover Balance
01	General Fund - Unrestricted	\$ 26,015	OMTA Teacher Initiated Funds
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 2,916,404	Retiree PARS Plans Liability
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 8,911,883	Pension Reserve
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 7,563	Facility and Deferred Maintenance
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 4,819,497	Common Core and Textbook Adoptions
Insert Lines above as needed			
Total of Substantiated Needs		\$ 55,971,208	

Remaining Unsubstantiated Balance \$ - Balance should be Zero

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

**Adopted Budget
 2019-2020 Budget Attachment
 Proposed Balances in Excess of Minimum Reserve Requirements**

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances		2021-22 Fiscal Year	Objects 9780/9789/9790
Form	Fund		
01	General Fund/County School Service Fund	\$ 39,084,351	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 16,655,347	Form 17
	Total Assigned and Unassigned Ending Fund Balances	\$ 55,739,698	
	District Standard Reserve Level	3%	Form 01CS Line 10B-4
	Less District Minimum Reserve for Economic Uncertainties	\$ 8,493,600	Form 01CS Line 10B-7
	Remaining Balance to Substantiate Need	\$ 47,246,098	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties			
Form	Fund	2021-22 Fiscal Year	Description of Need
01	General Fund - Restricted	\$ 3,973,362	Restricted Categorical Programs
01	General Fund - Unrestricted	\$ 319,199	Revolving Cash, Stores, Prepaid Expenditures
01	General Fund - Unrestricted	\$ 23,951,364	Board Policy Reserve
01	General Fund - Unrestricted	\$ 19,715	Targeted School Site Program Carryover Balance
01	General Fund - Unrestricted	\$ 44,379	CSEA Professional Growth Carryover Balance
01	General Fund - Unrestricted	\$ 2,107,344	School Site Discretionary Carryover Balance
01	General Fund - Unrestricted	\$ 149,373	School Site Donation Carryover Balance
01	General Fund - Unrestricted	\$ 26,015	OMTA Teacher Initiated Funds
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 2,916,404	Retiree PARS Plans Liability
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17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 7,563	Facility and Deferred Maintenance
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$ 4,819,497	Common Core and Textbook Adoptions
	Insert Lines above as needed		
	Total of Substantiated Needs	\$ 47,246,098	

Remaining Unsubstantiated Balance \$ - Balance should be Zero

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Public Hearing Regarding the Proposed 2019-2020 Ontario-Montclair School District Budget** *(Additional Supporting Information Available Under Separate Cover)*

REQUESTED ACTION

Conduct a public hearing regarding the proposed 2019-2020 Ontario-Montclair School District Budget *(Additional Supporting Information Available Under Separate Cover)*.

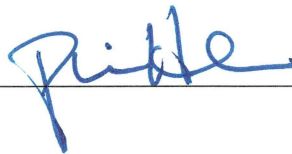
BACKGROUND INFORMATION

Pursuant to Education Code 42127, on or before July 1 of each year, the Governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. The agenda for that hearing shall be posted at least 72 hours prior to the public hearing and shall include the location where the budget will be available for public inspection.

As a result of the implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations, districts are required to hold a budget public hearing in advance and at a separate meeting from the adoption of the District Budget.

A summary of the preliminary District Budget and Multi-Year Projection is presented under separate cover as "Exhibit A."

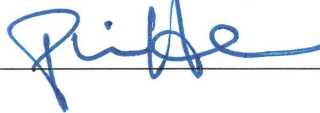
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting the proposed 2019-2020 District Budget has no direct financial impact; it is an estimate of the 2019-2020 revenues and expenditures reflecting the impact of Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

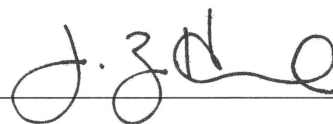
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a public hearing regarding the proposed 2019-2020 Ontario-Montclair School District Budget *(Additional Supporting Information Available Under Separate Cover)*.

Approved by: James Q. Hammond, Superintendent



Information/Correspondence

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Ontario-Montclair School District Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association

REQUESTED ACTION

Receive for information the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA).

BACKGROUND INFORMATION

The District has received the initial re-opener proposal from the Ontario-Montclair Teachers Association for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from OMSD for information, as shown in Exhibit A. At the June 27, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

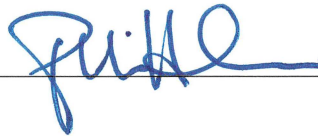
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Ontario-Montclair School District Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent



Exhibit A

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
PROPOSAL FOR NEGOTIATIONS OF THE
JULY 1, 2019 – JUNE 30, 2022 SUCCESSOR AGREEMENT
WITH THE
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION**

June 13, 2019

The Ontario-Montclair School District proposes to open all articles and appendices of the current Agreement between the Ontario-Montclair Teachers Association.

Article I	Recognition
Article II	Effect of Agreement
Article III	Association Rights
Article IV	District Rights
Article V	Grievance Procedure
Article VI	Work Stoppage
Article VII	Special Education
Article VIII	Hours of Work
Article IX	Materials
Article X	Class Size
Article XI	Transfer Procedures
Article XII	Evaluation Procedures
Article XIII	Leaves of Absence
Article XIV	Safety Conditions
Article XV	Non-Discrimination
Article XVI	Personnel Files
Article XVII	Public Charges
Article XVIII	Salary Schedules and Rules
Article XIX	Compensation for Special Assignment
Article XX	Annual Salary Supplement – Fringe Benefits
Article XXI	Definitions
Article XXII	Duration and Renegotiation

Appendix A-1	– Salary Schedule – Teachers (184 Days)
Appendix A-2	– Salary Schedule – Permit Teachers (180 Days) Preschool
Appendix C-1	– Certificated Evaluation Form
Appendix C-2	– Alternative Certificated Evaluation Form
Appendix C-3	– School Nurse Evaluation Form
Appendix C-4	– Non-Classroom Evaluation Form
Appendix C-5	– Evaluation Planning Form
Appendix C-6	– California Standards for the Teaching Profession
Appendix D	– Instructional Minutes
Appendix E	– Support Provider Teacher Program
Appendix F	– Peer Assistance and Review (PAR) Program Guidelines

(Ref. M 1.2)

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District**

REQUESTED ACTION

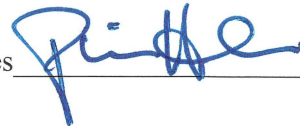
Receive for information the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District.

BACKGROUND INFORMATION

The District has received the initial re-opener proposal from the Ontario-Montclair Teachers Association for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from OMTA for information, as shown in Exhibit A. At the June 27, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

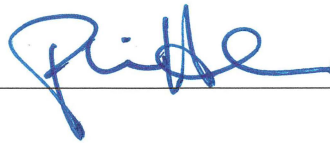
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2019-2022 Negotiations of the 2019-2020 Successor Agreement with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent





EXHIBIT A

ONTARIO - MONTCLAIR TEACHERS ASSOCIATION CTA/NEA

417 WEST "E" STREET • ONTARIO, CALIFORNIA 91762
(909) 986-2414 • FAX (909) 983-0585

May 2019
Initial Proposal from the
Ontario-Montclair Teachers Association
to the
Ontario-Montclair School District
For the Master Contract effective July 1, 2019 - June 30, 2022

The Ontario-Montclair Teachers Association has an interest in opening all articles and appendices for negotiations to develop the master contract, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2019-2020 through 2021-2022 school years.

Articles of specific interest are:

Article VII, Special Education

Article VIII, Hours of Work

Article, X, Class Size

Article XVIII, Salary

Article XIX, Compensation for Special Assignment

Article, XX, Fringe Benefits

However, the Association reserves the right to bring forth all additional articles and appendices in which issues of interest arise or where language needs clarification.



Ontario-Montclair School District
Superintendent's Office
950 West "D" Street Ontario, CA 91762
Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: info@omsd.net